

# Certification User Group Annual Meeting Agenda

## THEME: A Culture of Collaboration, A Pathway to Success

**December 3 – 4, 2025**

### DAY ONE: December 3, 2025 (8:45 am – 12:10 pm)

8:45 am	Informal Networking and Welcome	
9:00 am	Annual Meeting Begins	CUG Co-Chairs: Tiffany Hamilton, ODOT Ryan Crowther, Marion Co. Kelly Kita and Cheralynn Abbott, Facilitators
9:15 am	Policy and Funding Update	Jeff Flowers, ODOT
10:00 am	BREAK	
10:10 am	Standards Subcommittee Report	Olaf Sweetman, Lane County Tiffany Hamilton, ODOT
10:20 am	Process Improvement & Training Subcommittee Report	Liz Tillstrom, City of Portland Hanne Eastwood, ODOT
10:30 am	Certification Program Updates: <ul style="list-style-type: none"> <li>Upcoming Bulletins &amp; Work Underway</li> <li>Compliance Trends</li> </ul>	Tiffany Hamilton, Certification Program Manager Hanne Eastwood, Certification Compliance Coordinator
11:10 am	BREAK	
11:20 am	Certified Local Agency Project Case Studies <ul style="list-style-type: none"> <li>Linn County, City of Millersburg COBO</li> <li>Washington County</li> </ul>	Daineal Malone, Linn County Renus Kelfkens, Washington County
12:00 pm	Day Two Preview	Cheralynn Abbott
12:10 pm	Adjourn	Cheralynn Abbott

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**DAY TWO: December 4, 2025 (8:30 am – 12:15 pm)**

8:30 am	<b>Training Topic #1: Utilities</b> Learning Objectives: As a result of participating in this session, CUG members will be able to... <ul style="list-style-type: none"> <li>• Explain the structure of the redesigned LAG chapter</li> <li>• Use the LAG manual to guide activities for the most common needs</li> <li>• Use the checklist and forms to prepare what must be submitted with utilities certification</li> <li>• Meet the timeline for ODOT review and signature</li> </ul>	Nicole Frankl, ODOT Hanne Eastwood, ODOT
9:45 am	BREAK	
10:00 am	<b>Training Topic #2: Rail</b> Learning Objectives: As a result of participating in this session, CUG members will be able to .... <ul style="list-style-type: none"> <li>• Explain the structure of the redesigned LAG chapter</li> <li>• Use the LAG manual to guide activities for the most common needs</li> <li>• Understand the constraints and best practices of coordinating projects with the RR</li> </ul>	Nicole Frankl, ODOT Ruth Price, ODOT Hanne Eastwood, ODOT
11:15 am	BREAK	
11:30 am	DBE Program Updates	Angela Crain, ODOT Diponker Mukherjee, ODOT
12:10 pm	Closing Comments and Wrap Up	CUG Co-Chairs: Tiffany Hamilton, ODOT Ryan Crowther, Marion Co.
12:15 pm	Adjourn	Kelly Kita