STIF Periodic Report Demonstration Section

Webinar July 15, 2019



STIF Periodic Report Demonstration



Click Through of OPTIS Upgrades

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Create Periodic Reports

<u>Create Reimbursement Request</u> <u>Create Reimbursement Requests</u>



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Create Periodic Report

(Test)

Select the Document Type from the list provided. The list contains Document Types valid for the selected Discipline that you have privilege for.

Project Type



- Agency Periodic Report (APR)

 Create a periodic report
- STIF Plan Report (SPR) Create a STIF Plan report



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Create STIF Plan Report (SPR)

(Test)

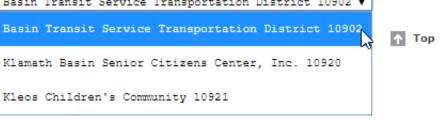
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Issued By:

Select the organization responsible for the document.

Organization

Basin Transit Service Transportation District 10902 ▼





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Create STIF Plan Report (SPR)

(Test)

- Back
- Select the STIF Plan for which you are reporting.

STIF Plan



	Number	Title
1 (STIF-19-0001	2019-21 R4 STIF Basin Transit Service TD





OPTIS				Clos		
Print	S	STIF Project Task Ro	eport			
) Refresh	Report for: FY2019 Qtr.1: July - September 2018 Number: SPR-19-0502-02					
Help	Public Transit Service Provider:					
plete Step	Mailing Address:					
pared)	City, State, Zip:					
itain	Prepared by:	E-mail:				
ons k Row	Phone No.:	Fax No.:				
	Authorized by: Date: Attachments Exist Budget					
		Planned	Total To Date	Remaining		
	STIF Funds	\$160,000.00	\$82,440.00	\$77,560.00		
	Other Funds	\$20,000.00	\$7,820.00	\$12,180.00		
	Total Expenditure	\$180,000.00	\$90,260.00	\$89,740.00		
	Future Expenditure	\$32,460.00				
	Expenditures					
		Previous	Current	Total To Date		
	STIF Funds	\$12,340.00	\$70,100.00	\$82,440.00		
	Other Funds	\$7,820.00	\$0.00	\$7,820.00		
	Total Expenditure	\$20,160.00	\$70,100.00	\$90,260.00		

