

Local Programs Advisory Committee

Charter and Operations

1. Purpose

The Local Programs Advisory Committee (LPAC) is an ODOT-led forum that provides interdisciplinary and interagency counsel to ODOT programs that serve local agencies.

LPAC is co-chaired by the Active Transportation Section Manager and a Region Manager selected by ODOT's Highway Management Team.

2. Background

LPAC is the successor to the Local Programs Leadership Team (LPLT), which was chartered as an ODOT project delivery discipline leadership team. The Intermodal Leadership Team [2016 Efficient Use of Local Federal Funds initiative](#) changed the way Oregon approached federal-aid local project delivery, leading to a reevaluation of ODOT's stakeholder engagement forums. Recognizing that LPLT did not serve as a representative decision-making body but instead as an engagement forum between stakeholders, LPLT members realigned their purpose, audience, and model to reflect current practice. This includes formally changing the name to an advisory committee.

LPAC does not make decisions over programs or disciplines. Project Delivery Leadership Team (PDLT) retains decision-making authority for ODOT project delivery policy. Individual programs retain decision-making authority for their respective policies. Other engagement forums where ODOT is present, such as the Certification User Group or external forums, maintain a specific charge and audience that is narrower than LPAC. Reforming LPLT as LPAC also coincides with disbanding the Oregon Local Program Committee, which ODOT also led.

3. Stakeholders & Resources

LPAC provides a dedicated forum for funding and project delivery program managers and their stakeholders to engage in program and policy improvement discussions. To that end, LPAC does not have dedicated members other than the co-chairs but instead has targeted stakeholders and resources as shown in the tables below.

Funding & Delivery Programs	
Local Bridge	State Funded Local Projects & Fund Exchange
Local Agency Certification Program	Transportation Alternatives Program
Small City Allotment	ConnectOregon

Local Programs Advisory Committee

Charter and Operations

Safe Routes to School	All Roads Transportation Safety
Congestion Mitigation & Air Quality	Surface Transportation Block Grant Urban
Emergency Relief	Immediate Opportunity Fund
Interagency Project Delivery	
Active Transportation Section	Region 1
Association of Oregon Counties	Region 2
Federal Highway Administration	Region 3
Metropolitan Planning Organizations	Region 4
League of Oregon Cities	Region 5
Discipline Partners	
Technical Disc. (Env, ROW, UR, TR, etc.)	Program & Funding Services
Civil Rights	Procurement
Construction	

4. Frequency

LPAC meets on the first Wednesday of every other month beginning January meeting each year. LPAC meets from 9:00AM – 12:00PM at the ODOT Region 2 Headquarters, Building A (455 Airport Rd SE Salem 97301 in the Mt. Hood Conference Room).

5. Agenda Model

LPAC follows a set agenda model managed by the co-chairs. The typical agenda includes a case study or program overview, ODOT roundtable or a single ODOT topic, stakeholder roundtable or a single stakeholder topic, LPAC business, and a dedicated Certification Program forum. Only stakeholders involved in the Certification Program need to attend the final topic.

Local Programs Advisory Committee

Charter and Operations

Topic	Sponsor	Audience	Time	Minutes
Intros, Agenda Review, & NOAs	Co-Chairs	--	9:00	05
Case Study or Program Overview <ul style="list-style-type: none">• Overview• Challenges & Opportunities• Q&A	Program Manager or Other	--	9:05	40
ODOT Roundtable <ul style="list-style-type: none">• Issues & Opportunities	Region or HQ staff	--	9:45	20
Break	--	--	10:05	15
Stakeholder Roundtable <ul style="list-style-type: none">• Issues & Opportunities	LOC, AOC, MPO, & FHWA	--	10:20	20
Additional LPAC Business <ul style="list-style-type: none">• Topics from Co-Chairs• NOAs	Co-Chairs	--	10:40	20
Break (Only Staff Engaged in Certification Need to Stay)	--	--	11:00	05
Local Agency Certification Program <ul style="list-style-type: none">• Work Plan Status• Bulletins & Guidance• Region & LAL Check In	Program Manager	--	11:05	55

Review & Update

The Charter and Operations document will be reviewed annually by LPAC and updated as needed.

Contacts

For further information about LPAC or to be added to the agenda distribution list, contact [Cole Grisham, Investment Programs Manager](#).