



## STIF Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: [brian.roth@odot.oregon.gov](mailto:brian.roth@odot.oregon.gov)

### 1. Subrecipient Information

**Service Provider Name**

City of Albany

**Service Provider Contact Name**

Jeff Babbitt

**Service Provider Contact Title**

Public Works Business Manager

**Service Provider Phone Number**

(541) 791-0064

**Service Provider Email**

Jeff.Babbitt@albanyoregon.gov

**Service Provider Type**

City

**Employer Identification Number (EIN)**

93-6002114

**Service Provider Website**

albanytransit.com

### 2. Qualified Entity representing Subrecipient

**Qualified Entity Name**

Benton County

**STIF Plan Contact Name**

Charlene Pech

**STIF Plan Contact Title**

Benton County Special & Rural Transportation Coordinator

**STIF Plan Contact Phone Number**

(541) 754-1748

**STIF Plan Contact Email**

charlene.pech@corvallisoregon.gov

**End Date of QE STIF Plan**

6/30/2027

### 3. Local Plan Compliance

#### 3.1 Existing Local Plans from which project(s) are derived.

**Local Plan 1****Local Plan Name**

Linn-Benton Loop Service Development Plan

**Governing Body that adopted Local Plan**

Linn-Benton Loop Board

**Plan Adoption Date**

4/23/2019

**Local Plan Web Address**

[https://albanyoregon.gov/images/stories/publicworks/transit/loop/govboard/member/Loop\\_Service\\_Development\\_Plan-Final-20190423.pdf](https://albanyoregon.gov/images/stories/publicworks/transit/loop/govboard/member/Loop_Service_Development_Plan-Final-20190423.pdf)

**Upload copy of Local Plan if it's not available on a website.**

## **Local Plan 2**

### **Local Plan Name**

Benton County Transportation System Plan

### **Governing Body that adopted Local Plan**

Benton County

### **Plan Adoption Date**

3/21/2019

### **Local Plan Web Address**

[https://bat.bentoncountyor.gov/wp-content/uploads/2023/11/2019\\_benton\\_county\\_tsp.pdf](https://bat.bentoncountyor.gov/wp-content/uploads/2023/11/2019_benton_county_tsp.pdf)

**Upload copy of Local Plan if it's not available on a website.**

## **3.2 Local Plan requirements**

**I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).**

Yes

## **4. Projects**

### **4.1 Project Detail Entry**

#### **Project 1**

##### **Subrecipient or Qualified Entity Name**

City of Albany, dba Linn-Benton Loop

##### **Project Name**

Linn-Benton Loop ongoing preservation of service

##### **Project Description**

This project provides continuing funds for the preservation of original and expanded services of the Linn-Benton Loop. Expanded services began in December 2021.

##### **Project using planned carry forward funding:**

**Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?**

No

## **Project budget share to improve, expand or maintain public transportation service**

### **Improve or Expand Service**

0%

### **Maintain Service**

100%

##### **Please explain why all or part of this project is maintaining an existing service.**

Service was expanded in December 2021. This funding request maintains that service expansion, along

with the original loop service prior to expansion. Expansion service included extended hours and increased frequency, as well as a re-design of routes. This project cost is split equally between the Benton and Linn County QE's, with an equal request to each.

<b>Local Plan this project is derived from:</b>	<b>Local Plan Page Number</b>
Linn-Benton Loop Service Development Plan, AAMPO RTP	

## Multi-Phase Project

**Is your project part of a larger multi-phase project?**

No

### 4.1.1 Project Scope

#### Task 1

**Task Description**

Continuation of Loop operations.

**Is this task supporting services for older adults and people with disabilities?**

No

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**

No

**Category**

Operations 30.09.00 (State Operating Assistance)

**Specify the mode that this task will support.**

Fixed Route

### Operations Task Category

**Task Category Amount**

\$860,000.00

### 4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

## Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$420,000.00	\$440,000.00			\$860,000.00
Federal	\$437,000.00	\$470,000.00			\$907,000.00
Other State	\$420,000.00	\$440,000.00			\$860,000.00
Local	\$294,000.00	\$309,000.00			\$603,000.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$1,571,000.00</b>	<b>\$1,659,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,230,000.00</b>

By checking this box, I confirm that this project task is only funded by STIF.

No

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

No

### 4.1.3 Outcome Measures

#### Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
620,000	25,000.00	181,400

Number of people with access to transit (within ½ mile of transit stop for fixed route)  
57,977

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)  
23,199

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

15

**Is this project supporting student transportation?**

Yes

## Choose at least one

### Operations

Number of students in grades 9-12 with free or reduced fare transit pass

Number of rides provided to students in grades 9-12

**Number of students in grades 9-12 with free or reduced fare transit pass**

2,000

**Number of rides provided to students in grades 9-12**

2,000

## Optional Outcome Measures

### Outcome Measure 1

#### All Project Types

##### Other Measure

Routes Added

**Number of Units:**

4

## 4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

### STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of

the Qualified Entity's service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

8. Services for older adults and people with disabilities.

<b>FY 2026 STIF Total</b> \$420,000.00	<b>FY 2027 STIF Total</b> \$440,000.00	<b>FY 2028 STIF Total</b> \$0.00	<b>FY 2029 STIF Total</b> \$0.00
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## **Fund Allocation (Must not exceed 100% per criterion per fiscal year)**

<b>Criterion</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>
Criterion 1	20%	20%		
Criterion 2	20%	20%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	30%	30%		
Criterion 6	20%	20%		
Criterion 7	5%	5%		
Criterion 8	5%	5%		
	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>

## **4.3 Oregon Public Transportation Plan Goals**

**Select the OPTP goals that apply to your STIF Plan Projects.**

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 7: Environmental Sustainability

Goal 9: Funding and Strategic Investment

Goal 10: Communication, Collaboration, and Coordination

## **4.4 Project Summary**

### **Project Name**

Linn-Benton Loop ongoing preservation of service

**Subrecipient Project Total**

\$860,000.00

**FY 2026 STIF Project****Total**

\$420,000.00

**FY 2027 STIF Project****Total**

\$440,000.00

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**Funds Supporting Student Transportation****FY 2026 STIF Funds**

supporting student  
transportation

\$21,000.00

**FY 2027 STIF Funds**

supporting student  
transportation

\$22,000.00

**FY 2026 percent of STIF**

Funds supporting  
student transportation

5%

**FY 2027 percent of**

STIF Funds supporting  
student transportation

5%

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**Funds Supporting Older and Disabled Persons Transportation****FY 2026 STIF Funds**

supporting older and  
disabled persons  
transportation

\$21,000.00

**FY 2027 STIF Funds**

supporting older and  
disabled persons  
transportation

\$22,000.00

**FY 2026 percent of STIF**

Funds supporting older  
and disabled persons  
transportation

5%

**FY 2027 percent of**

STIF Funds  
supporting older and  
disabled persons

transportation

5%

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**Funds from Previous Biennia****FY 2026 STIF Funds**

From Previous Cycle

\$0.00

**FY 2027 STIF Funds**

From Previous Cycle

\$0.00

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**5. All Projects Totals****Subrecipient Projects****Grand Total**

\$860,000.00

**Planned Carried****Forward**

\$0.00

**Subrecipient Projects Total**

\$860,000.00

**FY 2026 Total Prior  
Biennia Funds**  
\$0.00

**FY 2027 Total Prior  
Biennia Funds**  
\$0.00

**FY 2026 Total STIF  
Funds**  
\$420,000.00

**FY 2027 Total STIF  
Funds**  
\$440,000.00

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**FY 2026 Student STIF  
Funds**  
\$21,000.00

**FY 2027 Student STIF  
Funds**  
\$22,000.00

**FY 2026 Percent of STIF  
Funds supporting  
student transportation**  
5.00%

**FY 2027 Percent of  
STIF Funds supporting  
student transportation**  
5.00%

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**FY 2026 Older and  
Disabled Persons STIF  
Funds**  
\$21,000.00

**FY 2027 Older and  
Disabled Persons STIF  
Funds**  
\$22,000.00

**FY 2026 Percent of STIF  
Funds supporting older  
and disabled persons  
transportation**  
5.00%

**FY 2027 Percent of  
STIF Funds  
supporting older and  
disabled persons  
transportation**  
5.00%

**By signing below, I certify that I am authorized to submit this Subrecipient Project Application to  
Benton County on behalf of City of Albany.**

Yes

**Name of authorized representative**  
Jeff Babbitt

**Title of authorized representative**  
Public Works Business Manager

**Signature**

A handwritten signature in black ink, appearing to read "Jeff Battill".

**Signature Date**

10/14/2024