# 2020 Safe Routes to School Competitive Construction Grant WORKSHEET

THIS IS NOT THE GRANT APPLICATION. YOU MUST FILL OUT THE ONLINE FORM LOCATED <https://www.cognitoforms.com/ODOT2/_2020SafeRoutesToSchoolCompetitiveConstructionGrantApplication>

INSTRUCTIONS FOR HOW TO USE THIS WORD DOCUMENT: ODOT staff has provided this document as a worksheet that you can use to prepare for filling out the online application if you would like to use it. It is not required.

**Key:**

All of the words that are *italicized* in the worksheet are instructional parts of the application or resources.

All of the headings in the worksheet are headings or sections in the application.

All of the words in this font are the actual questions that you will need to answer.

* All of the lists that being with the symbol at the beginning of this line represent selections you will make in a format that worked best for that question.

The worksheet begins on page 2.

2020 Safe Routes to School Competitive Construction Grant WORKSHEET

*PROGRAM DESCRIPTION: The Safe Routes to School Competitive Construction Grant Program is intended to fund bicycle and pedestrian projects that address a barrier to students walking and rolling to school. Read more about project eligibility and scoring criteria in the Program Guidelines. https://www.oregon.gov/odot/Programs/Pages/SRTS-Competitive-Infrastructure-Grant.aspx*

*DEADLINE: Applications are due by 11:59pm on August 31, 2020.*

*SCORING DESCRIPTION: The application includes information about all questions that will affect the application score (500 points total). Information collected that is not noted with a scoring description will not affect the application score.*

*HOW TO SAVE YOUR APPLICATION: You can save your progress at any time by clicking the "save" button at the bottom of the form. You will then be emailed a link to resume your progress.*

*CHARACTER LIMITS: Please note that there are character limits (not word limits) on many of the narrative questions. The form will not accept your answer if it is over the limit.*

# Part 1 of 8: General Information

What is the title of the project?

*[School Name]/[Primary Solution]/[MonthYear Submitted]*

*Maximum 100 characters.*

*Please format your project title as follows: "[School Name]/[Primary Solution]/[MonthYear Submitted]" Example:"GlenfairES/Sidewalk/0519"*

## Applicant Contact Information

Name

Title

Agency

Phone

Email

Applicant Address

Address Line 1

Address Line 2

City

State

Zip Code

## Additional Roadway Authority Information (if necessary).

Name

Title

Agency

Phone

Email

Applicant Address

Address Line 1

Address Line 2

City

State

Zip Code

Does any part of this project touch another roadway jurisdiction's right of way that is not ODOT? Yes/No

*If yes, the jurisdiction must be listed below and sign off to concur with the application. See section 8.*

Name

Title

Agency

Phone

Email

Does any part of this project touch ODOT right of way? Yes/No

*If yes, ODOT Area Manager must be listed below and sign off to concur with the application. See section 8.*

*You will need to coordinate with ODOT (your Region's*[*Active Transportation Liaison*](https://www.oregon.gov/odot/programs/pages/bikeped.aspx)*or other ODOT project staff) to get ODOT Area Manager's approval and coordinate with staff during the construction of your project at key points for ODOT approval. If ODOT is the main applicant, you do not need to fill out this section of contact information.*

Name

Title

Area Manager

Agency

Oregon Department of Transportation

Phone

Email

Will applicant oversee design and construction of the project? Yes/No

If no, list agency who will oversee design and construction of the project and explain why:

*Note: Maximum 750 characters.*

Is the applicant submitting more than one application? Yes/No

*Note that any applicant may submit multiple applications but is only able to receive $2 million total from this grant cycle.*

If yes, rank this application:

*Example: 1 of 4 (1 being highest priority)*

In which ODOT Region is your project located? Region 1,2,3,4, or 5

*Resource:*[*ODOT Region maps*](https://www.oregon.gov/ODOT/Data/Pages/Maps.aspx#regionDistrict)

# Part 2 of 8: Eligibility Requirements

Is the project within a one-mile radius of a public school? Yes/No

*Note: The one-mile radius is calculated by drawing a one-mile straight line from the school.*

*Optional Resource:*[*SRTS map- includes crash data and school data*](https://geo.maps.arcgis.com/apps/webappviewer/index.html?id=33d00a3d7181433d85abfce78b8ae879)

Is the project in or aligned with a plan that meets the requirements of ORS 195-115? Yes/No

*Note: Plans may include but are not limited to a Safe Routes to School Action Plan, Transportation System Plan, or other locally adopted plan.* [*ORS 195.115*](https://www.oregonlaws.org/ors/195.115)*;* [*OAR 737-025-0060*](https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=3453)

Is the project supported by the primarily affected school or school district? Yes/No

Is the project in the public road right of way or will the project increase the road right of way to include your project? Yes/No

*Note: Public road right of way refers to publicly owned land: Surface, shoulders, ditches, other drainage facilities in the border between the ditches.*

Does your project reduce barriers and hazards to children walking or bicycling to and from school? Yes/No

Do you and your key school contact commit to providing outreach to the primarily affected school community? This outreach includes a press release, a school newsletter article, and flyers sent home to students families'. Templates will be provided by ODOT. Yes/No

*The school commitment letter template contains language that gives the school community an opportunity to commit to helping.*

If you answered yes to the above questions, please continue. If you answered no, your project is ineligible.

# Part 3 of 8: Primarily Affected School Information

*Your application must focus on one school called the "primarily affected school." Your application may include projects that will affect multiple schools. We suggest that your "primarily affected school" is the school with the highest percentage of students eligible for free or reduced lunch and a school with higher than average students of color, Ever English Learners, and students that are chronically absent. In Section 5 you will be able to list additional schools affected. You will not receive additional points for affecting students at multiple schools.*

*SCORING DESCRIPTION: In this section there are 300 points available out of 500.*

Primarily Affected School Name

Contact's Name

Title

Phone

Email

How far from the school is the project? Choose one.

* 1/4 mile or closer (applicant will receive 15 points)
* between 1/4 and 1/2 mile (applicant will receive 5 points)
* more than 1/2 mile

*Use the mileage of the walking distance from the school*

What grades are taught at the school? Choose one.

* This school teaches students from pre-kindergarten through 8th grade or any combination. (applicant will receive 90 points)
* This school teaches no students from pre-kindergarten through 8th grade or any combination.

*Optional Resource:*[*SRTS map- includes crash data and school data*](https://geo.maps.arcgis.com/apps/webappviewer/index.html?id=33d00a3d7181433d85abfce78b8ae879)

What percentage of students are eligible for free or reduced price lunch at the primarily affected school? Choose one.

* 10-19% (applicant will receive15 points)
* 20-29% (applicant will receive 35 points)
* 30-39% (applicant will receive 55 points)
* 40-49% (applicant will receive 80 points)
* 50-59% (applicant will receive 100 points)
* 60-69% (applicant will receive120 points)
* 70-79% (applicant will receive140 points)
* 80-89% (applicant will receive 160 points)
* 90-100% (applicant will receive 180 points)

*You may use data from the past two school years that data is available.*

*Your application must focus on one school called the "primarily affected school." Your application may include additional project locations that will affect additional schools when bundling projects provides efficiency in delivery. We suggest that your "primary affected school" is the school with the highest percentage of students eligible for free or reduced lunch and a school with higher than average students of color, Ever English Learners, and students that are chronically absent. In Section 5 you will be able to list additional schools affected at additional locations. You will not receive additional points for affecting students at multiple schools.*

*Resource: First download the specific School Report Card from the*[*School Report Card database*](https://www.ode.state.or.us/data/reportcard/reports.aspx)*. Free and reduced lunch percentage is located on the first page in the lower left corner.*

*Optional Resource:*[*SRTS map- includes crash data and school data*](https://geo.maps.arcgis.com/apps/webappviewer/index.html?id=33d00a3d7181433d85abfce78b8ae879)

Is your primarily affected school above the state average in any of the categories below? Check all that apply.

* The school is above the state average of 23% in Ever English Learners (students learning English as a second language) (applicant will receive 5 points)
* The school is above the state average of 35% in non-white students (applicant will receive 5 points)
* The school is above the state average of 20% in chronic absenteeism (students that are not regular attenders) (applicant will receive 5 points)

*You may use data from the past two school years that data is available.*

*Resource: First download the specific School Report Card from the*[*School Report Card database*](https://www.ode.state.or.us/data/reportcard/reports.aspx)*.*

*Ever English Learner percentage is located on the first page in the lower left corner above the students with disabilities percentage.*

*Non-white student percentage can be calculated by subtracting the percentage of white students from 100 or adding up the percentages of non-white students. This information is located in the left column on the first page called Demographics.*

*Chronic absenteeism can be calculated by taking the percentage of regular attenders and subtracting from 100. What's left is the percentage of students who are chronically absent. This information is located near the top and center of the first page under the School Environment heading.*

Describe past, present, or upcoming Safe Routes to School education and engagement programs at the school or school district. Safe Routes to School programs includes education, encouragement, and evaluation activities that reduce barriers to children walking and bicycling to school.

*Note: Maximum 750 characters. Example: Describe the goals laid out in the affected school or school district Safe Routes to School Action Plan and what has been accomplished to date.*

Describe the status/progress to date of school engagement for this project.

*Note: Maximum 750 characters.*

# Part 4 of 8: Background

*Information can be provided for one project or a bundle of projects when it makes sense to deliver projects at the same time for efficiency.*

*SCORING DESCRIPTION: In this section there are a potential 80 points available out of 500.*

Provide a high-level PROBLEM statement that describes the barriers and hazards to children walking or bicycling to school. Provide a summary of the problem in a concise manner that can be used on a website or in a publication.

*Note: Maximum 500 characters.*

Provide a high-level description of your PROJECT. Project should be a viable solution to the above problem. Provide a summary of the project in a concise manner that can be used on a website or in a publication.

*Maximum 500 characters. Note: This language may be used on a website.*

Additional Problem/Project Description: Describe any further details about the problem, the project, and how this project will help remove barriers for children walking and bicycling to the primarily affected school.

*Note: Maximum 750 characters.*

Briefly describe your design/countermeasure and why it is the best solution to the problem.

*Note: Maximum 500 characters.*

Check which design guides you used or will use to determine your project design.

* FHWA Bicycle and Pedestrian Design Guide
* Small Town and Rural Multimodal Networks Guide
* NACTO Urban Bikeway Design
* ODOT Bicycle and Pedestrian Design Manual
* ODOT Blueprint for Urban Design
* AASHTO Bicycle or Pedestrian Design Guides
* Other

*Optional Resources:*

[*FHWA Bicycle and Pedestrian Guide*](https://safety.fhwa.dot.gov/intersection/other_topics/fhwasa09027/resources/Design%20Guidance%20Accommodating%20Bicycle%20and%20Pedestrian%20Travel.pdf)

[*Small Town and Rural Multimodal Networks Design Guide*](https://ruraldesignguide.com/)

[*ODOT Bicycle and Pedestrian Guide*](https://nacto.org/publication/urban-bikeway-design-guide/)

[*ODOT Blueprint for Urban Design*](https://www.oregon.gov/ODOT/Engineering/Documents_RoadwayEng/Blueprint-for-Urban-Design_v1.pdf)

Does the applicant own sufficient right of way (ROW)? Choose one.

* Yes, applicant owns right of way or has an easement (applicant will receive 20 points)
* No (applicant will receive 10 - 20 points depending on following questions)
* I don't know (applicant will receive 0 points)

*SCORING DESCRIPTION for Right of Way: 20 points awarded if the applicant or the agency delivering the project owns the right of way or has an easement. 10 points awarded if applicant is in the process of figuring it how to purchase right of way; 0 points if applicant doesn't know if they own the right of way.*

Check which best describes your public process to date. Choose one.

* We have completed public process, have done due diligence, or are currently in the process (applicant will receive 20 points)
* We did some outreach but it was a long time ago (example: 5 years or more) (applicant will receive 10 - 20 points depending on following questions)
* We have not started outreach (applicant will receive 0 points)We have done some outreach and the community is opposed to this project (applicant will receive 0 points)

*SCORING DESCRIPTION for public process: 20 points if applicant has completed public process, has done due diligence, or is currently in the process; 10 points if applicant has done outreach but it was a long time ago (5 years or more) or not effective for the project or if the community was opposed but approaches have been identified to mitigate; 0 points for no outreach or if the community is currently opposed.*

Briefly describe the public outreach process around this project to date.

*Note: Maximum 750 characters.*

Identify any concerns that have been raised in the public outreach process or that you anticipate being raised and how you anticipate addressing these issues.

*Note: Maximum 750 characters.*

Is additional public outreach process necessary? Yes/No

If yes, describe:

*Note: Maximum 750 characters.*

Are there any environmental resources within or adjacent to the project area? Yes/No/I don't know

*Examples: Wetlands and waterways, endangered species (fish, plants and wild life), water quality and quantity (storm water), flood plains, historic structures, and archaeological sites.*

*See the following links for more assistance with environmental resources or hazards:*

[*Local Agency Guidelines Manual - Environmental Chapter 05*](https://www.oregon.gov/ODOT/LocalGov/Pages/LAG-Manual.aspx)

[*ODOT Geo-Environmental*](https://www.oregon.gov/ODOT/GeoEnvironmental/pages/index.aspx)

*SCORING DESCRIPTION for environmental resources and hazards: applicant will receive 20 points if they don't need to address any environmental hazards or resources or if they have a plan that will address the issues; 10 points if they know it's an issue but haven't figured out the details yet; 0 points if applicant doesn't know.*

If yes, please list and explain how you plan to mitigate:

*Note: Maximum 750 characters.*

Are there any environmental hazards within or adjacent to the project area? Yes/No/I don't know

*Examples include but are not limited to: Hazardous waste sites/materials, and geologically unstable slopes.*

*See the following links for more assistance with environmental resources or hazards:*

[*Local Agency Guidelines Manual - Environmental Chapter 05*](https://www.oregon.gov/ODOT/LocalGov/Pages/LAG-Manual.aspx)

[*ODOT Geo-Environmental*](https://www.oregon.gov/ODOT/GeoEnvironmental/pages/index.aspx)

*See scoring description above.*

If yes, please list and explain how you plan to mitigate:

*Note: Maximum 750 characters.*

Does your project impact storm water drainage? Yes/No/I don't know

*Example: relocating curb and gutter*

*SCORING DESCRIPTION for storm water: applicant will receive 7 points if they don't need to address storm water or if they have a plan that will address the issues; 5 points if they know it's an issue but haven't figured out the details yet; 0 points if they don't know.*

If yes, please list and explain how you plan to mitigate:

*Note: Maximum 750 characters.*

Will any utilities need to be relocated? Yes/No/I don't know

*Example of utilities include water, gas, electric, etc*

*SCORING DESCRIPTION for utilities: applicant will receive 7 points if they don't need to address utilities or if they have a plan that will address the issues; 5 points if they know it's an issue but haven't figured out the details yet; 0 points if they don't know.*

If yes, please list and explain how you plan to mitigate:

*Note: Maximum 750 characters.*

Check which best describes your design process to date. Choose one.

* We have attached our completed design (applicant will receive 6 points)
* We have started design and attached our progress so far (applicant will receive 3 points)
* We have not started design or conceptual design.

*If you have started design or conceptual design, you are required to attach completed or draft or conceptual design in Section 8.*

Is the proposed project included in a larger project that is using federal funding? Yes/No

*Note: If your project is delivered with a federally funded project, then your project must also follow federal guidelines. Take this into account when you are writing your budget and schedule.* [*ORS 366.514*](https://www.oregonlaws.org/ors/366.514)*;* [*ADA Facilities requirements*](https://www.oregon.gov/ODOT/Engineering/Pages/Accessibility.aspx)

If yes, describe larger project and funding sources:

*Note: Maximum 750 characters.*

Does the project include a railroad crossing or is it within 500 feet of one? Yes/No

If yes, do the railroad company and the ODOT Rail Crossing Safety Unit concur with the project request? Yes/No

*Optional Resource:*[*ODOT's Railroad Crossing website with contact information.*](https://www.oregon.gov/ODOT/RPTD/Pages/Safety.aspx)

Are any bridges, tunnels, retaining walls or other structures required? Yes/No

If yes, describe:

*Note: Maximum 750 characters.*

Is the project located in a city with 5,000 people or less? Yes/No

*Resource: Find population data with the*[*census quick facts tool.*](https://www.census.gov/quickfacts/fact/table/US/PST045219)

What entity will maintain the improvements once the project is completed, including landscaping? Choose one:

* Applicant
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Part 5 of 8: Project Details and Schedule

*List the proposed improvements/countermeasures/methods and location to provide a detailed project description. Use the format below. Applicants may add multiple locations.*

*SCORING DESCRIPTION: In this section there are a potential 120 points available out of 500.*

## Location Information

*Each location will be assumed to affect students at your primarily affected school unless otherwise noted.*

### Location 1

Latitude:

*Example: 45.456*

Longitude:

*Example: -123.123*

*Resource: Latitude and longitude information can be found in the*[*SRTS map- includes crash data and school data*](https://geo.maps.arcgis.com/apps/webappviewer/index.html?id=33d00a3d7181433d85abfce78b8ae879)*.*

Name of street, road or highway on which the project is located:

Cross street or other reference point (include state highway milepost begin/end if applicable):

Project length in feet:

Which side of the street is the project located?

*Example: Both, North, South, East, West*

This location affects students at the primarily affected school. Yes/No

If you answered no, please list the school at which the students are affected by the project at this location.

*You are required to include a letter of support from the school for each location (if different) or school district as an attachment in Section 8.*

### Improvement Descriptions

*Indicate the type and number of improvements you intend to build at this location. This information is gathered for understanding context, not a scoring criteria.*

Description of Improvement: Select relevant options from list below and list how many.

* marked crosswalks
* rectangular rapid flashing beacons or pedestrian hybrid beacon
* Sidewalks
* overhead lighting
* set back parking at crosswalks
* in-street pedestrian crossing sign
* curb extension (curb bulbs)
* raised crosswalk (speed tables)
* pedestrian refuge island
* roadway reconfiguration (road diet)- not paving
* crosswalk visibility enhancements
* school zones
* alternative walkway
* warning signs
* speed bumps and tables
* creative street design
* mini/neighborhood circle (see program guidelines)
* bicycle and pedestrian improvements ot signalized intersections
* Allow Fill In

### What are the current accommodations at the proposed project location(s)?

*Indicate the type and number of current bicycle and pedestrian accommodations if applicable. This information is gathered for understanding context, not a scoring criteria.*

Current Bicycle and Pedestrian Accommodations: Select relevant options from list below and list how many.

* none
* marked crosswalks
* marked crosswalks, plus traffic calming
* stop sign, traffic signal, flashing beacons
* complete sidewalks (no gaps)
* incomplete sidewalks (gaps or only on one side of the road)

### Provide information for the proposed project location or the location of the barrier that the project is addressing.

*Note: you may include information about a parallel road if the project is intended to address a barrier on that road.*

Choose one:

* This information below is true for the road on which the project is proposed.
* This information below is true for a parallel road on which the proposed project addresses a barrier.

Is there history of bicyclist or pedestrian injury or fatality within the hours of 6am and 9pm?

* Yes, injury (applicant will receive 7 points)
* Yes, fatality (applicant will receive 20 points)
* No

*Applicant may use bicycle and pedestrian crash data from any timeframe, and sources may include any reliable source like ODOT records, local sheriff or police report, etc. The crash must be located at the project site or the project must positively affect the crash site in some way.*

*Optional Resource:*[*SRTS map- includes crash data and school data*](https://geo.maps.arcgis.com/apps/webappviewer/index.html?id=33d00a3d7181433d85abfce78b8ae879)

Describe your crash data source, and describe how the project positively affects the crash site.

*Note: Maximum 750 characters.*

*Include information like number of bicyclist or pedestrian injuries and fatalities. Applicant may use bicycle and pedestrian crash data from any timeframe, and sources may include any reliable source like ODOT records, local sheriff or police report, etc. The crash must be located at the project site or the project must positively affect the crash site in some way.*

Please choose the option below that results in the highest speed at this location.

* Posted Travel Speed (mph)
* Operating Speed - 85th percentile (mph)

You will be asked to select the posted travel speed or the operating speed, depending on which you chose.

* < 25 mph
* 25 mph
* 30 mph (applicant will receive 7 points)
* 35 mph (applicant will receive 20 points)
* ≥ 40 mph (applicant will receive 20 points)

*Use this field to record the street with the higher speed if your project is at an intersection.*

If applicable: Posted travel speed (mph) on the cross street?

* < 25 mph
* 25 mph
* 30 mph
* 35 mph
* ≥ 40 mph

*Note: Use this field if your project is at an intersection to indicate speed of the cross street.*

What are the number of travel lanes and the crossing width of the road from curb to curb?

* 2 lanes or fewer than 30 feet
* 3 lanes or greater than 30 feet (applicant will receive 7 points)
* 4+ lanes or greater than 40 feet (applicant will receive 20 points)

At the project location(s) what is the average annual daily traffic (AADT)? Select one.

* < 3,000
* 3,000-5,999 (applicant will receive 7 points)
* 6000 - 8,999 (applicant will receive 20 points)
* 9,000 - 10,999 (applicant will receive 20 points)
* 11,000 - 11,999 (applicant will receive 20 points)
* ≥ 12,000 (applicant will receive 20 points)

Rank the importance of this project and location against any additional locations you submit in this application. This location is:

* First Choice
* Second Choice
* Third Choice
* Other

## Add Location: Here there is a button to add another location and you will repeat every question since the section for “Location 1” for each additional location.

## Priority Safety Corridor

*In order to qualify as a Priority Safety Corridor at least one of the projects must be located on a road or addressing a barrier on a road where the posted speed or 85th percentile speed of traffic is 40 miles per hour or greater OR if any two of the following apply:*

*Posted speed limit 30 miles per hour or greater;*

* *More than 2 lanes or a crossing distance greater than 30 feet;*
* *12,000 or greater annual average daily traffic;*
* *Has a demonstrated history of crashes related to school traffic.*

*More information can be found in the*[*Program Guidelines*](https://www.oregon.gov/odot/Programs/Pages/SRTS-Competitive-Infrastructure-Grant.aspx)*.*

Does any location in this application have a posted speed or 85th percentile over 40 miles per hour? Choose one.

* Yes (applicant will receive 40 points)
* No

Does any location in this application have any of these features. Check all that apply.

* Posted speed limit 30 miles per hour or greater
* 3 or more lanes or a crossing distance greater than 30 feet
* 12,000 or greater annual average daily traffic
* Has a demonstrated history of crashes related to school traffic

Did you select two or more of the features above? Choose one.

* Yes (applicant will receive 40 points)
* No

## Project Schedule

*Provide a project schedule using the applicable phases below. Program anticipates awarding grants in early 2021. Make sure to include Scoping and Planning and other mandatory phases. Note: Projects must start construction within 2 years of signed agreement and be completed within 5 years of signed agreement.*

|  |  |
| --- | --- |
| Scoping and Planning (mandatory) | Completed in \_\_\_\_ weeks after Intergovernmental Agreement (IGA) is executed, or date if already completed required |
| Community Outreach/Engagement (mandatory) | Completed in \_\_\_\_\_ weeks after Intergovernmental Agreement (IGA) is executed, or date if already completed required |
| Final Plans/Bidding Engineering Documents (mandatory) | Completed in \_\_\_\_\_\_ weeks after Intergovernmental Agreement (IGA) is executed, or date if already completed required |
| Project Completion (mandatory) | Completed in \_\_\_\_\_\_ weeks after Intergovernmental Agreement (IGA) is executed, or date if already completed required |

# Part 6 of 8: Project Cost and Cash Match

*Provide a cost estimate. Note that any cost overages are the responsibility of the applicant.*

*CASH MATCH REQUIREMENTS: "Cash Match" is actual funds provided by the applicant that are reasonable, necessary and directly related to the project and funded by the applicant. Cash match may include project expenditures made within 60 months prior to the application deadline. Education and outreach efforts at the school do not constitute cash match. Examples of "cash match" include engineering, design, utility, right of way, and construction costs. See Program Guidelines (https://www.oregon.gov/ODOT/Programs/Pages/SRTS-Rapid-Response-Grant-Program.aspx) to determine if your project may be eligible for a reduced match of 20%.*

## Project Cost Estimates

*Note: Applicants are encouraged to include accurate cost estimates that include contingencies. Make sure to include all of the appropriate drop-down fields in your cost estimate. Attach your budget in Section 8.*

|  |  |
| --- | --- |
| Item *(all items in this list are optional)* | Cost Estimate |
| Preliminary Engineering/Design Costs |  |
| Right of Way Costs |  |
| Utility Costs |  |
| Construction Costs |  |
| Other Costs: |  |
| Total Project Cost | automatically calculated |

Provide Grant Award Request amount:

*Note: Minimum grant request is $60,000 and maximum grant request is $2 million.*

Provide Cash Match amount:

*The Grant Request plus the Cash Match will equal the Total Project Cost.*

*Declared Match Percentage is automatically calculated.*

I understand that if I receive this grant award, eligible costs spent after the agreement is signed would be reimbursed to me. Alternatives to reimbursement may be made for communities under 5,000 in population as needed. Yes/No

* Source(s) of cash match. Select all that apply.
* Local funds
* State funds
* Federal funds
* Prior work completed in the previous 60 months (you may NOT use prior work funded by the ODOT SRTS grant program)
* Other

## Licensed Engineer Review Confirmation

*Confirm that a licensed engineer has reviewed your cost estimates and scope by providing contact information.*

Licensed Engineer Name

Agency/Employer

Email

Phone

*Reminder: To save your application, scroll to the bottom and click the "save" button in the lower right hand corner.*

# Part 7 of 8: Program Evaluation

*The following information is helpful data for application and program evaluation and is not scored as part of the selection process.*

Is your project located within a Metropolitan Planning Organization/Area? Yes/No

R*esource:*[*Metropolitan Planning Organization Database*](https://www.planning.dot.gov/mpo/)

Are you willing to accept partial funding for this project? Yes/No

Why or why not?

*Maximum characters: 500*

Does this project address a need in the supplemental busing plan (also known as a hazard busing plan) for the school district? Yes/No/I don't know

Does the community count and collect the number of children that get to the affected school by the following modes: Walking, Biking; Family Vehicle; Other? Yes/No/I don't know

Does your community collect and document parent, student, and/or school staff's safety concerns about the project area or larger school one-mile radius? Yes/No/I don't know

# Part 8 of 8: Attachments

You will upload or drag files into the form.

Applicant signatures (required)

  Template: [Applicant signatures](https://www.oregon.gov/odot/Programs/TDD%20Documents/Signature%20page%20for%20construction%20program.docx)

Additional roadway authority signatures (if applicable)

Template: [Additional roadway authority signatures](https://www.oregon.gov/odot/Programs/TDD%20Documents/Signature%20page%20for%20construction%20program.docx)

Railroad authority (if applicable)

Template: [Railroad authority](https://www.oregon.gov/odot/Programs/TDD%20Documents/Signature%20page%20for%20construction%20program.docx)

Letter of School Support: Applicants are required to include a letter of support from the primarily affected school and any school mentioned in this application or school district on school or district letterhead and signed by the district superintendent or school principal.

Template:  [School letter of support](https://www.oregon.gov/odot/Programs/TDD%20Documents/Competitive%20Construction%20School%20support%20letter.docx) (required)

Cost estimate: Attach the notes or back up information for how you determined your cost estimate. (required)

Project location map, scale bar, north arrow, street labels, aerial photograph of map (required)

At a minimum you can print out the google birds eye view or the view from the SRTS mapping tool and add the additional components by hand or you can get fancier. We'd just like to see what you're thinking!

Photos: Attach photos of the project area (required)

Optional: Attach draft or completed design (see Part 3)

Optional: Any additional letters of support

Optional: Attach a map of the school's identified walking and bicycling routes to school

Optional: Walking and Biking Data Counts and/or parent surveys (see Part 6)

Optional: Any additional information

*By submitting this application, you are confirming that the information contained within is true and accurate.*

Disclaimer: Contact LeeAnne Fergason, 503-986-5805, if you have any comments or concerns about the application or have an inability to provide required information.