

**CERTIFICATION USER GROUP
TRAINING SUB-COMMITTEE PRESENTS
PS&E Delivery Process & Checklist Training**

Date & Time: Monday, October 15th, 2018 from 9:00 – 12:00
Location: Clackamas County Auditorium, 150 Beaver Creek Rd, Oregon City, OR 97045
Call-in options: +1.971.256.0759
Conference ID: 554 574 034 #
Join the meeting: join.me/ActiveTransportation1

AGENDA	
8:30 – 9:00	Check-in
9:00 – 9:05	Welcome and Introductions
9:05 – 9:10	Overview of the reason for this training
9:10 – 9:30	PS&E Checklist Overview
9:30 – 10:20	Focus on selected PS&E topics:
	<u>ODOT Design Review/Approval (Completeness Checklist Section 3):</u> https://www.oregon.gov/ODOT/LocalGov/Documents/Section-C-Chapter-10.pdf
	<ul style="list-style-type: none"> Design acceptance package 30% Advance plans 60% Final Plans and PS&E Submittal Additional data required for special projects Design approval notices
	<u>Design Exceptions (Completeness Checklist Section 3.f):</u> https://www.oregon.gov/ODOT/Engineering/Pages/Design-Exceptions.aspx
	<ul style="list-style-type: none"> What is the design exception process used for? Who determines when an exception is acceptable Applying for a design exception – Forms Design Exception review process
10:20 – 10:30	Break
10:30 – 11:25	Focus on selected PS&E topics:
	<u>Public Interest Finding (Submittal Checklist Section 1.n):</u> https://www.oregon.gov/ODOT/Business/OPLManuals/LPIF_Guidance.pdf
	<ul style="list-style-type: none"> Requirements for federally funded projects When to submit LPIF How to submit LPIF LPIF's requests after project bid let date Resources Examples/Templates (Appendix A)
	<u>Non-Participating Cost Items (Completeness Checklist Section 5.b):</u> <ul style="list-style-type: none"> Discussion of items
11:25 – 11:55	PS&E Q&A Panel
11:55 – 12:00	Evaluation Forms