

Department of Transportation Motor Carrier Transportation Division 3930 Fairview Industrial Dr SE Salem, OR 97302-1166

DATE: April 21, 2015

TO: LEAKY LOAD AND GRASS SEED STRAW OVERHEIGHT PERMIT HOLDERS

FROM: Christy Jordan, Manager Over-Dimension Permit Unit

SUBJECT: Leaky Load and Grass Seed Straw Overheight Permits can be ordered electronically

You are receiving this letter because your company has purchased a variance permit for either Leaky Loads or Grass Seed Straw Overheight in the last two years.

In an effort to streamline the work flow in the Over-Dimension Permit Unit, and improve efficiency, we are directing carriers to Oregon Trucking Online to order or renew Leaky Load or Grass Seed Straw Overheight Permits online! These permits will be available via our Oregon Trucking Online program effective May 1, 2015.

Carriers should go to: <u>www.oregontruckingonline.com</u> to order permits. After logging in with your PIN, go to the Over-Dimension Permits Menu, and click on Add/Renew Annual Permits. Due to changes in how we are processing Leaky Load and Grass Seed Straw Overheight permits, we suggest having the original permit available when renewing.

Why is this good thing?

- You can order each permit at your own convenience any time of the day or night.
- You will be notified via email of the progress of the permit: 1) submitted, 2) assigned to an analyst, 3) completed.

Not signed up for Oregon Trucking Online? Go to <u>www.oregontruckingonline.com</u>. Click on "Sign up for a PIN" and follow the directions to get started.

Oregon Trucking Online System Requirements:

- Windows XP Operating System or higher
- MS Internet Explorer 6.0 or higher, or Chrome, Firefox, or Safari
- Valid E-mail address
- Adobe Acrobat Reader 4.0 or higher

Please take a moment to check out other services available to you through Oregon Trucking Online! If you have questions regarding the new program, please contact the Over-Dimension Permit Unit at 503-373-0000. For general questions about Oregon Trucking Online, please contact the Motor Carrier Registration Unit at 503-378-6699.