SRTS Project Identification Program Application

The ODOT Safe Routes to School Project Identification Program helps school communities develop a local plan that identifies infrastructure projects and non-infrastructure programs that address barriers to students walking and biking to school. Consultant services will be provided for up to 20 school communities each cycle. Consultant services will assist the community (school representatives, school community, and local road authority representative) to identify infrastructure needs near one school, a cluster of schools feeding into the same middle or high school, or all schools in a community of 10,000 or less, focusing on all streets within a quarter-mile of the school, as well as critical issues within a mile of the school. Consultant will coordinate and implement the Project Identification Program process in each community for each school. The outcome of each Project Identification Program process will be a Safe Routes to School Plan for each school, cluster of schools, or small community that outlines infrastructure and non-infrastructure needs to address barriers to students walking and biking to school and provides some information needed to apply for the ODOT Safe Routes to School Grants.

To apply for the Project Identification Program, please choose one school to focus your application on called the "focus school". This school will have the highest percentage of students eligible for free and reduced lunch AND have the most unsafe streets closest to the school.

You can save your progress at any time by clicking the "save" button at the bottom of the form.

You will then be emailed a link to resume your progress.

Contact information
Applicant agency info
Applicant (agency/organization)
Sample

Name
Sample Sample

Job title
Sample

Phone
(555) 555-5555

Email
leeanne.fergason@odot.state.or.us

Primary road authority contact
Agency/organization
Sample

Name
Sample Sample

Job title
Sample

Email
roadauthority@citycounty.com

Phone
(555) 555-5555

School contact
Focus school name
Focus School has the highest percentage of students eligible for free and reduced lunch AND have the
most unsafe streets closest to the school.

Name
Sample Sample

Job title
Sample

Email
focusschool@school.com

Phone
(555) 555-5555

School information

Address of focus school:
Sample, Sample, Oregon 55555

How many schools total are you applying for the PIP service?
4

List all schools to receive service (not including focus school):
Additional School 1, Additional School 2, Additional School 3

Describe why your community needs to assess multiple schools:
Maximum characters: 750

Note: You may list multiple schools that feed into the same high school, or all the schools in your district if you are located in a community of 10,000 or fewer.

Each school will receive an individual Safe Routes to School plan. Each plan will include a prioritized list of projects and programs; you can combine the plans for multiple schools to address more critical needs across schools.

Eligibility criteria

Note: A letter of commitment for the focus school and primary road authority is required for this application. If your application is selected, you must provide letters of commitment from each additional school and road authority within two weeks. These letters must detail their commitment to the following list, or you will lose the PIP service. The two-week period is projected to be July 17-31, 2019.

In order to be successful, you will need a representative from each school and affected road authority to participate in this process. We anticipate this process will take 21 weeks and be completed during the 2019-2020 school year.

Attend Project Management Team (PMT) Meeting
Applicant, school contact, and primary road authority contact for each school must answer yes to be eligible.

Do you agree for all participants?
Yes

Attend Stakeholder meeting
Applicant, school representative, and main road authority for each school must answer yes to be eligible.

Do you agree for all participants?
Yes

Assist with Field visit outreach
Applicant, school representative, and main road authority for each school must answer yes to be eligible.

Do you agree for all participants?
Yes

Assist with Background data collection
Applicant, school representative, and main road authority for each school must answer yes to be eligible.

Do you agree for all participants?
Yes
Attend Field visit: School Safety Assessment  Applicant, school representative, and main road authority for each school must answer yes to be eligible.  Do you agree for all participants?  Yes

Provide feedback on draft report  Applicant, school representative, and main road authority for each school must answer yes to be eligible  Do you agree for all participants?  Yes

Approve final documents  Applicant, school representative, and main road authority must answer yes for each school to be eligible  Do you agree for all participants?  Yes

Description of need and commitment
Provide information that describes the need for a Safe Routes to School Plan in your community
Maximum characters: 750

Provide information that describes why your community currently cannot support the burden of planning for Safe Routes to School projects and programs.
Note: burden may be financial, lack of staff capacity, lack of expertise, etc. Maximum characters: 750

What will you do with the Safe Routes to School Plan once it is completed? Check all that apply.
We will apply for a Safe Routes to School Competitive Infrastructure Grant Program
We will use it to plan for roadway safety infrastructure improvements to be included in a locally adopted plan (like a Transportation System Plan)
We will use it to plan for a school bond or school redesign project
We will use it to apply for a Safe Routes to School Non-Infrastructure Grant to address barriers to students walking and biking through education and encouragement programs

City or unincorporated community information
What is the population of the City/unincorporated community in which your focus school is located?
2,501 - 5,000

What is the percentage of people in poverty in your City/unincorporated community?  Note: You can visit The United State Census American FactFinder site for statistics if you are unsure.
30 - 39%

Additional information
What grades are taught at all of the schools for which you are applying? Check all that apply:
Any combination of kindergarten through 8th grade

What is the percentage of students eligible for free and reduced cost lunch at the focus school?  Note: You can refer to the DBI Reports website to view the percentage of eligible students at your focus school if needed.
81 - 100%

Road lanes and information
A) The road has...
B) It is within...
Over 3 lanes or 40ft crossing distance  adjacent to the school

**Road speed and information**

A) The road’s posted speed or the 85th percentile speed is…
31-40 mph

B) It is within…
0.25 mile

**Road AADT and information**

A) The road’s average annual daily traffic is…
6,000 - 11,999

B) It is within…
0.25 mile

Is there a history of school related traffic crashes within a one-mile radius of the school? Yes

Has a crash resulted in an injury? Yes

Has a crash resulted in a fatality? Yes

Describe the barriers that students face when walking and biking to the focus school. Check all that apply:
- Lack of sidewalks
- Lack of bikeways
- Dangerous crossings

Describe past, present, or upcoming Safe Routes to School non-infrastructure programs at the school or school district. Safe Routes to School programs include education, encouragement, and evaluation activities that reduce barriers to children walking and bicycling to school.

Maximum characters: 750

What are your past, current, or future plans for Safe Routes to School infrastructure improvements? Infrastructure improvement are street safety features like sidewalks, crosswalks, etc that address barriers to students walking and biking to school.

Maximum characters: 750

**Signature**
Applicant signature

[Signature]

**Letter of commitment from focus school**
School-letter-of-commitment (3).docx

Use this template: https://www.oregon.gov/ODOT/Programs/TDD%20Documents/School-letter-of-commitment.docx
Letter of commitment from the primary Road Authority for the streets around the focus school
Road-Authority-letter-of-commitment (3).docx

(Optional at this time) Letters of commitment from any additional Road Authorities and schools.

Note: If your application is selected, you must provide letters of commitment from each additional school and road authority within two weeks. These letters must detail their commitment to the eligibility criteria, or you will lose the PIP service. The two-week period is projected to be July 17-31, 2019.

By submitting this application, you are confirming that the information contained within is true and accurate.