STIF Periodic Report
Demonstration Section

Webinar
July 15, 2019
STIF Periodic Report Demonstration
Click Through of OPTIS Upgrades
OPTIS Screenshots

Oregon Public Transit Information System

Welcome Screen
Browse Open Notices
Assets
Create Documents
  • Create Periodic Report
  • Create Reimbursement Request
My Documents
My Profile
My Provider Details
Users
View or Generate Reports
OPTIS Time
Exit from OPTIS

Create Periodic Report
(Test)

? Select the Document Type from the list provided. The list contains Document Types valid for the selected Discipline that you have privilege for.

Project Type

? Agency Periodic Report (APR)
Create a periodic report

? STIF Plan Report (SPR)
Create a STIF Plan report

Next
OPTIS Screenshots

Create STIF Plan Report (SPR)
(Test)

Back

Select the organization responsible for the document.

Organization

Issued By:

- Basin Transit Service Transportation District 10902
- Klamath Basin Senior Citizens Center, Inc. 10920
- Kleos Children’s Community 10921
OPTIS Screenshots

Create STIF Plan Report (SPR)
(Trash)

Back

Select the STIF Plan for which you are reporting.

STIF Plan

<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>STIF-19-0001 2019-21 R4 STIF Basin Transit Service TD</td>
</tr>
</tbody>
</table>
## STIF Project Task Report

**Report for: FY2019 Qtr.1: July - September 2018**

<table>
<thead>
<tr>
<th>Provider</th>
<th>I have certified that this document is correct to the best of my knowledge and that I am the authorized representative shown below.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorized by:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

### Budget

<table>
<thead>
<tr>
<th></th>
<th>Planned</th>
<th>Total To Date</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>STIF Funds</td>
<td>$160,000.00</td>
<td>$92,440.00</td>
<td>$77,560.00</td>
</tr>
<tr>
<td>Other Funds</td>
<td>$20,000.00</td>
<td>$7,620.00</td>
<td>$12,380.00</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$180,000.00</strong></td>
<td><strong>$90,260.00</strong></td>
<td><strong>$89,740.00</strong></td>
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<tr>
<td>Future Expenditure</td>
<td>$32,400.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Expenditures

<table>
<thead>
<tr>
<th></th>
<th>Previous</th>
<th>Current</th>
<th>Total To Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>STIF Funds</td>
<td>$12,340.00</td>
<td>$70,100.00</td>
<td>$82,440.00</td>
</tr>
<tr>
<td>Other Funds</td>
<td>$7,820.00</td>
<td>$0.00</td>
<td>$7,820.00</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$20,160.00</strong></td>
<td><strong>$70,100.00</strong></td>
<td><strong>$90,260.00</strong></td>
</tr>
</tbody>
</table>