



Oregon

Kate Brown, Governor

Department of Transportation
Technical Leadership Center
Right of Way Section MS #2
4040 Fairview Industrial Dr. SE
Salem, OR 97302-1142
503-986-3600
Fax 503-986-3625

NOTE: Certified LPAs using this sample should replace the letterhead and references to ODOT.

Union Pacific Railroad
Attn: Peggy Ygbuhay, Manager of Public Projects
9451 Atkinson St.
Roseville, CA 95747

8/19/2021

SUBJECT: **NOTICE TO PROCEED WITH PROJECT DEVELOPMENT**
PROJECT: Region 5 ADA Project
RR MP: 293.3
USDOT: 809363H
LOCATION: La Grande, Oregon
Key: 21494

The purpose of this letter is to provide Union Pacific Railroad, herein known as Railway, with formal authorization to proceed with the Project Development as needed for the above said project. It is agreed that Railway will perform the required work to include but not limited to any field inspections of their property and any required plan reviews.

The Oregon Department of Transportation (ODOT) will reimburse the Railway for reasonable and verifiable Project Development work as described above. Reimbursement, in the estimated amount of \$25,000, will be made on an **Actual Cost Basis** *subject to the provisions* of 23 CFR 646B (Code of Federal Regulations).

When invoicing for reimbursable services, your bill can be submitted as monthly progress billings, or as a single and final bill. Each billing must be accurately itemized and include (but is not limited to) a detailed cost breakdown of employee hours and rate spent on the project. It must contain sufficient detail to provide a clear picture of the work involved and the cost of the individual items.

When submitting the final bill, the billing must state that it is final. The final bill must be submitted within one year of all Railroad coordination and Project Development work for the subject project or you will risk forfeiture of the reimbursement without further notice. The beginning and completion dates of the work invoiced for payment, as well as the **KEY NUMBER, 21494 should be clearly shown on the bill**. All billings should be sent to me at the address listed below.

If you have any questions, please do not hesitate to contact me at 503-986-3658.

Cordially,

Tammy Saldivar, State Railroad Liaison
4040 Fairview Ind. Dr. SE MS #2
Salem, OR. 97302-1142

Cc: Bryan Strasser , Project Manager

Exhibit A

Project Description and Location

Project Description

The purpose of this project is bring intersection into compliance with ADA standards.

Location

Huntington Subdivision

DOT	Crossing Type	Milepost	Street Name
809363H	Mainline at Grade	293.3	Mcalister Rd 14