

Over-Dimension Permit Project Advisory Committee (ODPAC) MEETING NOTES

Wednesday, November 17, 2021 | 9:00 am to 11:00 am



Agenda/Meeting Materials: <https://www.oregon.gov/odot/MCT/Pages/MCTAC.aspx>

Time			Topic	Action	Lead
09:00-09:30	30 min	01	Welcome and Introductions	Discussion	Jen Gray-O'Connor & Amy Ramsdell
			<p>Notes:</p> <p>Committee members and staff introduced themselves. Present:</p> <p>Jen Gray-O'Connor, Sherri Reed, Danielle Hamm, Brian Worley, Audrey Lawson, Amy Ramsdell, Anthony Barghini, Mark Gibson, Robert Russell, Kyle Barnhart, and Aaron Clodfelter, Donny Gerlock and Sarah Caylor</p>		
09:30-09:45	15 min	02	Committee Charter	Decision	Jen Gray-O'Connor
			<p>Notes:</p> <p>The Committee and staff agreed upon a set of group norms for their meetings and the reviewed the Charter document. Gray-O'Connor highlighted the purpose and charge of the Committee – to share stakeholder input to contribute to a smooth shift in the permitting process.</p> <p>The floor was opened to any edits or additions desired, and none were suggested.</p>		
09:45-10:15	30 min	03	Project Background	Informational	Audrey Lawson
			<p>Notes:</p> <p>Lawson provided a high-level overview of the project and the timeline for planning and implementation. Milestones were reviewed and feedback was welcomed from the Committee.</p> <p>Various members of the Committee provided input around potential challenges such as effective internal training to new system, extensive testing of the new system prior to go-live release, frequent and effective outreach leading up to implementation, clear and simple public interface, county system integration, harmonization of ODOT district regulations and requirements, and making sure to maintain the very high level of customer service that Oregon staff is famous for.</p> <p>Various members of the Committee provided input around what they hope to see in the system, such as county integration, ways to handle emergencies such as rerouting due to fires and accidents, a cellphone notification system for drivers, point A to B permitting and mapping, better ways for counties to inform ODOT of temporary restrictions, more consistent pilot car regulations, QR code scan system, and more.</p>		
10:15-10:25	10 min	04	BREAK		
10:25-10:50	30 min	05	Stakeholder Outreach and Communication Plan	Discussion	Jen Gray-O'Connor
			<p>Notes:</p> <p>Gray-O'Connor asked Committee members to identify any other key stakeholders they believe should be more involved in the process and several names were put forward, as well as industries such as pilot cars.</p> <p>Gray-O'Connor asked Committee members to share who they thought might be good recipients of outreach about the new system and best ways to connect with those folks. Some ideas put forward were association newsletters and websites, annual conferences, weigh stations, truck stops, and more, in addition to how ODOT currently disseminates information, such as website, email communications, social media, etc.</p> <p>Gray-O'Connor suggested a future survey and asked Committee members to brainstorm channels to distribute the survey.</p>		

10:50-11:00	00 min	05	Closing Comments and Wrap-up	Informational	Jen Gray-O'Connor
			Notes: Ramsdell thanked the Committee and shared that this project is a top priority of the division and for ODOT. The Committee members shared their excitement about this process. Lawson and Hamm invited Committee members to reach out at any time.		
					