



OREGON TRAFFIC CONTROL DEVICES COMMITTEE

MEETING MINUTES

Date:	December 12, 2025
Time:	9:00 am – 12:00 pm
Location:	Microsoft Teams Meeting
Virtual/Hybrid Option:	Microsoft Teams Meeting

IN ATTENDANCE

Committee Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Laurel Byer, Chair, Benton County | <input checked="" type="checkbox"/> James Philp, Jackson County |
| <input checked="" type="checkbox"/> Will Farley, Vice Chair, City of Lake Oswego | <input checked="" type="checkbox"/> Janet Hruby, City of Bend |
| <input checked="" type="checkbox"/> Kevin Haas, Secretary, ODOT | <input type="checkbox"/> Jeremy Morris, Klamath County |
| <input checked="" type="checkbox"/> Ali Eghtedari, ODOT Region 1 | <input checked="" type="checkbox"/> Karl MacNair, City of Medford |
| <input checked="" type="checkbox"/> Cadell Chand, Washington County | <input checked="" type="checkbox"/> Maggie Lin, City of Beaverton |
| <input checked="" type="checkbox"/> Evan Sether, Oregon State Police | |

ODOT

- | | |
|--|---|
| <input type="checkbox"/> Angela Kargel, State Traffic Engineer | <input type="checkbox"/> Katie Johnson, Traffic Signal Quality Engineer |
| <input type="checkbox"/> Brendan Baggett, Traffic Work Zone Analyst | <input type="checkbox"/> Maria Morrow, Support Specialist - ETSB |
| <input type="checkbox"/> Chris Primm, State Traffic Operations Engineer | <input type="checkbox"/> Marie Kennedy, State Traffic Sign Engineer |
| <input type="checkbox"/> Curran Kleen-Brown, Program Coordinator ETSB | <input type="checkbox"/> Peter Schuytema, State Transportation Analysis Engineer |
| <input type="checkbox"/> Eric Finney, Engineering Manager – Region 3 | <input type="checkbox"/> Rodger Gutierrez, Bicycle and Pedestrian Design Engineer |
| <input type="checkbox"/> Eric Leaming, State Traffic Investigations Engineer | <input type="checkbox"/> Scott Cramer, State Traffic Signal Engineer |
| <input type="checkbox"/> Frank Belleque, Traffic Markings & Sign Engineer | <input type="checkbox"/> Scott Jollo, State Traffic Structures Engineer |
| <input type="checkbox"/> Gary Obery, Traffic and Active Modes Engineer | |
| <input type="checkbox"/> Jiguang Zhao, Traffic Safety Engineer | |
| <input type="checkbox"/> Justin King, State Traffic Work Zone Engineer | |

Others Present (online or in person)

- | | |
|--|--|
| <input type="checkbox"/> Brian Copeland, DKS Associates | <input type="checkbox"/> Nick Fortey, FHWA |
| <input type="checkbox"/> Chris Low, City of Hillsboro | <input type="checkbox"/> Patrick Brennan, Oregon Legislature |
| <input type="checkbox"/> Christina Faliz, DKS Associates | <input type="checkbox"/> Patrick Marnell, Q-free |
| <input type="checkbox"/> George Thiel, SICK | <input type="checkbox"/> Peter Koonce, City of Portland |
| <input type="checkbox"/> Jabra Khasho, City of Beaverton | <input type="checkbox"/> PJ McKelvey, Apex Cos |
| <input type="checkbox"/> Kevin Hottmann, City of Salem | <input type="checkbox"/> Sarah Owens, Washington County |
| <input type="checkbox"/> Matthew Machado, City of Portland | <input type="checkbox"/> Scott Miller, City of Springfield |
| <input type="checkbox"/> Melissa Norman, Washington County | <input type="checkbox"/> Tony Chau, City of Beaverton |
| <input type="checkbox"/> Natasha Karan, City of Eugene | |

CALL TO ORDER, ATTENDANCE

- Chair, Laurel Byer, called the meeting to order at 9:00am
- Round table introductions of committee and non-committee members

APPROVAL OF PREVIOUS MINUTES

- OTCDC Minutes – 2025.08
 - Karl moved to approve
 - Cadell Second
 - All in favor, none opposed

BUSINESS FROM THE AUDIENCE

- Laurel asked for input from the audience
- No Input from the audience

MUTCD 11TH EDITION ADOPTION UPDATE

- Eric shared adoption updates will be effective January 1, 2026
- MUTCD 11th Edition Adoption Links
 - [OAR Administrative Order DOD 3-2025](#)
 - [ODOT MUTCD Page](#)
 - [Oregon Supplement to the MUTCD 11th Edition](#)
 - [2026 Edition, Oregon Temporary Traffic Control Handbook](#)

CHANGES IN SIGN POLICY

- Marie Kennedy Shared a presentation on [Sign Policy and the 2023 MUTCD](#)
- Open discussion about proposed changes

HEAVY RAILROAD REEMPTION GUIDE

- Chris Primm reviewed a comment log on the Heavy Rail Preemptions guide
- Concurrence vote
 - Kevin Moved for OTCDC to endorse the heavy railroad preemption guide for publication by ODOT
 - Karl Second, with an amendment for the completion of table 1-4.
 - All in favor, none opposed

OFFICER NOMINATIONS AND ELECTIONS

- Kevin explained:
 - This will be Laurel's last meeting as chair
 - Historically, Vice Chair would be nominated as Chair
 - Historically, The Chair and Vice Chair represent different groups within OTCDC
- Laurel requested nominations for 2026 OTCDC Chair
 - Kevin nominated Will Farley as Chair for OTCDC for 2026
 - Maggie Second
 - All in Favor, none opposed
- Laurel requested nominations for 2026 OTCDC Vice Chair
 - Cadel Nominated Maggie
 - Will Second
 - All in favor, none opposed

- Angela informed the group that with updates to OARs, that she is now officially appointing Kevin Haas as Secretary of OTCDC

PROPOSED 2026 MEETING SCHEDULE

- Laurel explained changes to the standard meeting schedule, which meetings were moved, and why.
- Kevin proposed that a meeting in 2026 be a joint meeting with ITE in person.
- Kevin informed the group that meetings may be cancelled due to lack of agenda items.
- Laurel called for a motion to approve meeting schedule
 - Will moved
 - Kevin Second
 - All in favor, none opposed
- Peter Koonce proposed future agenda topic: Where does MUTCD get it wrong? Safety vs. Uniformity

BYLAW AND OAR CHANGES

- Eric shared OARs and Bylaws explaining updates
 - [OTCDC Bylaws WORKING 20251212.docx](#)
- Changes to be made to the meeting schedule of Bylaws
- It is the consensus of OTCDC that the Bylaws remain the same with the OAR changes
- Consensus of OTCDC that their Bylaws should remain as is and meets current OAR standards.

OTCDC MEMBER UPDATES AND NOAS

- Maggie suggested changing meeting frequency to quarterly – to be discussed at the next meeting.
- Maggie suggested Bylaw language in Section 7 be changed to allow meetings to be cancelled when necessary.
- Janet suggested “shadow planning” for future meetings so there are calendar holds.
- Janet suggested Bylaws include the minimum of one meeting annually.
- Jabraa from the City of Beaverton suggested a future agenda topic for yellow clearance interval and the pooled fund study.
- Janet suggested other cities or counties across the state discuss uniform templates.
- Janet suggested Portland Bike Dot that is not in the MUTCD may be wayfinding and should be discussed as used across the state.

ADJOURN

Laurel Byer called the meeting to adjourn at 10:49 am

NEXT MEETING

Date:	February 20, 2026
Time:	9:00 am – 12:00 pm
Location:	Microsoft Teams Meeting
Virtual/Hybrid Option:	Microsoft Teams Meeting
