



# Oregon

Kate Brown, Governor

**Department of Transportation**  
Motor Carrier Transportation Division  
3930 Fairview Industrial Dr SE  
Salem, OR 97302-1166

**DATE:** April 7, 2016

**TO:** ALL CARRIERS WITH SUPERLOAD PERMITS ISSUED IN THE LAST TWO YEARS

**FROM:** Christy Jordan, Manager  
Over-Dimension Permit Unit

**SUBJECT:** **NEW REQUIREMENTS AND CHANGES TO SUPERLOAD APPLICATIONS**

You are receiving this letter because you received a superload permit from The Motor Carrier Transportation Division, ODOT, within the last two years. In an effort to expedite permit orders, and improve communication between the carriers and the ODOT Road Authorities, we are implementing new requirements for superloads that exceed 16 feet in width.

Beginning April 12, 2016, applications for superloads that have a load width, axle width, or trailer width in excess of 16 feet 00 in. in width will require submission of a diagram.

At a minimum, the diagram(s) must include the following:

- The shape of the load when ready for transport, as viewed from the rear of the combination.
- The width of the load at trailer level, at 3'6" (42") high, 8'6" high, at 14'0" high, and at 16'0" high (if appropriate).
- Clearance under trailer.
- Show any right or left of centerline offset of the load.
- Indicate if the load is box shaped or some other shape.

We will be unable to process your application without this information.

Accepted file types:

Documents	DOC, DOCX, TXT, PDF, RTF
Excel Spreadsheets	XLS, XLSX
Comma Delimited files	CSV
Images	JPG, GIF, BMP, PNG, TIF

The maximum allowable file size is 250MB. The maximum number of files that can be uploaded for each permit application is 20. Sample templates for various shaped loads are provided on the application for reference.

Carriers submitting applications via Oregon Trucking Online must provide at least one diagram. This requirement can be bypassed by calling 503-373-0000 during regular business hours, but your application will not be processed without a diagram. More information about Oregon Trucking Online can be found at:

<http://www.oregontruckingonline.com>

Also, beginning on April 12, 2016, we will require the estimated grade (*uphill*) speed to be provided. The estimated level (*flat*) surface speed is already required information.

In addition, the new application will include the following options:

- Ability to request exceptions to convoy multiple superload moves.
- Ability to request night movement on part or the entire route. The specific hours of night movement requested must be provided.

Requests for convoying and night movement are rare, and reasons for convoying and night movement must be provided on the applications. These requests may be denied, or have additional provisions when allowed.

As stated above, these new requirements should increase the efficiency of processing your superload application. Often, this information is required by the road authorities that approve superloads, to determine pilot vehicle requirements, traffic control plan provisions, and restricted hours of travel. This information is beneficial in determining if a load can make it through construction and maintenance projects.

There are no changes to the application forms for mobile homes and modular units. Non-divisible loads with a load width, axle width, and trailer width less than 16 feet 00 in. in width are not required to submit a diagram with the application.

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