

OREGON BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

BYLAWS

ARTICLE I. NAME. This committee shall be called the Oregon Bicycle and Pedestrian Advisory Committee

ARTICLE II PURPOSE. The purpose of the committee is to advise the Department of Transportation regarding:

1. "the regulation of bicycle traffic," *
2. "the establishment of bicycle lanes and paths." *
3. the regulation of pedestrian traffic
4. the establishment of sidewalks, curb ramps, crosswalks and pedestrian paths

ARTICLE III MEMBERSHIP.

Section 1. Composition of the committee. "The committee shall consist of eight members, including an employee of a unit of local government employed in land use planning, a representative of a recognized environmental group, a person engaged the business of selling or repairing bicycles, a person designated by the Oregon Recreation Trails Advisory Council, and at least one member under the age of 21 at the time of their appointment. The committee shall also ensure that the membership reflects the racial and ethnic and ability composition of the state as determined by the most recent American Community Survey from the United States Census Bureau.

Section 2. Appointment Members shall be appointed to the committee by the Governor. Terms shall be for four years, with half the members' start dates staggered in two year intervals.

Section 3. Vacancies. If any member of the committee shall be absent from two consecutive regular meetings, the committee may recommend that the Governor declare the position vacant. " Vacancies shall be filled by appointment by the Governor for the unexpired term." *

Section 4. Voting Privileges. Each of the eight voting members of the committee shall be entitled to one vote on all issues presented at meetings at which the member is present.

ARTICLE IV. OFFICERS. The officers of the committee shall be a Chair and a Vice-Chair who shall be elected by the committee and shall hold office for a period of one year beginning July 1.

ARTICLE V. MEETINGS.

Section 1. Regular Meetings. The committee shall meet regularly at least four times a year, at times and places fixed by the Chair of the committee." The committee may meet at other times upon notice by the Chair or three members.

Section 2. Subcommittee Meetings. Subcommittees, established by the chairperson, shall meet upon notice by the Chair or the subcommittee Chair.

Section 3. Conduct of Meetings.

- a) A majority of the members of the committee or of a subcommittee constitute a quorum for the transaction of business.
- b) Less than a quorum of the committee or a subcommittee may receive testimony.
- c) A recommendation to the Department of Transportation requires an affirmative vote of a majority of committee members. Vote will be by roll call.
- d) For routine committee business (i.e. approving meeting minutes) the committee has option of conducting a unanimous consent vote
- e) A recommendation from a subcommittee to the committee requires an affirmative vote of a majority of the subcommittee members.
- f) On any other matter voted upon by the committee or a subcommittee, the act of a majority of the members present at a meeting at which there is a quorum shall be the act of the committee or subcommittee.
- g) In the absence of the Chair and Vice-Chair, the members may choose a temporary Chair.
- h) Code of Conduct: "OBPAC is committed to diversity, inclusion, civility and respect. Committee members and members of the public who are providing public comment, are expected to be respectful and maintain civility by avoiding foul, obscene, hateful, racially or ethnically derogatory language that creates an intimidating, hostile, or offensive environment."

ARTICLE VI. AMENDMENTS TO THE BYLAWS. The section of these bylaws not prescribed by the establishing act may be amended, rescinded or suspended by an affirmative vote of the majority of the members of the committee. Vote will be by roll call.

* An asterisk (*) indicates direct quote from the establishing act, Chapter 716, Oregon Laws, 1973.