



Highway Restriction Notices for Special Events



ODOT Statewide Mobility Program

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Agenda

1. Why notification is necessary
2. How much notice is required
3. Who completes the form / who reviews the form / what information is needed
4. Detour Route Considerations
5. Walk Thru Restriction Notice Form
6. Q&A / Other Topics



Why Restriction Notices are Necessary for Special Events

Section 1 - (Location/Project/Event Name) Help: [Video](#) / [User Guide](#)

Route Number: * Restriction Notice Number: **NEW**

Beginning Mile Point: * Ending Mile Point: *

Direction: Northbound Southbound Eastbound Westbound *

Highway Local Name:

City/Town Nearby: *

Project Name: Project Key:

Contract Number: Name of Event/Parade:

Bridge Structure Name:

Bridge Structure Milepost: Bridge Structure Number:

Section 2 - (Restriction Hours/Days and Explanation of Work) Help: [Video](#) / [User Guide](#)

Date Work Begins: * Estimated Completion Date: *

The duration (start/end date entered) shall not exceed the anticipated actual restriction period.

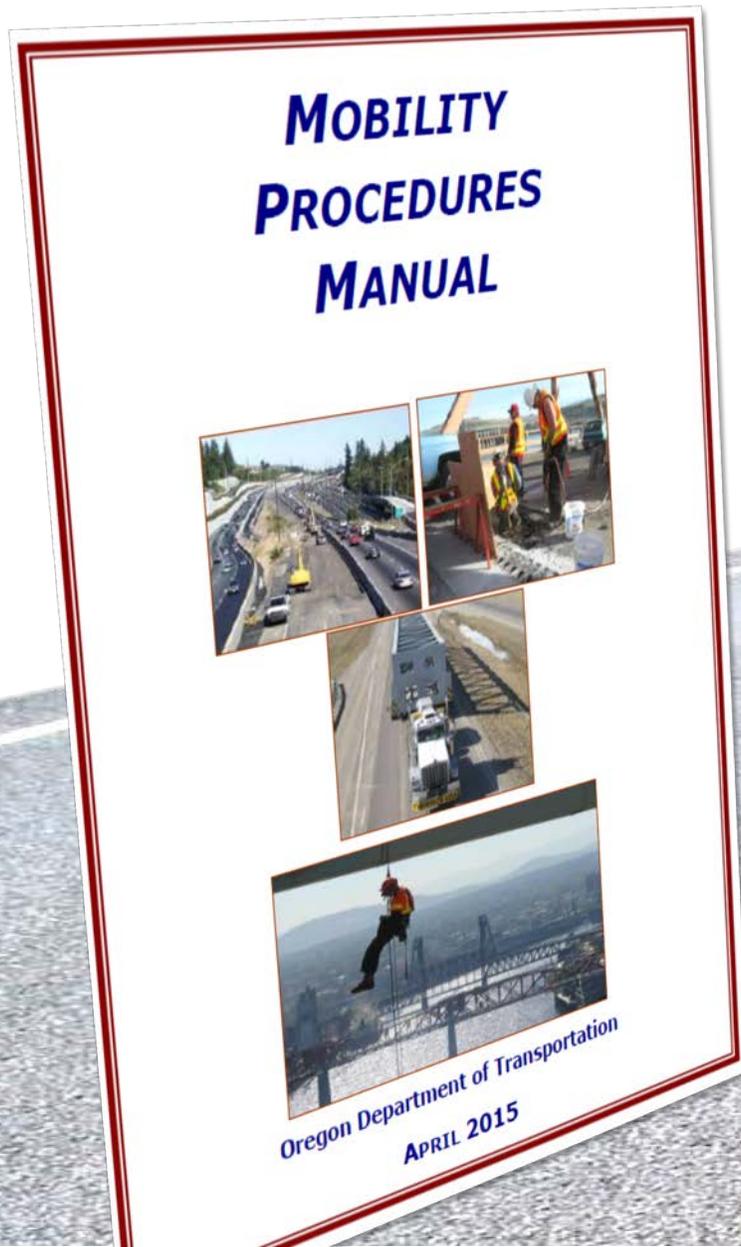
Is restriction 24 X 7? No Yes *

Provide a detailed explanation of the work: *

Section 3 - (Full Highway Closures) Help: [Video](#) / [User Guide](#)

Is this restriction notice submittal for Full Highway Closure? Yes No *

WHY NOTIFICATIONS ARE IMPORTANT: SAFETY & MOBILITY



Mobility Procedures Manual

“Communications within ODOT and with the freight industry and public stakeholders are critical to the success of traffic mobility on Oregon’s transportation system.”

WHY NOTIFICATIONS ARE IMPORTANT: **SAFETY**

In 2019, the Commerce and Compliance Division's Over-Dimension Permit Unit issued:

- **61,022 Annual Permits**
- **67,358 Single-Trip Permits**



How Restriction Information is Published

1 
**OREGON TRUCKING
ONLINE**
Road & Bridge
Restrictions List

2 
Over-Dimension
Permit Analysts

3 Incident Maps
Road Cameras
Road Conditions 
T TripCheck
Commercial Vehicle
Information Advisories

4 
Letters to
Annual
Permit
holders

5 
GovDelivery trucking
advisories

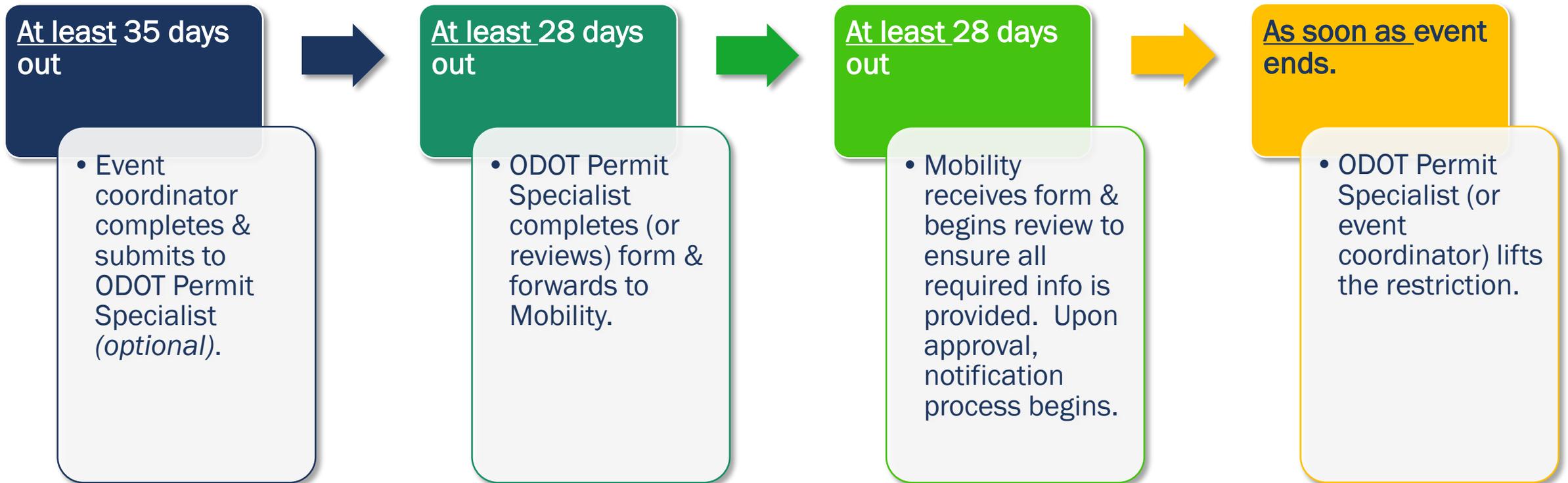
6 
Commerce and
Compliance
Division Web site

How much notice is required



RESTRICTION NOTICE TIMELINE FOR SPECIAL EVENTS

The form can be completed by either the event coordinator or an ODOT Permit Specialist. Either way, the Mobility Team needs to receive the notice at least 28 days before the restriction takes effect.



WHAT IF NOTICE IS PROVIDED LATE?

Submit a form *as soon as possible.*

- If the event is less than 2 weeks out, enter dates that are more than 14 days ahead (*or the form won't go thru*), and put the correct dates/times in the "Description of Work" field.

Section 2 - (Restriction Hours/Days and Explanation of Work)		Help: Video / User Guide
Date Work Begins:	<input type="text"/>	Estimated Completion Date: <input type="text"/>

Provide a detailed explanation of the work:	Indicate correct dates/times for the event here.
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INFORMATION NEEDED ON THE FORM

- Event name
- Route number(s) that will be closed or restricted.
- Beginning / ending mile points of closure for event area (include cross-streets for reference if possible).
- If not a full closure, provide on and off ramp closure info and/or lane closures/width restrictions (if applicable)
- Restriction begin/ending date and time.
- Truck detour information, and who approved the detour
- Contact information (*ODOT Permit Specialist can put their contact for both the submitter and ODOT PM if needed.*)

Detour Considerations

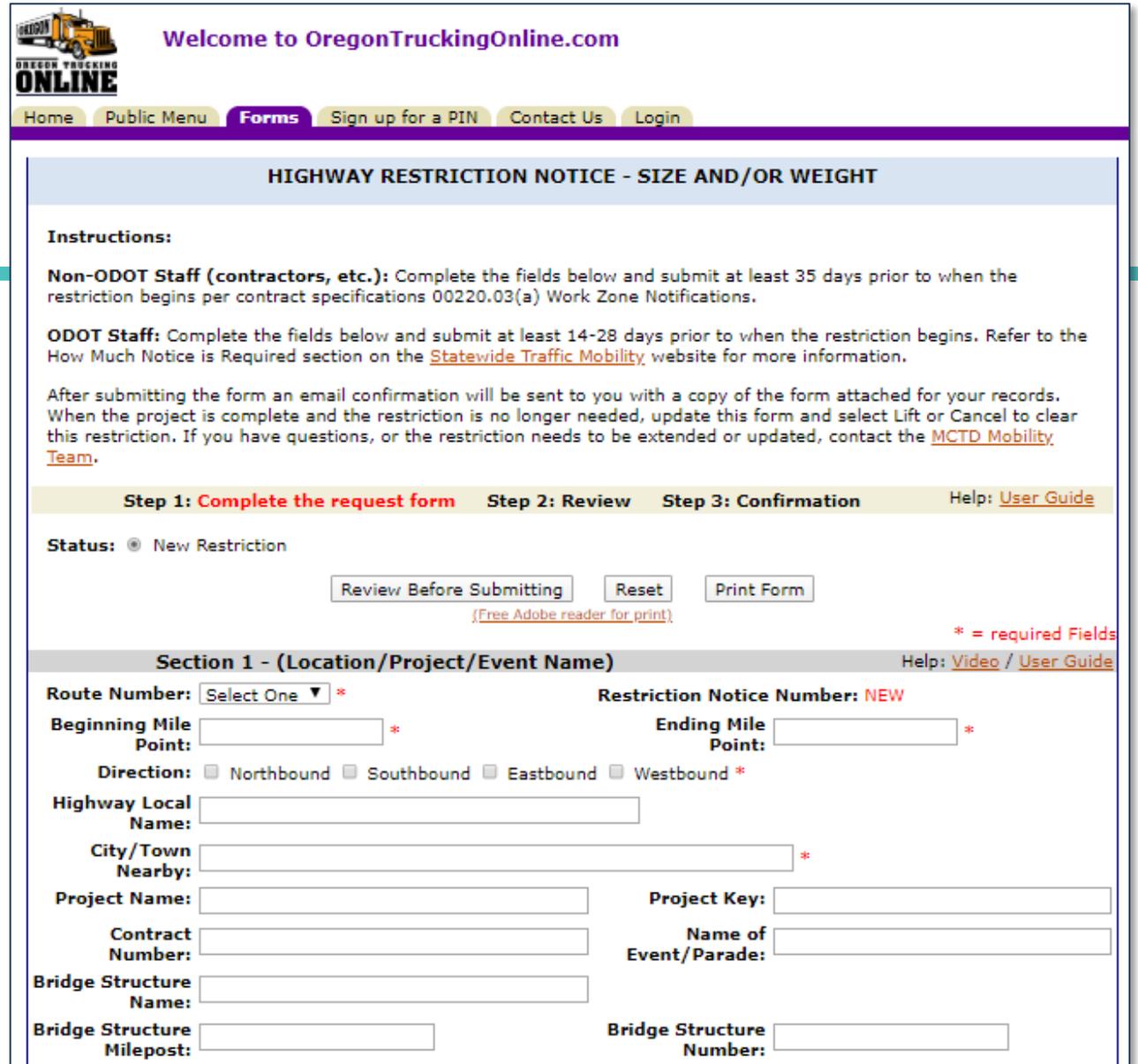


DETOUR CONSIDERATIONS

- The detour should, at a minimum, accommodate both passenger vehicles and legal sized freight.
- Oversize loads can be restricted, if necessary, as we can warn them via restriction letters and noting the restriction times on single-trip permits.
- If legal size freight traffic cannot be allowed on the detour, then an alternate approved detour (that is signed) will be needed.



Highway Restriction Form Walk-Through



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HIGHWAY RESTRICTION NOTICE - SIZE AND/OR WEIGHT

Instructions:

Non-ODOT Staff (contractors, etc.): Complete the fields below and submit at least 35 days prior to when the restriction begins per contract specifications 00220.03(a) Work Zone Notifications.

ODOT Staff: Complete the fields below and submit at least 14-28 days prior to when the restriction begins. Refer to the How Much Notice is Required section on the [Statewide Traffic Mobility](#) website for more information.

After submitting the form an email confirmation will be sent to you with a copy of the form attached for your records. When the project is complete and the restriction is no longer needed, update this form and select Lift or Cancel to clear this restriction. If you have questions, or the restriction needs to be extended or updated, contact the [MCTD Mobility Team](#).

Step 1: Complete the request form Step 2: Review Step 3: Confirmation Help: [User Guide](#)

Status: New Restriction

(Free Adobe reader for print)

Section 1 - (Location/Project/Event Name) Help: [Video](#) / [User Guide](#)

Route Number: * **Restriction Notice Number:** NEW

Beginning Mile Point: * **Ending Mile Point:** *

Direction: Northbound Southbound Eastbound Westbound *

Highway Local Name:

City/Town Nearby: *

Project Name: **Project Key:**

Contract Number: **Name of Event/Parade:**

Bridge Structure Name:

Bridge Structure Milepost: **Bridge Structure Number:**

* = required Fields

THANK YOU!

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Please provide us your feedback about this training:
<https://www.surveymonkey.com/r/MobilityTrainingFeedback>