

# OD Permit System Replacement Project

## County Working Group

### Agenda and Minutes



Tuesday, August 15, 2023 | 11:30am – 12:30 pm

[Click here to join the meeting](#)

For more information about the project please visit the [Oregon OD Permit Project web page](#).

County Representatives:	Attended
Ae-young Lee (Multnomah)	X
Chris Harrell (Hood River)	
Jennifer Drake (Jackson)	X
Michael Johnson (Benton)	X
Mikel Diwan (Hood River)	X
Terry Hendryx (Clatsop)	X
Tiffany Netz (Douglas)	X
Torina Wilson (Deschutes)	X
Debi Normand (Clackamas)	X

OD Permit Project Team Members:	Attended
Sven Johnson (Salem Services Section Manager)	X
Charlie Hutto (OD Program Coordinator)	X
Yvonne Wolf (OD Program Specialist)	X
Danielle Hamm (CCD Project Manager)	X
Don Welch (IT Project Manager)	X
Cheralynn Abbott (Change Mgmt Consultant/Facilitator)	
Carla Phelps	X
William Ismay (NTT Data)	X
Brandon Crews (NTT Data)	X
David Babb (OD Permit Manager)	x

Time	Topic	Action	Lead		
11:30 – 11:35	5 min	01	<b>Welcome</b>	Informational	Danielle
		Objective: <ul style="list-style-type: none"> <li>Thank working group members for their attendance.</li> </ul>			
11:35 – 11:40	5 min	02	<b>Project Updates</b>	Informational	Danielle
		Objectives: <ul style="list-style-type: none"> <li>Provide an update on RFP process</li> </ul>			
11:45 – 12:15	30 min	03	<b>Discussion: Consolidation of Annual Permits</b>	Discussion	Charlie
		Objective: <ul style="list-style-type: none"> <li>Discuss supplemental documentation provided</li> <li>Identify additional areas of support that would be beneficial</li> <li>Review plans to share with the Forum in September</li> </ul>			
12:25 – 12:30	10 min	05	<b>Discussion: Permit Review Process</b>	Discussion	Danielle
		Objective: <ul style="list-style-type: none"> <li>All County Forum – September 19, 2023</li> <li>Next Meeting: October 17, 2023</li> </ul>			

# Meeting Minutes for August 15, 2023

## Discussion Notes

### Project Updates

- Final Contract Review- Final updates on the contract are being made this week with Procurement. It's planned to send the contract to DOJ and State EIS review by early next week.
- Communcaions with carriers- communication to carriers is ramping up. OD Permit did a webinar in June and provided some information to those who attended. Open houses and conference are being staffed to help provide the message as well.
- Reviewed OAR's- The project team is reaviewing the known Administrative rules that need to be changed. This work will be on going for the next several months.
- New Business Processes – Progress continues to be made towards business process that need streamlining. Good progress is being made in areas of Financial transcripts and conncections from the ODOT system to the new system.

### Consolidaton of Annual Permits

Proof of concept:

- Multnomah County- would need help navigating changes
- Hood River County- would need more thought on this, need terminology standardized. A cheat sheet would be helpful
- Douglas County- helps us know what ODOT is thinking, but reality may not match perception of reality.
- Clackamas County- would be helpful, more than likely thinks not allowed today, probably would still NOT to be allowed in future as well. A lot of roads are restrictive in that area.
- David Babb- ODOT is not wanting to force changes on counties, but wants to help counties understand the the permits better so possibly changes could be made down the road.
- Deschutes County- Felt some info was redundant, but then realized the break down and thought it was helpful in decision making for the future.
- Clatsop County- Be able to have a list is helpful.

### Questions/Comments:

Clackamas County – Will third party agents go away with new system? Will there be incentives to using the new system?

- Self Issuing- there is a process to partake in the existing self issuing permit system today.
- For annuals- they are available on TOL today.
- Decision on third party's has not been made.

Deschutes County- Drop axles are not included in anything in the document, When you talk about Jeeps, drop axles should probably be included in that as well. (Charlie to add drop axles to the document as all all trucks are told to put drop axles on the ground.)

Multnomah County- Not capable of evaluating their road network, is there any way ODOT would agree to help navigate/review the evaluation of road networks? (OD Permit Planning meeting to discuss on how to help counties with limited resources)

Multnomah and Douglas County -indicated there was a presentation earlier this year (COFE Seminar) where an ODOT rep provided information and updates on a variety of topics. (OD Permit Planning team will ensure this seminar gets on the communication plan for future and that we work with the individual to craft messages in the future.)

# Over Dimension Permit System Replacement Small County Work Group

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August 2023

# Today's Agenda

Time		Topic	Action	Lead
11:30 – 11:35	5 min	01 <b>Welcome</b>	Informational	Danielle
		Objective: <ul style="list-style-type: none"> <li>• Thank working group members for their attendance.</li> </ul>		
11:35 – 11:40	5 min	02 <b>Project Update</b>	Informational	Danielle
		Objectives: <ul style="list-style-type: none"> <li>• Provide an update on RFP process</li> </ul>		
11:45 – 12:15	30 min	03 <b>Discussion: Consolidation of Annual Permits</b>	Discussion	Charlie
		Objective: <ul style="list-style-type: none"> <li>• Discuss supplemental documentation provided</li> <li>• Identify additional areas of support that would be beneficial</li> <li>• Review plans to share with the Forum in September</li> </ul>		
12:25– 12:30	10 min	05 <b>Closing Comments and Wrap-up</b>	Discussion	Danielle
		Objective: <ul style="list-style-type: none"> <li>• All County Forum – September 19, 2023</li> <li>• Next Meeting: October 17, 2023</li> </ul>		

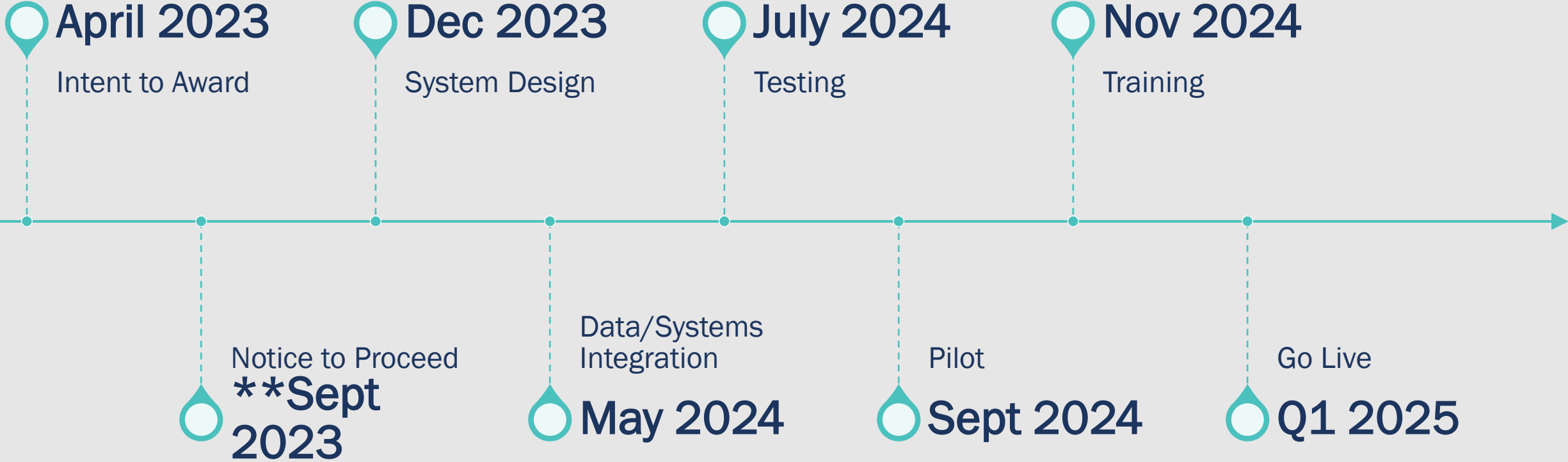
# Project Updates

# Recent Accomplishments

- ✓ Final Contract Reviews
- ✓ Communications with Carriers
- ✓ Reviewed OARs
- ✓ New Business Processes



# Looking ahead...Targeted Milestones



\*\*All dates are subject to negotiation timelines and agreed upon implementation schedule with ProMiles.

# Consolidation of Annual Permits



# OD Permit System Replacement Webpage

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Project  
Timeline

Anticipated  
Benefits

Stakeholder  
Group Info



*SCAN ME*



**Thank You!**

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