

# IN-KIND CONTRIBUTIONS

**Project Name:** \_\_\_\_\_

**Agency:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

Sample In-Kind Documentation

Donations & Contributions Key			
In-kind contributions represent the documented market value of a good or service donated to the project and included as a part of the project cost.			
Types:	Goods (G)	Services (S)	Property (P)
Values:	Volunteer Rate	<a href="https://independentsector.org">https://independentsector.org</a>	
	Professional Market Rate	<a href="https://www.bls.gov/">https://www.bls.gov/</a>	
	Federal Mileage	<a href="https://www.irs.gov/tax-professionals/standard-mileage-rates">https://www.irs.gov/tax-professionals/standard-mileage-rates</a>	

Organization Information		Donation Information			Travel			Meetings		Total	
Representative	Agency/Organization	Type of Donation/Contribution	Description	Market Rate	R/T Miles	Miles Value	Travel Time	Travel Value	Meeting Time (hrs)	Meeting Value	Donation Value
John David	Washington County	Service	Volunteer Advisory Board	\$24.69/hr	50	\$27	1.67	\$41	15	\$370	\$56
Jill Jane	Westside Transit District	Service	Agency Management	\$40/hr	150	\$82	5.00		35		\$235
	Multnomah County	Service	Meeting Space	75.00/hr	0	\$0	0.00	0.00	5.00	375.00	\$375
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
											\$0
<b>Total</b>											<b>\$666</b>

I hereby certify the in-kind contributions listed above are correct to the best of my knowledge; are not being used to match other grant(s); and will be documented and available for records retention period affected by said grant.

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\_\_\_\_\_  
 Authorized Printed Name / Signature