

Cow Creek Band of Umpqua Tribe of Indians Special Transportation Advisory Committee (STAC)

Article I. Special Transportation Advisory Committee (STAC) Purpose

Section 1 – The STAC shall be a transportation advisory committee in compliance with ORS 391.800 Elderly and Disabled Special Transportation Fund. This STAC serves as an advisory committee for the STF Agency, the Cow Creek Band of Umpqua Tribe of Indians, in compliance with ORS 391.800 to ORS 391-830.

Article II. Committee Role

Section 1 – The STAC will perform the following duties:

- (a) Advise the governing body of the STF Agency regarding the opportunities to coordinate transportation grant dollars and projects with other transportation programs and services to avoid duplication of services and gaps in transportation services.
- (b) Review the proposed distribution of transportation grant funding and make recommendations to the STF Agency.
- (c) Serve as a platform for public input regarding transportation decisions to be made by the STF Agency.

Article III. STAC Members

Section 1 – The STAC will consist of a minimum of three members. Additional members may be appointed at the discretion of the STF Agency. STAC members serve as volunteers and receive no compensation other than for reasonable expenses approved by the STF Agency.

Section 2 – STAC member qualifications:

- (a) The individual shall reside within the boundaries of the area governed by the STF Agency.
- (b) The Individual shall be interested in assisting the STF Agency in their task of fulfilling the transportation needs of tribal members.
- (c) The individual shall be interested in assisting the STF Agency in their task of fulfilling the transportation needs of tribal members that are elderly or who may have a disability.

Section 3 – The STAC may recommend individuals for appointment to the STAC, however, the STF Agency shall make appointments to the STAC. STAC member shall be Appointed to terms, two years in length. A STAC member is eligible for

reappointment, but may only serve for three consecutive terms.

Section 4 – The STAC shall meet at least twice a year. STAC meetings are open to the public and advanced public notice shall be provided in print or via electronic means.

Section 5 – The STAC members shall nominate and select two of their members to serve as the STAC Chair and the STAC Vice-Chair. The STAC Chair will work closely with a representative of the STF Agency and will organize meetings of the STAC as directed by the STF Agency. The STAC Vice-Chair shall assist the STAC Chair and, if needed, fill the STAC Chair's duties in the STAC Chair's absence.

Section 6 – The STF Agency may appoint a replacement STAC member in the event a sitting STAC member resigns, moves outside the STF Agency boundaries, or grossly fails to fulfill the duties associated with being a member of the STAC.

Article IV. STAC meeting quorum

Section 1 – A STAC meeting shall have a quorum if a simple majority of the members are in attendance. Attendance may be in person or via electronic communication. If attendance is via electronic communication, the STAC member must be able to fully communicate and participate in the STAC decision making process.

Article V. STAC Subcommittees

Section 1 – STAC subcommittees may be formed within the STAC and by the STAC if the formation of a subcommittee is deemed necessary to complete a task or assignment as directed by the STF Agency.

Article VI. STF Administrator

Section 1 – The STF Administrator shall be an individual designated or assigned by the STF Agency. The STF Agency may, at their discretion, adjust the duties associated with the position of STF Administrator. The duties associated with the STF Administrator are as follows:

- Keeping Records of STAC recommendations and actions.
- Oversight of STAC meeting minutes.
- Sending out public notice of upcoming STAC meetings.

- Distribution of STAC minutes, meeting agendas, and any necessary information that STAC members will need in advance of a scheduled meeting of the STAC.
- Provide written STAC recommendations to the STF Agency.

Article VII. Amendments

Section 1 – All amendments to the STAC By Laws must be approved and adopted by the STF Agency. The STAC may recommend amendments to the STAC By Laws, but actual amendments to the STAC By Laws must be approved by the STF Agency.