

# 2021 Oregon IFTA Renewal International Fuel Tax Agreement

Oregon Department of Transportation

[Commerce and Compliance Division](#)

IFTA Unit 503-373-1634

## 2020 IFTA Licenses Expire December 31

**NEW! Oregon Motor Carriers must keep their USDOT status up-to-date and in good standing with FMCSA or will not be allowed to renew until deficiencies are corrected.**

### Renew Online

Login to your [Oregon Trucking Online](#) (TOL) account and click on Renewals.

- ◆ IFTA license renewal through TOL is **available through February 28, 2021**.
- ◆ An **electronic credential** will be issued and made available upon completion of your renewal.
- ◆ Your **IFTA decals for 2021** will be sent by mail.
- ◆ Carriers with TOL access can change their address, request decals or replacements and reprint an IFTA license. [Read more about Oregon Trucking Online](#).
- ◆ If you do not have a login PIN, [sign up to re-enroll](#) quickly and conveniently!

### Renew by Mail

Submit your renewal by November 30, 2020 to ensure timely processing.

- ◆ Only **use blue or black ink and a yellow highlighter** to complete the renewal.
- ◆ Return your **completed** 2021 renewal with payment to:

Oregon Department of Transportation  
Commerce and Compliance Division  
3930 Fairview Industrial Drive SE  
Salem, OR 97302-1166

### Renew In-Person by Appointment Only

**Registration offices are open to the public by appointment only** Monday through Friday,  
8 a.m. to 5 p.m.

#### **Salem Commerce and Compliance Headquarters**

3930 Fairview Industrial Drive SE  
Salem OR 97302-1166  
Phone: 503-373-6699  
Fax: 503-378-2873

#### **Portland Bridge/Jantzen Beach Office**

I-5 at Oregon/Washington Border  
12348 N. Center Ave.  
Portland OR 97217-7871  
Phone: 971-673-5900  
Fax: 971-673-5893

**Note:** All CCD registration offices will be closed for the following holidays.

Wednesday, November 11, 2020  
Thursday, November 26, 2020  
Friday, November 27, 2020  
Friday, December 25, 2020  
Friday, January 1, 2021

## IFTA Credential DISPLAY Grace Period

- ◆ Motor carriers who have renewed their IFTA license have a two-month grace period (January and February) to display their 2021 IFTA license and decals.

## Renewal Instructions

Submit your renewal by November 30, 2020 to ensure timely processing. Make sure your renewal is complete. **Incomplete or unpaid renewals will be returned unprocessed.**

### If You Are Not Renewing Your IFTA License

- ◆ Check the Do Not Renew for 2021 box.
- ◆ Indicate the close effective date.
- ◆ Sign and return the Renewal form.

### If There Has Been a Change in Ownership (for example, an individual to a partnership)

- ◆ Check the **Ownership Change** box and the **Do Not Renew for 2021** box.
- ◆ Indicate the close effective date.
- ◆ Sign and return the Renewal form.
- ◆ Submit an [Oregon Motor Carrier Account Application](#) (form 9075) or contact Registration Services at 503-378-6699 if you **have not** established a new Motor Carrier account. Ownership structural changes require a new Motor Carrier Account.
- ◆ Now is the time to make changes without incurring additional licensing fees!

### Review / Update Your Maintains Bulk Storage of Fuel Status

- ◆ Confirm your “maintains bulk storage of fuel” status and indicate corrections on the renewal form.

### If There Are Deficiencies on Your IFTA Account

- ◆ Your Renewal will be held for processing or returned. License fees included with the Renewal may be used to satisfy deficiencies if your account is revoked.

### Review / Update Address, Telephone Number and Person to Contact

- ◆ Indicate corrections on the Renewal form or online.

### Designate the Number of IFTA Qualified Vehicles

Vehicles with a gross weight of 26,000 pounds and under do not qualify for IFTA licensing unless the power unit has three or more axles or are used in a combination that exceeds 26,000 pounds gross weight.

***The number of decals issued will reconcile with the number of IFTA qualified vehicles registered!***

**Determine the Annual License Fee**

The annual license fee is determined by the number of IFTA qualified vehicles in your fleet.

**Annual License Fee Chart**

Number of Vehicles	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16-20	21 & over
Regular Fee	\$280	\$295	\$310	\$325	\$340	\$355	\$370	\$385	\$400	\$415	\$430	\$445	\$460	\$475	\$490	\$525	\$575
Farm Fee	\$50 FLAT FEE Note – More than 50% of your IFTA qualified vehicles must be Farm plated.																

**To Qualify for the Farm Rate**

- ◆ MORE than half of the IFTA qualified vehicles you operate must have Oregon farm plates.
- ◆ Pay the Farm Fee if qualified.
- ◆ Include your **Farm Identification Number** on the Renewal.

**Note:** Your farm rate qualification may be verified at any time. If we find that you do not qualify for the farm rate, you will be charged additional licensing fees based on the number of vehicles you operate. Non-payment of additional fees may result in revocation of your IFTA license.

**Sign Your Application**

- ◆ If using a reporting agency to sign your Renewal, you must have a [Power of Attorney](#) (form 9654) on file with CCD or submit one with your Renewal.

**INCLUDE A CHECK made payable to ODOT/CCD**

- ◆ Checks must be in US Funds only.
- ◆ Postdated checks will not be accepted.
- ◆ Unsigned checks will be returned and the renewal will not be processed.

**Annual Filers**

- ◆ If you are on an annual reporting basis and traveled over 5,000 IFTA miles in 2020, your reporting period will be changed from annual filing to quarterly filing.
- ◆ You will receive notification and a quarterly tax return form after your annual 2020 return has been filed.

**Request Additional Decals Throughout the Year**

- ◆ Submit a [Request for Additional Oregon IFTA Decals](#) (form 9744) by mail or through Oregon Trucking Online.
- ◆ Additional decal requests may require you to pay an additional fee based on the number of IFTA qualified vehicles operating in your fleet.

**Decal Placement**

- ◆ Each qualified motor vehicle will be issued two IFTA decals.
- ◆ One decal will be placed on the rear exterior portion of the cab's passenger side. The second decal will be placed in the same position on the driver's side. See back of decal for application instructions.

**Do Not Display 2021 Decals Before November 1, 2020.**

## IFTA License

- ◆ Oregon will issue one IFTA license.
- ◆ The IFTA license must be carried in each qualified motor vehicle.
- ◆ You are required to make copies of the IFTA license if needed.

### **Electronic Credentials**

An electronic copy of the IFTA license may be carried in each IFTA qualified motor vehicle in place of a paper credential. A legible electronic credential is acceptable in all IFTA member jurisdictions.

If you process your Renewal online, an electronic credential will be issued and made available upon completion. If your renewal is processed by mail or at a CCD office, login to [Oregon Trucking Online](#) to get your electronic credential. Enter your account number and click on the following to get your electronic credential:

- ◆ IFTA - Show.
- ◆ IFTA Reprint License.
- ◆ Year 2021.

## Keep a Copy of All Documents for Your Records

- ◆ IFTA recordkeeping requirements may exceed the retention period of your electronic logging device (ELD). IFTA records must be maintained for a period of four years. A detailed list of requirements is available on our [Motor Carrier Audit](#) web page.

## Questions Regarding Your IFTA Renewal?

- ◆ Email the [Oregon IFTA Unit](#) or call 503-373-1634.
- ◆ For more information, see our [Oregon Motor Carrier Registration and Tax Manual](#).