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# Federal Formula 5310 and 5311 Call for Projects Training

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# Zoom Meeting Logistics

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- This webinar is being recorded
- Chat function is disabled
- Submit questions using the Q&A function
- Questions will be answered at the end of the presentation
- Use the Raise Hand function to ask a question during the Q&A



Audio



Video



Participants 24



Chat



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Apps



Q&A



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# RESOURCES

The screenshot shows the Oregon Department of Transportation website. The browser address bar displays the URL: <https://www.oregon.gov/odot/RPTD/Pages/Funding-Opportunities.aspx>. The website header includes navigation links such as "ODOT Home", "Data & Maps", "Drivers & Vehicles", "Doing Business", "Local Governments", "Planning & Technical Guidance", "Get Involved", "About Us", and "Programs". The main content area features a "Public Transportation" banner with the ODOT logo and a sub-header "Public Transportation Funding Opportunities". A yellow callout box contains the text: "When a project involves federal funds, NEPA requirements must be met. Please contact your RTC for more information." Below this, there is a link for "NEPA Requirements". The section is titled "Funding Opportunities Timelines" and includes a paragraph explaining that ODOT is adjusting the biennial funding call for projects to start in October (not July) to align with funding availability while state grant periods remain in July. At the bottom, a table provides a timeline of funding milestones.

Proposed Milestones Updated March 3/26	Competitive Transit Grant Phase 1 2027-28	Competitive Transit Grant Phase 2 2027-28	Federal Formula 2027-29	STIF Formula Plans 2027-29	Consolidated Competitive Grant Program 2028-30

## Oregon Department of Transportation

### FTA Section 5311 Federal Formula Grant Program Guidance, 2027-2029

March 4, 2026 [Original]; March 18 [Updated]



# TRAINING GOALS

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Overview of purpose and eligibility of the 5310 and 5311 grant programs



Application and application process



Due dates, expectations, and where to find additional resources

# PRESENTATION OUTLINE

1. New to this funding cycle
2. Overview of 5310 and 5311 grant programs
3. Schedule and key dates
4. How to apply
5. Application process
6. Points of emphasis
7. How to get more information
8. Q and A

# 1. NEW TO THIS FUNDING CYCLE



# 1.1 NEW TO THIS FUNDING CYCLE

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- Return to Cognito application form
- Grant period begins October 1, 2027
- Initial and final application
- Indirect costs

# 1.2 NEW TO THIS FUNDING CYCLE

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- Contract milestones
- Environmental review process
- Traditional vs. non-traditional projects (5310)
- Rural apportionment (5310)

# 1.3 NEW TO THIS FUNDING CYCLE – FUNDING FORMULAS

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## 5310

- 20% base funding
  - STBG – \$114,000/agency
  - Rural – \$22,000
  - Small urban – \$70,000
- 80% non-base funding
  - 50% disabled population
  - 50% 65+

## 5311

- 20% base funding (\$148,000/agency)
- 80% non-base funding
  - 40% number of rides in rural areas
  - 60% revenue service miles in rural areas
- Max/Min from previous biennium
  - Max – 150%
  - Min – 80%

## 2. OVERVIEW OF 5310 AND 5311 GRANT PROGRAMS



# 2.1 SECTION 5310 – PURPOSE AND PROJECT ELIGIBILITIES

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**Purpose:** Improve mobility for older adults and individuals with disabilities

## Eligible projects

- Infrastructure and rolling stock
- Equipment
- Purchased transportation services
- Preventive maintenance
- Mobility management

Projects must be identified in coordinated public transit human services transportation plan (“coordinated plan”)

# 2.2 SECTION 5310 – ELIGIBLE SUBRECIPIENTS AND LEAD AGENCY RESPONSIBILITIES

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## Eligible subrecipients

- 42 prequalified Lead Agencies
- Lower tier subrecipients: Counties, Mass Transit Districts, transportation districts, Tribal governments, cities, councils of government, and profit nonprofit organizations

## Lead Agency responsibilities

- Conduct a local solicitation process and select projects for funding

## 2.3 SECTION 5310 – FUNDING AND MATCH

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### **Funding:** \$31 million (estimate)

- Rural allocation: \$4.7 million (20% local match)
- Small urban allocation: \$2.4 million (20% local match)
- Surface Transportation Block Grant: \$24 million (10.27% local match)

### **Match** (local/federal)

- Rural and small urban allocations: 20%/80%
- STBG: 10.27%/89.73%

### **Eligible sources of local match**

- Program revenue
- Local contributions (including STIF)
- In-kind volunteer services
- But **NOT** most other federal funds or farebox revenue

# 2.4 SECTION 5311 – PURPOSE AND PROJECT ELIGIBILITIES

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**Purpose:** maintain and improve public transportation service in rural areas (pop <50,000)

## Eligible projects

- Project administrative costs
- Operations
- Capital (rolling stock, facilities, equipment)
- Mobility management
- Preventive maintenance

## 2.5 SECTION 5311 – ELIGIBLE SUBRECIPIENTS

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- 35 prequalified agencies
- Lower tier subrecipients: Public agencies (cities, counties, councils of government, etc.) that provide public transportation, non-profit organizations and Tribal governments

## 2.6 SECTION 5311 – FUNDING AND MATCH

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**Funding:** \$26 million (estimate)

**Match** (federal share/local share)

- Operations: 56.08%/43.92%
- Capital: 89.73%/10.27%

**Eligible sources of local match**

- Program revenue
- Local contributions (including STIF)
- In-kind volunteer services
- But **NOT** most other federal funds or farebox revenue

# 3. SCHEDULE AND KEY DATES



# 3.1 SCHEDULE AND KEY DATES

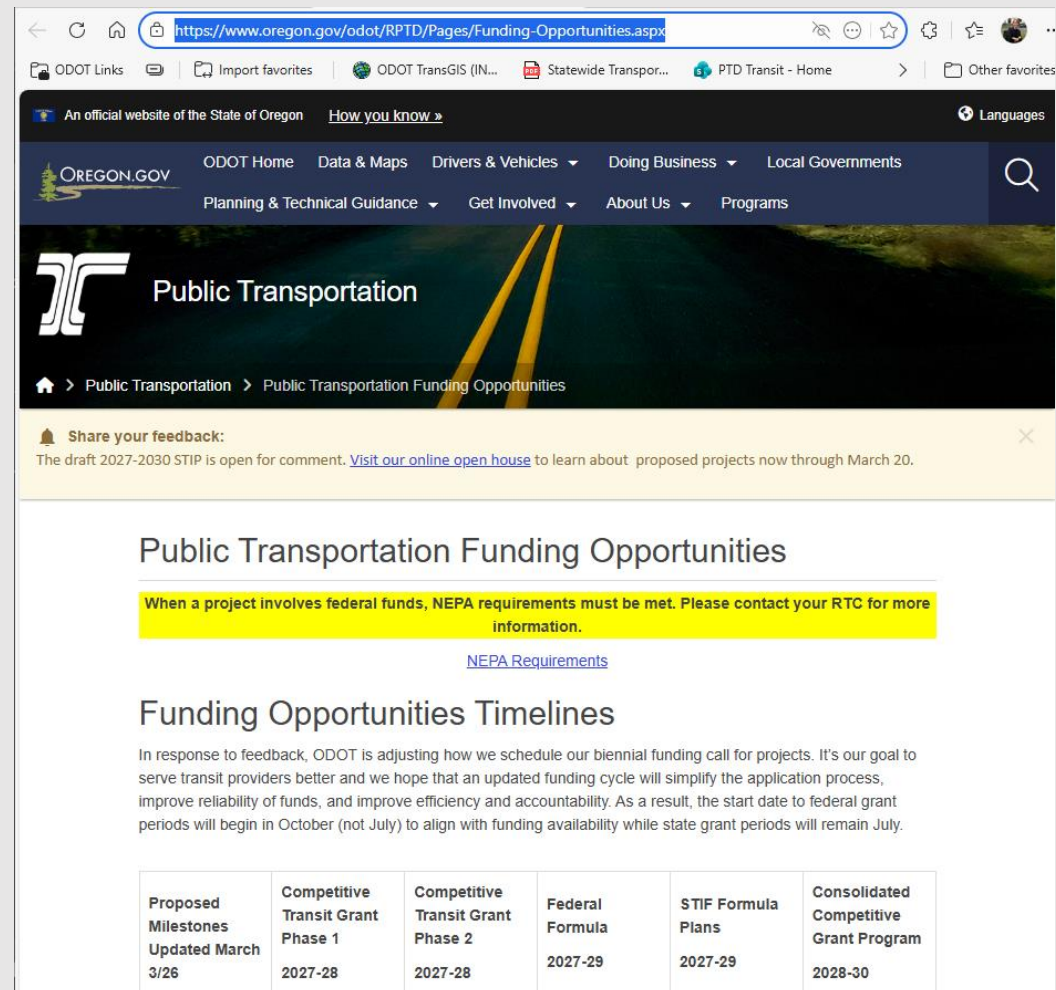
Milestone	Date
Q and A online session	April 23, 2026
Initial applications due	May 14
Q and A online session	June 25
Final application due	July 16

## 4. HOW TO APPLY

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# 4.1 How to Apply – Getting Started

- Go to ODOT [Public Transportation Funding Opportunities](https://www.oregon.gov/odot/RPTD/Pages/Funding-Opportunities.aspx) webpage



Public Transportation Funding Opportunities

When a project involves federal funds, NEPA requirements must be met. Please contact your RTC for more information.

[NEPA Requirements](#)

### Funding Opportunities Timelines

In response to feedback, ODOT is adjusting how we schedule our biennial funding call for projects. It's our goal to serve transit providers better and we hope that an updated funding cycle will simplify the application process, improve reliability of funds, and improve efficiency and accountability. As a result, the start date to federal grant periods will begin in October (not July) to align with funding availability while state grant periods will remain July.

Proposed Milestones Updated March 3/26	Competitive Transit Grant Phase 1 2027-28	Competitive Transit Grant Phase 2 2027-28	Federal Formula 2027-29	STIF Formula Plans 2027-29	Consolidated Competitive Grant Program 2028-30

# 4.1 How to Apply – Getting Started

## 5310 Enhanced Mobility of Seniors and Individuals with Disabilities

[Application now open.](#)

**Purpose** The purpose of the FTA Section 5310 program is to improve mobility for seniors and individuals with disabilities when the transportation service provided is unavailable, insufficient or inappropriate to meet these needs.

**Timeline** March 4, 2026 - Guidance published online  
March 16, 2026 - Application portal open  
March 19, 2026 - [Federal Formula Solicitation Training](#) (10:00am)  
April 23, 2026 - [Federal Formula Solicitation Q&A](#) (1:00pm)  
May 14, 2026 - Initial applications due  
June 25, 2026 - [Federal Formula Solicitation Final Application Q&A](#) (1:00pm)  
July 16, 2026 - Final applications due  
October 2027 - Grant agreement period begins

**Funding** [2027-29 5310 Allocation Estimates](#)

**Match Requirements** Rural and small urban apportionments

- Federal Funds - 80%
- Local Match - 20%

STBG

- Federal Funds - 89.73%
- Local Match - 10.27%

**Eligible Recipients** Eligible recipients are counties, mass transit districts, transportation districts, transportation service districts, Indian tribal governments, cities, councils of government, and private nonprofit organizations.

Private for-profit companies are not eligible for this program and may only participate as vendors with service contracts or agreements with eligible recipients.

**Eligible Projects** Eligible project includes vehicle acquisitions, facilities construction or rehabilitation, equipment and other capital assets, mobility management, purchased transportation services, and preventive maintenance .

**Application** [Lead Agency application link](#)  
[Subrecipient application link](#)

**For More Information** Contact: [Ryan Phillips](#)  
[Contact your RTC](#)

Learn about and contact your  
[Regional Transit Coordinator](#)

## News Alerts

[Sign up for email updates](#) about  
transportation funding oppor

[Read the news feed of past  
announcements](#)

## First Time Appli

[Contact your area's Regiona  
Coordinator](#) for more informa  
confirm your eligibility.

# 4.1 How to Apply – Getting Started

Oregon Department of Transportation



## 2027-2029 Section 5310 Formula Grant Application

1 Agency and Project Information 2 Application Totals and Signature

This form is for Lead Agencies to apply for Section 5310 funding. If your agency is NOT a Lead Agency, please do not use this form. Instead, use the [5310 subrecipient application form](#).

Additional information on how to apply can be found in the 5310 application instructions which are available from the [Funding Opportunities webpage](#).

### Lead Agency Details

Select the 5310 funding source applying for this application. \*

- Small urban apportionment
- Rural apportionment
- Surface Transportation Block Grant funding (STBG)

*Submit one application for each applicable funding source for each subrecipient.*

Do you intend to use your entire allocation estimate for this funding source? \*

- Yes
- No

Allocation Amount

# 4.1 How to Apply – Getting Started

- As you answer questions, more questions may populate on the application
- You must answer every question to advance to the next page.

**Capital Projects**

**Project Information**

**Project Title \***

**Project description, include details about any capital purchases \***

Capital assets are items that cost at least \$10,000 and have a useful life of at least one year. Your response will be used to help create the statement of work for your grant agreement. Enter a complete description of how project funds will be used to support the administration of your service.

**Project description, include details about any capital purchases is required.**

**Does your agency operate a fixed route service? \***

Yes  No

Service provided as a condition. Fixed schedule, basic class, a specific route with vehicles stopping to pick up and deliver passengers to specific locations, each fixed

## 4.2 How to Apply – Saving application

- Save your application by selecting the “Save” button at the bottom of the application

Authorized Representative

First Name \*

Last Name \*

Title \*

Email Address \*

Phone Number \*

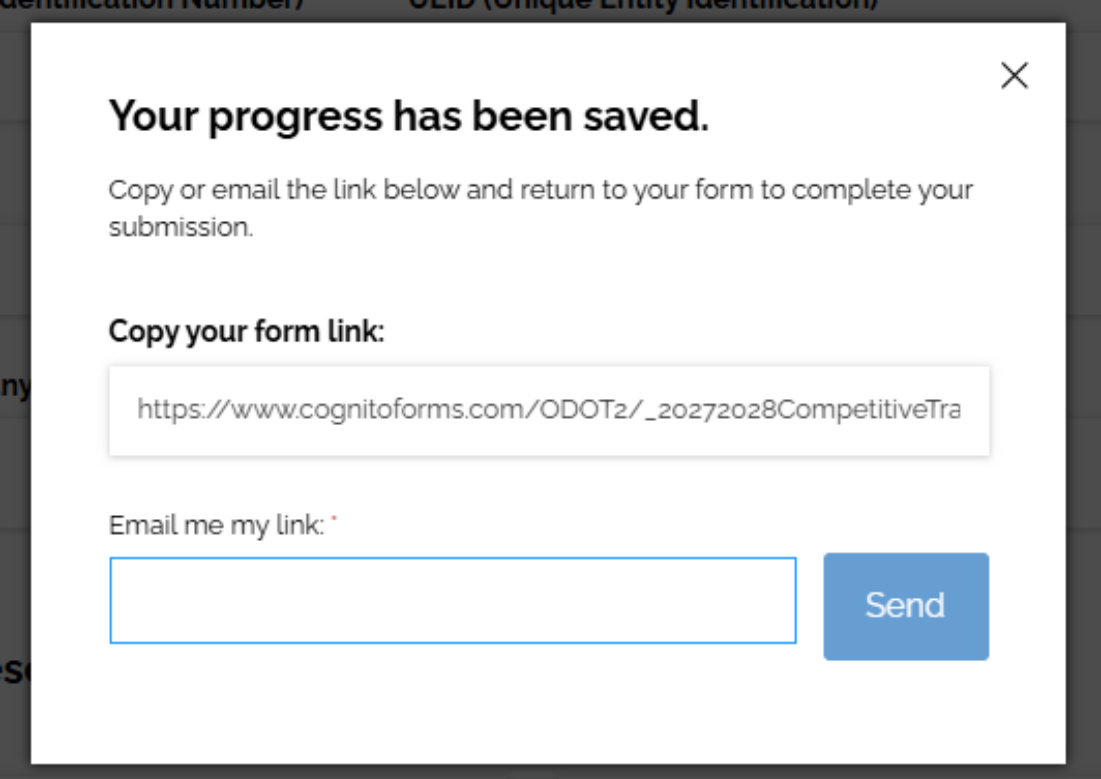
Next >

Save

1

## 4.2 How to Apply – Saving Application

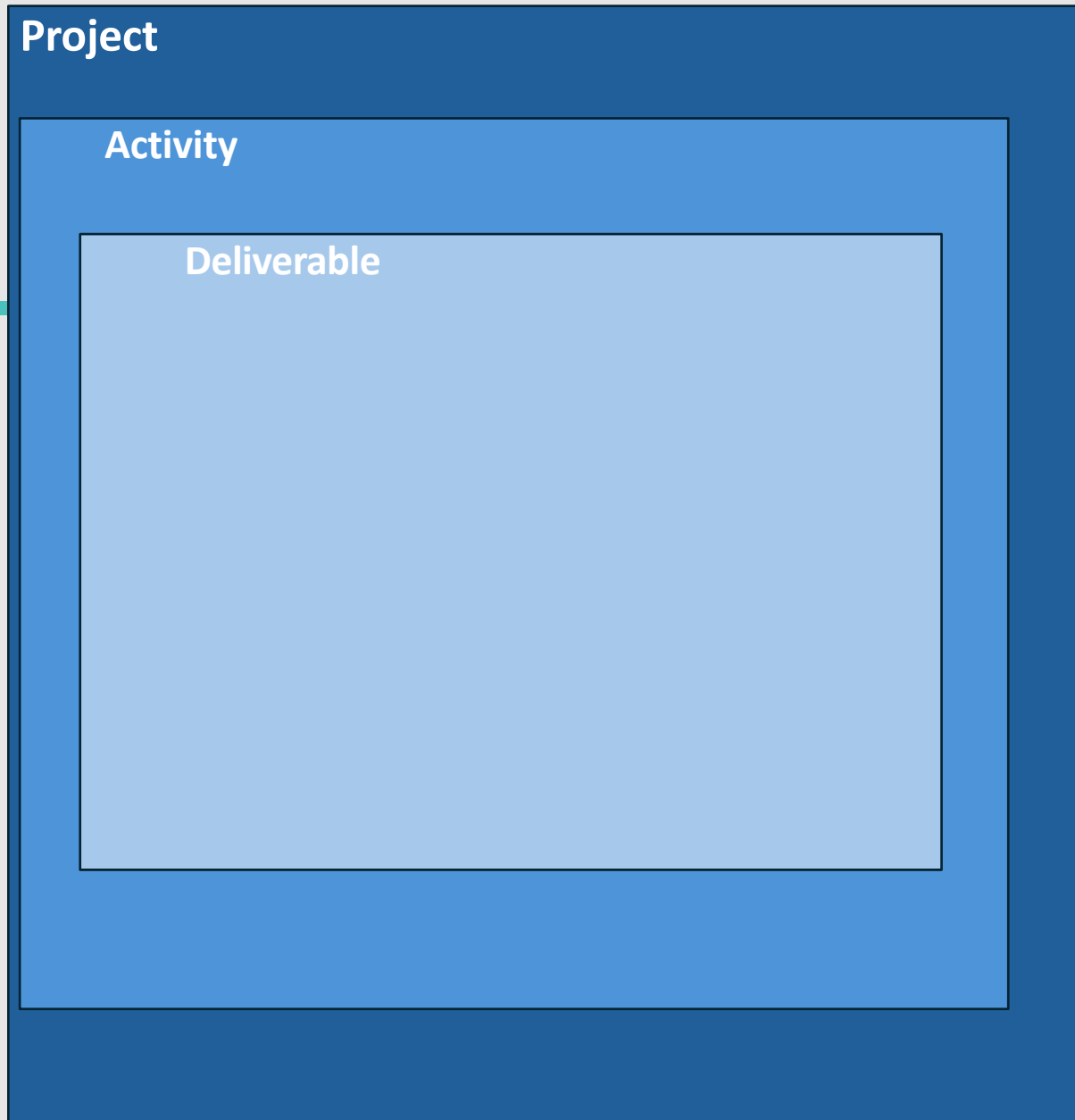
- A dialogue box will open asking for your email to send a link to access your saved application
- Save your application as needed



A screenshot of a web application dialog box. The dialog has a white background and a dark border. At the top right, there is a close button (an 'X' icon). The main heading reads "Your progress has been saved." Below this, a message says "Copy or email the link below and return to your form to complete your submission." Underneath, it says "Copy your form link:" followed by a text box containing the URL "https://www.cognitoforms.com/ODOT2/\_20272028CompetitiveTra". Below the text box, there is a label "Email me my link:" with a red asterisk, followed by an empty text input field and a blue "Send" button.

## 4.3 How to Apply – Application Structure

- Project
  - Task
    - Deliverable
- Tasks in a single project should be interrelated or dependent
- Create new project for unrelated tasks



## 4.3 How to Apply – Application Structure

- Project
  - Task #1
    - Deliverable #1
    - Deliverable #2
  - Task #1
    - Deliverable #1



# 5. APPLICATION PROCESS



# 5.1 REVIEW PROCESS



Initial application materials submitted



ODOT completeness and eligibility review, NEPA requirements



Based on ODOT feedback, applicants make improvements to application



Final applications submitted



ODOT conducts fatal flaw review

## 6. POINTS OF EMPHASIS



# 6.1 POINTS OF EMPHASIS

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## Common mistakes

- Not following the application instructions
- Not providing detailed answers
- Not providing detailed budgets

## 6.2 POINTS OF EMPHASIS

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### Writing a project description

- Tell the **what**, **where**, and **how**, *not* the why
- Provide details that will make it easier to assess the project budget
- Can attach items to support your project

## 7. FOR MORE INFORMATION



# 7.1 FOR MORE INFORMATION

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- 5310 and 5311 Program Guidance
- 5310 and 5311 Application Instructions
- Drop-in Q&A session May 14/June 25
- Regional Transit Coordinators

# 8. QUESTIONS AND ANSWERS



A worker in a red safety suit and hard hat is positioned on a blue aerial lift bucket, working on a steel bridge structure. The background is a dense forest of evergreen trees. The scene is dimly lit, suggesting dusk or dawn. The text "THANK YOU!" is overlaid in white, bold, sans-serif font in the center of the image.

**THANK YOU!**

# Topics

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- They are required to go out put out notice of funding opportunity for 5310 services or they used to be required to do so. I believe this is the question she is asking.
- 
- If they put out notice of funding get no responses then they as the QE do not need to put in a quote/bid, they would just assume services as they are able to and not have to divide the pie. That is if no one else applies. In Coos Bay they do not have anyone else that can perform the services or has every applied. If the district is the QE and provides the services, do they then have to answer the call for projects, or just worry about how to divide the funding if they do advertise and they get someone who wants to provide service.







**Oregon  
Department  
of Transportation**