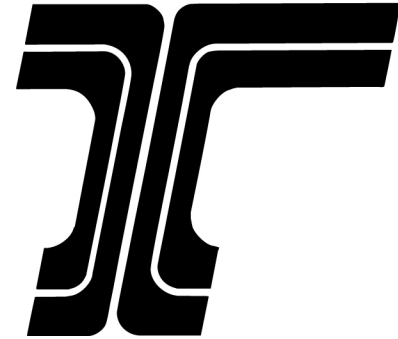


Oregon Department of Transportation



STIF Plan

FY 2021-23

1. Qualified Entity

Qualified Entity Name

Confederated Tribes of the Warm Springs Reservation

Qualified Entity Address

1233 Veterans Street PO Box C

Address Line 1

Warm Springs

City

Oregon

State

97761

Zip Code

STIF Plan Contact Name

Michele Stacona

STIF Plan Contact Title

Secretary-Treasurer/CEO

STIF Plan Contact Email

michele.stacona@wstribe.org

STIF Plan Contact Phone Number

(541) 553-3212

Employer Identification Number (EIN)

93-0383362

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Public Transportation Service Providers in this STIF Plan

Provider 1

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

No

Service Provider Name

Central Oregon Intergovernmental Council

Service Provider Contact Name

Andrea Breault

Service Provider Contact Title

Transportation Director

Service Provider Phone Number

(617) 599-7396

Service Provider Email

abreault@coic.org

Service Provider Type

Intergovernmental Entity

Employer Identification Number (EIN)

930620261

Service Provider Website

www.coic.org

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box I agree all Advisory Committee requirements of OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including but not limited to, required constituencies, bylaws that include method for determining high percentage of Low-Income Households, public meetings, review and prioritization of STIF Plan Projects.

Advisory Committee Web Address

<https://www.coic.org/transportation/stif/>

If this information is not available on a website, you must upload other documentation that demonstrates how Advisory Committee information was published.

CTWS-Stif - FINAL Advisory Committee By-Laws 04.23.19.pdf

CTWS STIF Advisory Committee Roster_January 2021.xlsx

Limit 100 MB

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1**Local Plan Name**

CET 2040 Transit Master Plan

**Governing Body that adopted
Local Plan**

Central Oregon Intergovernmental
Council Board

Plan Adoption Date

9/3/2020

Local Plan Web Address

<https://cascadeseasttransit.com/about/2040-transit-master-plan/>

Local Plan 2

Local Plan Name	Governing Body that adopted Local Plan	Plan Adoption Date
2014 Transit Plan for the Warm Springs Indian Reservation	CTWS Tribal Council	3/1/2014

Upload copy of Local Plan if it is not available on a website.

2014_CTWS_TRANSIT_PLAN.pdf

Limit 100 MB

Local Plan 3

Local Plan Name	Governing Body that adopted Local Plan	Plan Adoption Date
Central Oregon Coordinated Human Services Transportation Plan	CTWS Tribal Council	6/1/2018

Local Plan Web Address

https://www.coic.org/wp-content/uploads/2020/01/2018-11-06_central-or-coord-plan_final_signed.pdf

3.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Accountability

You may insert a web address in place of a description or document upload, as long as the information is sufficient enough to warrant approval of the STIF Plan and comply with STIF Rule.

4.1 Accountability methods

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights and compliance with ADA.

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to ensure the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to, audit and compliance requirements, accounting requirements, capital asset requirements and reporting requirements.

4.2 Sub-Allocation method

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The Confederated Tribes of Warm Springs, the Qualified Entity, is allocating STIF Formula Funds to Cascades East Transit (CET), as they are the only Public Transportation Service Provider to apply for 2021 - 2023 STIF biennium funds. With that said, any CET project scoring or ranking will be prioritized by serving the greatest number of individuals by service type.

Limit 1000 Characters

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

The Confederated Tribes of Warm Springs defines a high percentage of Low-Income Households as a geographic area with a percentage of Low-Income Households higher than the statewide average.

Limit 1000 Characters

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date for the initial solicitation cycle is July 1, 2021.

Start Date:

7/1/2021

End Date

6/30/2023

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date

1/7/2021

STIF Plan Governing Body adoption date

1/19/2021

Website where Governing Body adoption document is located

<https://warmsprings-nsn.gov/program/transit/>

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?

No

6. Projects

6.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

Central Oregon Intergovernmental Council

Project Name

Continued Transit Service Operations

Limit 50 characters

Project Description

This project will support service operations to cover existing costs for Route 20 (Warm Springs - Madras) Saturday service, which was an expansion project in the Warm Springs STIF 2019 - 2021 Plan. Additionally, this project will support service operations to cover existing costs for Route 20 weekday service, if 5310 funds are not available through the Tribes. Route 20 provides older adults, those who experience disabilities, and economically disadvantaged populations with access to essential medical services and clinics, employment opportunities, social services, basic goods shopping, education, and visits to family and friends.

This project will also support operations to cover new costs of Warm Springs to Government Camp service, which was a 130% Project in the Warm Springs STIF 2019 - 2021 Plan. With an unemployment rate of 63% in Warm Springs (according to The Oregonian, 2019), this transportation service will provide the tribal community with access to employment opportunities.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

- Yes
 No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

50%

Maintain Service

50%

If project is maintaining an existing service, describe rationale.

Service operations to cover existing costs for Route 20 Saturday service, which was an expansion project in the Warm Springs STIF 2019 - 2021 Plan. Service operations to cover existing costs for Route 20 weekday service, if 5310 funds are not available through the Tribes.

Limit 500 Characters

Local Plan from which this project is derived:

CET 2040 Transit Master Plan

Local Plan page number

11, 28, 56, 86, 102, 111

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

This project supports service operations to cover existing costs for Route 20 Saturday service, Route 20 weekday service (if 5310 finds don't become available), and service up to Government Camp for employment.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$212,286.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$89,999.50	\$89,999.50			\$179,999.00
Federal	\$0.00	\$0.00			\$0.00

Other State	\$0.00	\$0.00	\$0.00
Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
FY19-21 Unspent STIF Funds	\$16,143.50	\$16,143.50	\$32,287.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00
	\$106,143.00	\$106,143.00	\$0.00
			\$0.00
			\$212,286.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
110,400	2,003.00	20,027

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
2,352

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
1,364

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
1

Is this project supporting student transportation?
Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of rides provided to students in grades 9-12

200

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Ridership Number Increased

Number of Units:

10% increase in overall ridership from Warm Springs residents

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$106,143.00

FY 2023 STIF Total
\$106,143.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	50.0%	50.0%		
Criterion 2	40.0%	40.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	0.0%	0.0%		
Criterion 6	0.0%	0.0%		
Criterion 7	10.0%	10.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Continued Transit Service Operations

STIF Project Grand Total

\$212,286.00

*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve***FY 2022 STIF Project Total**

\$106,143.00

*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve***FY 2023 STIF Project Total**

\$106,143.00

*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve***FY 2022 percent of STIF Funds supporting student transportation**

10%

FY 2023 percent of STIF Funds supporting student transportation

10%

FY 2022 STIF Funds From Previous Cycle

\$16,143.50

*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve***FY 2023 STIF Funds From Previous Cycle**

\$16,143.50

*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve***Project 2****Public Transportation Service Provider or Qualified Entity Name**

Central Oregon Intergovernmental Council

Project Name

STIF Administration, Support, and Marketing

Limit 50 characters**Project Description**

This project provides funding for the administrative tasks necessary to support operations, including (but not limited to) dispatch staff to field calls with extended hours, vehicle washers for additional fleet, and Call Center staff to respond to increased call volume. This project also supports activities, including STIF program oversight, reporting, committee management, and public outreach. This project will allow all activities related to STIF to continue without interruption.

Limit 1000 Characters**Do you plan to expend funding in a future STIF****Plan period?** Yes No**Project budget share to improve, expand or maintain public transportation service**

Improve or Expand Service

50%

Maintain Service

50%

If project is maintaining an existing service, describe rationale.

This project will allow all activities related to STIF to continue without interruption. Examples include: Additional support from staff to respond to increased service-levels (i.e. dispatch, call center, vehicle washers), STIF program management, supervision, and oversight, STIF quarterly reporting, STIF committee creation, STIF by-law adherence, STIF outreach and promotion.

Limit 500 Characters

Local Plan from which this project is derived:

CET 2040 Transit Master Plan

Local Plan page number

E-1

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

This project will allow all activities related to STIF to continue without interruption. Examples include: STIF supervision, management, STIF quarterly reporting, STIF committee creation, STIF by-law adherence, STIF outreach and promotion.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00

- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$10,000.00	\$10,000.00			\$20,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$20,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Plans Created

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$10,000.00

FY 2023 STIF Total
\$10,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	20.0%	20.0%		
Criterion 2	20.0%	20.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		

Criterion 5	40.0%	40.0%		
Criterion 6	0.0%	0.0%		
Criterion 7	20.0%	20.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name
STIF Administration, Support, and Marketing

STIF Project Grand Total
\$20,000.00
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 STIF Project Total \$10,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2023 STIF Project Total \$10,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>
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FY 2022 percent of STIF Funds supporting student transportation	FY 2023 percent of STIF Funds supporting student transportation
--	--

20%

20%

7. STIF Plan Summary

STIF Plan Total
\$232,286.00

FY 2022 Total STIF Funds
\$116,143.00

FY 2023 Total STIF Funds
\$116,143.00

FY 2022 Student STIF Funds
\$12,614.30

FY 2023 Student STIF Funds
\$12,614.30

FY 2022 Percent of STIF Funds supporting student transportation
10.86%

FY 2023 Percent of STIF Funds supporting student transportation
10.86%

FY 2022 Total STIF Funds From Previous Cycle
\$16,143.50
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2023 Total STIF From Previous Cycle
\$16,143.50
Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here [STIF Plan signature page](#).

Upload signature page here.
SKM_C754e21012810150.pdf
SKM_C754e21030213070.pdf
Limit 100 MB