

## *Partnering for Success*

### **Mission and Goals**

#### **Mission**

Streamline and improve the delivery of certified local public agency federal aid transportation projects for Oregon by:

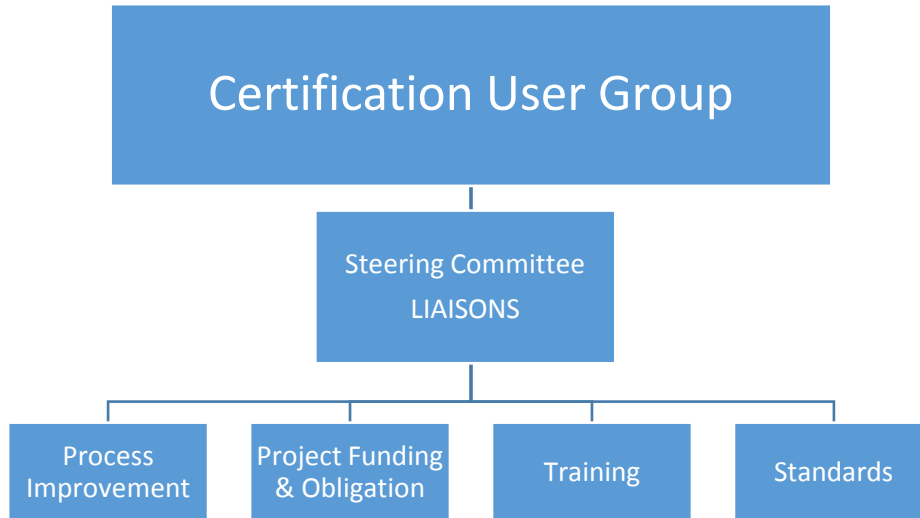
- Recommending and coordinating training to improve understanding of regulations, requirements, and processes;
- Providing a forum for sharing Information and best practices;
- Facilitating ongoing communication and further development of relationships within and among ODOT, federal agencies, and local public agencies; and
- Providing a means for ODOT and local public agencies to improve coordination and efficient use of resources.

#### **Proposed Goals for 2017** – *For discussion by Subcommittees*

1. Clarify and come to agreement on roles for Local Public Agencies (LPA), FHWA and ODOT by the end of 2017.
2. Define success and identify benchmarks for certified agencies *by end of 2017*.
3. Increase percentage of projects completed on *schedule to X% by 2020*.
4. Increase percentage of available funds obligated to projects *to X% by 2020*.
5. Develop training programs and organize workshops to meet User Group needs *by end of 2017*.
6. Update and streamline standards to simplify compliance and reduce ODOT oversight.
7. *By March 2017*, establish Certified User Group conference schedule *for 2017-18*.

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### Structure and Roles of the CUG



#### □ **Certification User Group**

- Provide input; formulate recommendations to ODOT
- Elect the Steering Committee
- Provide input on work plans of Steering and Subcommittees
- Share information about best practices and develop cooperative relationships
- Serve on subcommittees
- Participate in CUG conferences, meetings, and training sessions

#### □ **Steering Committee**

- Guide, plan and coordinate the User Group effort
- Develop and coordinate the work plan for the CUG
- Create subcommittees and work groups as needed to accomplish the work plan
- Select a Steering Committee liaison to communicate/coordinate with subcommittees

#### □ **Subcommittees**

- Plan and conduct areas of work plan on behalf of CUG
- Communicate and coordinate with Steering Committee (SC)
- Recommend specific courses of action for the CUG for review by SC and CUG

#### □ **Liaisons**

- Steering Committee: Attend meetings of assigned Subcommittee as needed to facilitate communication and coordination of CUG work plan
- Subcommittees: Attend meetings of Steering Committee as needed to facilitate communication and coordination of CUG work plan

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**CUG Subcommittee Overview**

<b>Subcommittees</b>		
<b>Committee</b>	<b>Purpose Statement</b>	<b>Steering Committee Liaisons</b>
<b>Process Improvement</b>	<i>Propose improvements to streamline the certification and project delivery processes.</i>	<i>Tiffany Hamilton Dan Layden</i>
<b>Project Funding and Obligation</b> <i>(formerly On-Time Project Delivery)</i>	<i>Identify bottlenecks, resource shortfalls, scheduling, and other issues that prevent or reduce on-time project delivery and execution, and develop solutions and implementation strategies.</i>	<i>Ted Leybold David Kim Satvinder Sandhu</i>
<b>Training</b>	<i>Identify training requirements, resources, and shortfalls in the current certification process, and propose a revised training regimen and schedule that supports certification and successful project delivery.</i>	<i>Jenifer Willer Steve Cooley</i>
<b>Standards</b>	<i>Develop standards for certification and project delivery processes for all certified LPAs and disciplines.</i>	<i>Lee Cronemiller, Riad Alharithi, Brian Nicholas</i>