

# OD Permit System Replacement Project

## Quarterly County Forum

### Agenda and Slide Deck



Tuesday, March 21, 2023 | 11 a.m. to 12 p.m.

[Click here to join the meeting](#)

For more information about the project please visit the [Oregon OD Permit Project web page](#).

Time		Topic	Action	Lead
11:00 – 11:20	20 min	01 <b>Welcome and Project Updates</b>	Informational	Various
		Objective: <ul style="list-style-type: none"><li>• Welcome county representatives, acknowledge members of County Working Group.</li><li>• Share recent accomplishments and upcoming milestones.</li><li>• Share RFP updates.</li><li>• Look ahead to 2023 – discuss what counties can expect and answer questions.</li></ul>		
11:20– 11:30	10 min	03 <b>Discussion: Survey Plans</b>	Discussion	Cheralynn Abbott
		Objective: <ul style="list-style-type: none"><li>• Review objectives and goals for upcoming survey to all counties.</li><li>• Gather input on what should be included as it relates to the OD Permit system replacement and/or associated processes.</li></ul>		
11:30– 11:40	10 min	05 <b>Discussion: Preview IGA Work</b>	Discussion	Sven Johnson
		Objective: <ul style="list-style-type: none"><li>• Share objectives for the survey and discuss who should receive the link.</li></ul>		
11:40 – 11:50	10 min	05 <b>Closing Comments and Wrap-up</b>	Discussion	Cheralynn Abbott
		Objective: <ul style="list-style-type: none"><li>• Q &amp; A</li><li>• Identify topics for upcoming agendas.</li></ul>		

# Over Dimension Permit System Replacement County Forum

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March 2023

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			Objective: <ul style="list-style-type: none"> <li>Welcome county representatives, acknowledge members of County Working Group.</li> <li>Share recent accomplishments and upcoming milestones.</li> <li>Share RFP updates.</li> <li>Look ahead to 2023 – discuss what counties can expect and answer questions.</li> </ul>		
11:20– 11:30	10 min	03	<b>Discussion: Survey Plans</b>	Discussion	Cheralynn Abbott
			Objective: <ul style="list-style-type: none"> <li>Share objectives for the survey and confirm who should receive the link.</li> </ul>		
11:30– 11:40	10 min	05	<b>Discussion: Preview IGA Work</b>	Discussion	Sven Johnson
			Objective: <ul style="list-style-type: none"> <li>Review why IGAs are needed and important and preview the process for updating them.</li> </ul>		
11:40 – 11:50	10 min	05	<b>Closing Comments and Wrap-up</b>	Discussion	Cheralynn Abbott
			Objective: <ul style="list-style-type: none"> <li>Q &amp; A</li> <li>Identify topics for upcoming agendas.</li> </ul>		

# What, Why & Anticipated Benefits

**WHAT:** Replace the existing system with a self-service online system. Procure a Custom Off-the-Shelf (COTS) system with expanded capabilities (automated routing)

**WHY:** To meet increasing permit demand and improve service levels. Reduce reliance on aging mainframe infrastructure

- **ANTICIPATED BENEFITS:**

- Carrier self-service
- Greater access (24/7, 365 days/yr)
- Improved turnaround time
- Improved data collection and reporting
- Greater permit accuracy
- Increased safety and compliance
- Reduced risk to the infrastructure
- More time for all of us to focus on more complex permitting requests

OREGON DEPARTMENT OF TRANSPORTATION  
SELF-ISSUE OVERSIGHT

000519 OREGO17031774210

Permit No: STE  
Location: TOI  
Permittee: OREGON TES  
340 NE 11th  
PORTLAND  
Load Length: 50'  
Load Weight:  
Description:  
Year: 2002

From: OR/WA BORDER  
To: salem (3630  
Via: i-205; i-5,  
industrial)

Pilot Vehicles:  
2 Lane None (X)  
4 Lane None (X)

This permit is not valid before issue date and issue time or the effective date, whichever is later. Issue time reflects Pacific Time Zone.

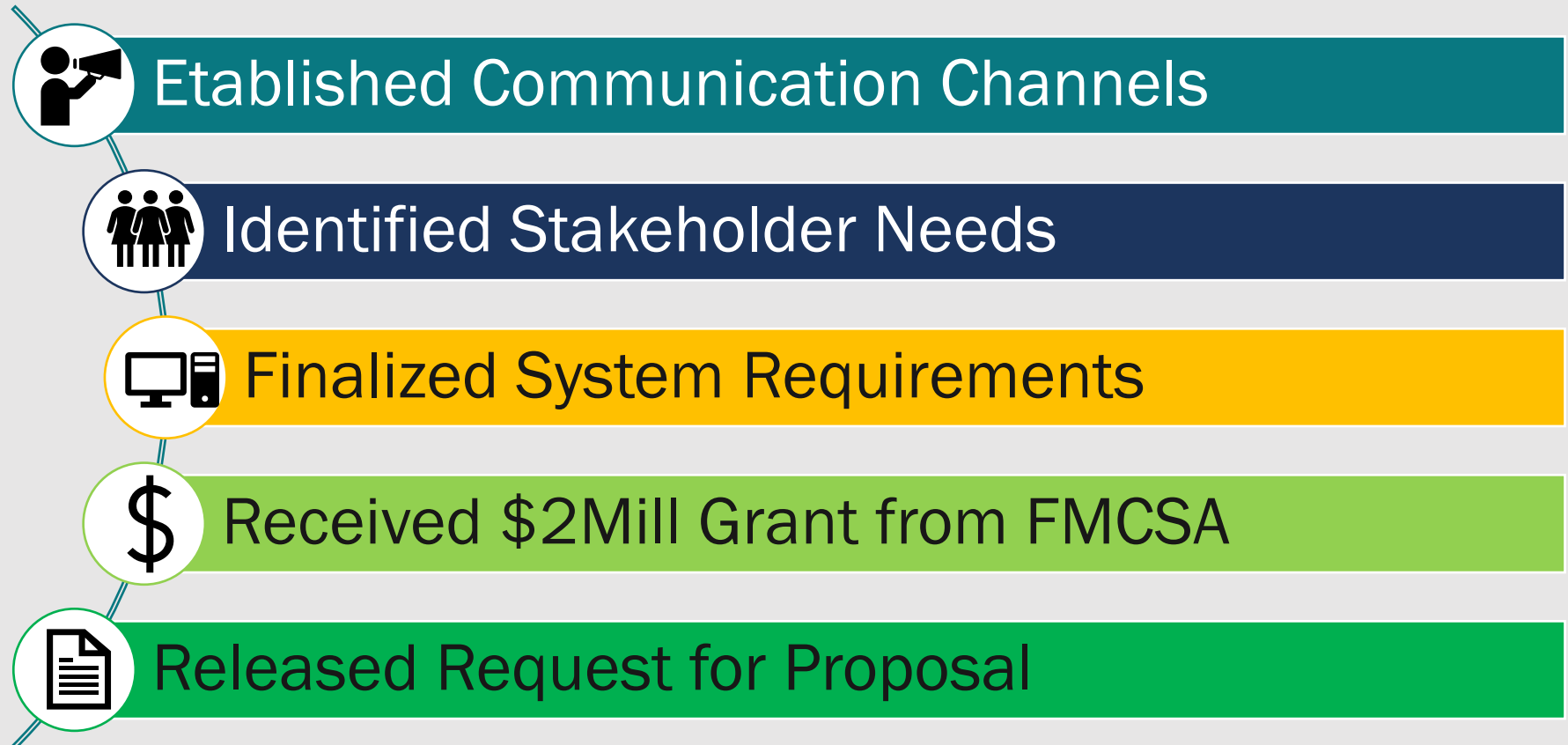
OREGON TAX AND REGISTRATION: Permittee is required to meet all Oregon tax and registration requirements unless exempted by statute or rule.  
Page 1 of 2

**Route Map 2**  
Oregon Department of Transportation  
Transportation Permit Unit

OPERATIONS	INTERSTATE AND	ROUTE MAP 1	ROUTE MAP 2	ROUTE MAP 3
PERMITS	BLACK BOXES	BLACK BOXES	BLACK BOXES	BLACK BOXES
ONE	ONE	ONE	ONE	ONE
TWO	TWO	TWO	TWO	TWO
THREE	THREE	THREE	THREE	THREE
FOUR	FOUR	FOUR	FOUR	FOUR
FIVE	FIVE	FIVE	FIVE	FIVE
SIX	SIX	SIX	SIX	SIX
SEVEN	SEVEN	SEVEN	SEVEN	SEVEN
EIGHT	EIGHT	EIGHT	EIGHT	EIGHT
NINE	NINE	NINE	NINE	NINE
TEN	TEN	TEN	TEN	TEN
ELEVEN	ELEVEN	ELEVEN	ELEVEN	ELEVEN
TWELVE	TWELVE	TWELVE	TWELVE	TWELVE

**DETOUR**  
**OVER WEIGHT LOAD**

# OD Permit System Project: 2022 Accomplishments



# Request for Proposal (RFP) Process Update

3 rounds 1) Proposal Review 2) Interview/Demo 3) Sandbox

- Panel reviewed and scored proposals – two vendors were selected and moved into the interview/demo round.
- Panel completed interview/Demo round



Panel completed the sandbox round. Final wrap up with the RFP panel to occur the week of 3/20.

## Key RFP Milestones:

RFP Review –  
1/30/2023

Interview/Demos-  
2/17/2023

RFP Sandbox Review-  
3/7/2023

RFP Intent to Award –  
4/28/2023

# Looking Ahead...

## 2023 Project Goals/Activities

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### Communications

Increase Carrier Awareness

Leverage external partners

Build on momentum from 2022

### Stakeholder Engagement

Provide regular updates

Solicit input on topics that impact them

Refine user requirements w/ vendor

### Data Migration & Integration

Update and refine the plan/reduce reliance on MF

Identify resources to complete tasks and establish timelines

Begin data "clean-up" activities

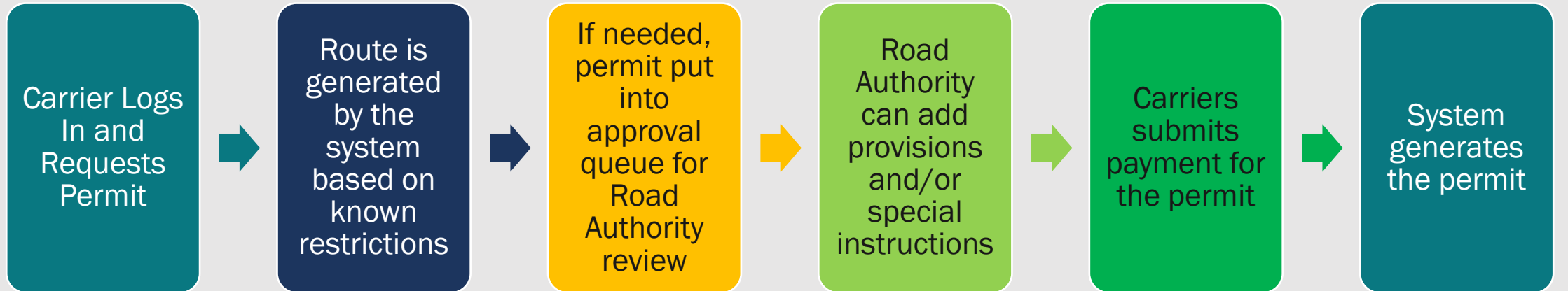
### Process

Define future-state processes

Begin to document new workflows

Identify training needs

# Future State Process Flow – and your role!



- Counties will have their own user accounts they can manage.

- System has county road/bridge data.
- System knows what is permissible for each county based on current agreements.

- System will notify counties when a permit needs their review via auto-generated email.

- Counties will login to review, approve, & specify provisions

- Reports will be available for Counties.



# County Survey

- Objectives
- Types of information being gathered
- Best way to get the link to the right individuals



## OD Permit System Replacement Project - County Partner Survey

ODOT's Commerce and Compliance Division is implementing a self-service online permitting system within the next two years. The new system will have automated routing capabilities and customers will be able to request permits 24/7. Counties are a valuable partner in ensuring the safe transport of large loads across the State of Oregon. Your input is critical to the success of this project.

NOTE: ODOT is currently authorized to permit on County Roads through existing Blanket Agreements. None of that will change. Permits that require County approval will also be available through the new system but will be flagged for County review before issuance (similar to today's process).

Hi, Cheralynn. When you submit this form, the owner will see your name and email address.

\* Required

1. Which county are you responding on behalf of? \*

Enter your answer

2. Who should be the primary contact(s) for news related to this project? Please provide name, email and phone number. \*

Enter your answer

3. How many people within your county support OD permitting work? \*

1

2

# IGA – Next Steps

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- Why they are important
- How they are used
- Process to update them

**DISCUSSION:** Questions you have, suggestions on how to initiate and complete the work in a timely fashion.

# OD Permit System Replacement Webpage

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Project  
Timeline

Anticipated  
Benefits

Stakeholder  
Group Info



*SCAN ME*



**Thank You!**

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