



Oregon

John A. Kitzhaber, M.D., Governor

Department of Transportation
Motor Carrier Transportation Division
3930 Fairview Industrial Dr SE
Salem, OR 97302-1166

DATE: April 8, 2014

TO: CARRIERS THAT HAVE ORDERED SINGLE-TRIP PERMITS VIA FAX

FROM: Christy Jordan, Manager
Over-Dimension Permit Unit

SUBJECT: **Fax Applications for single-trip permits in Oregon will no longer be accepted after August 1, 2014**

You are receiving this letter because you have received a single-trip over-dimension permit from the State of Oregon in the last year.

Beginning August 1, 2014, the Oregon Over-Dimension Permit Unit will no longer accept single-trip permit applications via FAX. Motor Carriers with access to Oregon Trucking Online can now apply for single-trip, over-dimension permits online! After logging in with your PIN, go to the Over-Dimension Permits Menu, and click on OD Single-Trip Permit Application.

Why is this a good thing?

- You can order each permit at your own convenience - any time of the day or night.
- You will be notified via email of the progress of the permit: 1) submitted, 2) assigned to an analyst, 3) completed.

Not signed up for Oregon Trucking Online? Go to www.oregontruckingonline.com. Click on "Sign up for a PIN" and follow the directions to get started.

Oregon Trucking Online System Requirements:

- Windows XP Operating System or higher
- MS Internet Explorer 6.0 or higher, or Chrome, Firefox, or Safari
- Valid E-mail address
- Adobe Acrobat Reader 4.0 or higher

Please take a moment to check out other services available to you through Oregon Trucking Online! If you have questions regarding the new program, please contact the Over-Dimension Permit Unit at 503-373-0000. For general questions about Oregon Trucking Online, please contact the Motor Carrier Registration Unit at 503-378-6699.

Alternatively, Motor Carriers can phone in their permit applications to 503-373-0000. The Over-Dimension Permit Unit is available Monday to Friday between the hours of 7 AM & 5 PM Pacific time, closed on state holidays and on Wednesday between 12 noon and 1 PM Pacific time for staff meetings.

The Over-Dimension Permit Unit will continue to accept single-trip permit applications submitted by agents (commonly referred to as Permit Services) on behalf of the Motor Carrier. These also must be called in, or submitted via Oregon Trucking Online.

The Over-Dimension Permit Unit will continue to accept the following documents via FAX:

- Route Requests
- Annual Permit Applications and Renewals