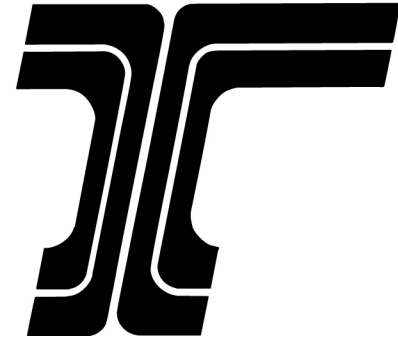


Oregon Department of Transportation



STIF Plan

FY 2021-23

1. Qualified Entity

Qualified Entity Name

Confederated Tribes of the Umatilla Indian Reservation

Qualified Entity Address

46411 Timine Way

Address Line 1

Pendleton	Oregon	97801
City	State	Zip Code

STIF Plan Contact Name

Susan Johnson

STIF Plan Contact Title

Public Transit Program Manager

STIF Plan Contact Email

susanjohnson@ctuir.org

STIF Plan Contact Phone Number

(541) 429-7989

Employer Identification Number (EIN)

93-0624734

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Public Transportation Service Providers in this STIF Plan

Provider 1

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

Yes

Service Provider Name

Confederated Tribes of the Umatilla Indian Reservation

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box I agree all Advisory Committee requirements of OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including but not limited to, required constituencies, bylaws that include method for determining high percentage of Low-Income Households, public meetings, review and prioritization of STIF Plan Projects.

Advisory Committee Web Address

http://ctuir.org

If this information is not available on a website, you must upload other documentation that demonstrates how Advisory Committee information was published.

21-001 LPPC updated By-Laws.pdf

21-001 LPPC By-Laws Update Resolution.pdf

Limit 100 MB

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

Umatilla County/Morrow County
Transit Development Strategy Plan

**Governing Body that adopted
Local Plan**

Umatilla & Morrow County
Commissioners

Plan Adoption Date

10/11/2018

Local Plan Web Address

http://co.umatilla.or.us

Local Plan 2

Local Plan Name

2021 Annual Work Plan

**Governing Body that adopted
Local Plan**

CTUIR Board of Trustees

Plan Adoption Date

11/18/2019

Upload copy of Local Plan if it is not available on a website.

Planning 2021 AWP.docx

Limit 100 MB

Local Plan 3

Local Plan Name

**Governing Body that adopted
Local Plan**

Plan Adoption Date

Upload copy of Local Plan if it is not available on a website.

Coordinated Human Services Public Transportation Plan.pdf

Limit 100 MB

3.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Accountability

You may insert a web address in place of a description or document upload, as long as the information is sufficient enough to warrant approval of the STIF Plan and comply with STIF Rule.

4.1 Accountability methods

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights and compliance with ADA.

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to ensure the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to, audit and compliance requirements, accounting requirements, capital asset requirements and reporting requirements.

4.2 Sub-Allocation method

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

There is no sub allocation. The only qualified provider is Confederated Tribes of the Umatilla Indian Reservation (Kayak Public Transit) which is also the Qualified Entity.

Limit 1000 Characters

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

"An area is determined to have a high percentage of low-income households when it's proportion of population with income at or below 200% of the Federal Poverty Level that is greater than the State of Oregon's as a whole"

All census blocks that show a greater percentage of Households that fall below the "200% of Poverty Level" than the State's average."

Limit 1000 Characters

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date for the initial solicitation cycle is July 1, 2021.

Start Date:

7/1/2021

End Date

6/30/2023

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date

1/12/2021

STIF Plan Governing Body adoption date

1/25/2021

Upload Governing Body adoption document if website is unavailable.

Resolution 21-23 STIF PLAN.pdf

Limit 100 MB

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?

No

6. Projects

6.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

Confederated Tribes of the Umatilla Indian Reservation

Project Name

Kayak Public Transit Operations Supervisor

Limit 50 characters

Project Description

This project supports the Administrative functions of existing services and the new/modified weekday fixed-route bus lines connecting the cities of Hermiston, Stanfield, Echo, the Westland Road employment cluster, Port of Morrow, Boardman, Irrigon, Umatilla and McNary.

These services lines include stops at or adjacent to Nixyaawii Education Center (serving students grades 9-12) and high schools in Athena, Boardman, Echo, Hermiston, Irrigon, Milton-Freewater, Umatilla, and Weston.

Limit 1000 Characters

Do you plan to expend funding in a future STIF

Plan period?

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

To provide administrative support existing services as well as for the expansion of routes funded through Umatilla County and Morrow County STIF projects.

Limit 500 Characters

Local Plan from which this project is derived:

Umatilla County/Morrow County Transit Strategy Development Plan

Local Plan page number

48

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Administrative salaries and fringe benefits for Operation's Supervisor.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$100,000.00	\$100,000.00			\$200,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$10,000.00	\$10,000.00			\$20,000.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$110,000.00

\$110,000.00

\$0.00

\$0.00

\$220,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$110,000.00

FY 2023 STIF Total
\$110,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal

year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	10.0%	10.0%		
Criterion 2	20.0%	20.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	30.0%	30.0%		
Criterion 6	30.0%	30.0%		
Criterion 7	10.0%	10.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Kayak Public Transit Operations Supervisor

STIF Project Grand Total

\$220,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 STIF Project

Total

\$110,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2023 STIF Project

Total

\$110,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 percent of STIF Funds supporting student transportation
10%

FY 2023 percent of STIF Funds supporting student transportation
10%

FY 2022 STIF Funds From Previous Cycle

\$10,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2023 STIF Funds From Previous Cycle

\$10,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

Project 2

Public Transportation Service Provider or Qualified Entity Name

Confederated Tribes of the Umatilla Indian Reservation

Project Name

Bus Shelter rehabilitation

Limit 50 characters

Project Description

Move and rehabilitate an existing bus shelter to consolidate two bus stops into a safer location for riders and bus access.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Local Plan from which this project is derived:

Local Plan page

Coordinated Human Services Public Transportation Plan

number

28

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Move and rehabilitate an existing bus stop.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Signs/Shelters Purchase

Signs/Shelters Information

Description	Quantity	Unit Cost	Total Cost
-------------	----------	-----------	------------

Hire contractor to move bus shelter	1	\$25,000.00	\$25,000.00
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\$25,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$25,000.00	\$0.00			\$25,000.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$25,000.00	\$0.00	\$0.00	\$0.00	\$25,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Stops Added

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total

\$25,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	10.0%	0.0%		
Criterion 2	10.0%	0.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	0.0%	0.0%		
Criterion 6	0.0%	0.0%		

Criterion 7	0.0%	0.0%		
	20.00%	0.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name
Bus Shelter rehabilitation

STIF Project Grand Total
\$25,000.00
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 STIF Project Total
\$25,000.00
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 STIF Funds From Previous Cycle
\$25,000.00
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

7. STIF Plan Summary

STIF Plan Total

\$245,000.00

FY 2022 Total STIF Funds

\$135,000.00

FY 2023 Total STIF Funds

\$110,000.00

FY 2022 Student STIF Funds

\$11,000.00

FY 2023 Student STIF Funds

\$11,000.00

FY 2022 Percent of STIF Funds supporting student transportation

8.15%

FY 2023 Percent of STIF Funds supporting student transportation

10.00%

FY 2022 Total STIF Funds From Previous Cycle

\$35,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2023 Total STIF From Previous Cycle

\$10,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here [STIF Plan signature page](#).

Upload signature page here.

FY 21-23 Formula Fund STIF Plan Certification of Agreement.pdf

Limit 100 MB