



## STIF Plan 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: [brian.roth@odot.oregon.gov](mailto:brian.roth@odot.oregon.gov)

### 1. Qualified Entity

**Qualified Entity Name**

Confederated Tribes of the Umatilla Indian Reservation

**Qualified Entity Address**

46411 Timine Way, Pendleton, Oregon 97801

**STIF Plan Contact Name**

John D. Tovey

**STIF Plan Contact Title**

Interim Executive Director

**STIF Plan Contact Email**

JDTovey@ctuir.org

**STIF Plan Contact Phone Number**

(541) 429-7362

**Employer Identification Number (EIN)**

93-0624734

**Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?**

No

### 1.2 Sub-Recipients in STIF Plan

#### Provider 1

**Are any Sub-Recipients included in this STIF Plan?**

No

**Provider Name**

Confederated Tribes of the Umatilla Indian Reservation

### 2. Advisory Committees

#### 2.1 Advisory Committee Website

By checking this box, I agree that all the requirements for Advisory Committees set out in OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to the following:

Yes

- The Advisory Committee is guided by written bylaws that contain all the information required in OAR 732-040-0030(5)(a).

- The Advisory Committee's bylaws, meeting notices, and meeting minutes have been made available to the public in a reasonable and timely manner and are retained for the period required by Oregon public records laws.
- The Advisory Committee has the membership composition required by OAR 732-040-0035.
- For all Projects submitted as part of this application and/or any sub-recipient application, the Advisory Committee has engaged in the review process described by OAR 732-042-0020, to recommend approval or rejection of all proposed Projects and to recommend prioritization of approved Projects.

**Please include a link to an Advisory Committee Website.**

<https://ctuir.org/departments/tribal-planning-office/land-protection-planning-commission/>

**If some or all of the information required by OARs 732-040-0030, 732-040-0035 and 732-042-0020 is not available on a website, please upload any additional documentation showing how you met the Advisory Committee requirements and how the Advisory Committee's bylaws, meeting notices, and meeting minutes are made available to the public.**

1-28-2025 Meeting Minutes SIGNED.pdf

**Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?**

Yes

**Please upload meeting minutes showing that the Advisory Committee considered input from the optional work group.**

01-03-2025 Polled Action Item Ratification.pdf

1-28-2025 Meeting Minutes SIGNED.pdf

### 3. Local Plan Compliance

#### 3.1 Existing Local Plans from which project(s) are derived.

##### Local Plan 1

##### Local Plan Name

Coordinated Human Services Public Transportation Plan

##### Governing Body that adopted

**Local Plan**  
CTUIR-Board of Trustees

##### Plan Adoption Date

1/4/2021

##### Local Plan Web Address

<https://ctuir.org>

**Upload copy of Local Plan if it is not available on a website.**

#### 3.2 Local Plan requirements

**I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).**

Yes

### 4. Accountability

## 4.1 Accountability methods

**Qualified Entity Accountability:** By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of the Qualified Entity with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

**Sub-Recipient Accountability:** By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

## 4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

N/A

Upload Response

## 4.3 High Percentage of Low-Income Households

**Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.**

"An area is determined to have a high percentage of low-income households when its proportion of population with income at or below 200% of the Federal Poverty Level that is greater than the State of Oregon's as a whole."

Upload Response

## 5. STIF Plan Period and Adoption

### 5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2025.

**Start Date:**

7/1/2025

**End Date**

6/30/2027

### 5.2 STIF Plan Adoption

**STIF Plan Advisory Committee recommendation date** 1/14/2025  
**STIF Plan Governing Body adoption date** 1/14/2025

**Website where Governing Body adoption document is located**  
<https://ctuir.org>

**Upload Governing Body adoption document if website is unavailable.**  
Resolution 25 002 and Exhibit.pdf

**Did the Governing Body modify the Advisory Committee's recommended STIF Plan?**  
No

## 6. Projects

You may upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must have been submitted to the Qualified Entity's STIF Advisory Committee, approved by the Qualified Entity's Governing Body, and will be part of the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own Projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

**Important note:** If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

**Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?**  
No

### 6.1 Project Detail Entry

#### Project 1

**Qualified Entity or Sub-Recipient Name**  
Confederated Tribes of the Umatilla Indian Reservation

**Project Name**  
CTUIR/KAYAK Administration & Operations

**Project Description**  
This project includes unmet Administration/Operation, Indirect and Preventative Maintenance funds for all Kayak Routes

**Project using planned carry forward funding:**

**Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?**

No

## How much of the Project budget will be used to improve or expand services, and how much will be used to maintain existing services?

**Improve or Expand Service**  
100%

**Maintain Service**  
0%

**Local Plan from which this project is derived:**  
Coordinated Human Services Public Transportation Plan

**Local Plan page number**  
27-30

## Multi-Phase Project

**Is your project part of a larger, multi-phase project?**

No

### 6.1.1 Project Scope

#### Task 1

##### Task Description

Unmet Administration/Operations of all Kayak bus routes.

**Is this task supporting services for older adults and people with disabilities?**

Yes

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**

No

##### Category

Operations 30.09.00 (State Operating Assistance)

**Specify the mode that this task will support.**

Fixed Route

## Operations Task Category

##### Task Category Amount

\$301,539.00

### 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for

another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

## Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$33,208.00	\$33,208.00			\$66,416.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$117,561.00	\$117,562.00			\$235,123.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$150,769.00</b>	<b>\$150,770.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$301,539.00</b>

By checking this box, I confirm that this task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

No

## 6.1.3 Outcome Measures

### Minimum required measures for operations tasks

Revenue Miles

940,076

Revenue Hours

36,856.00

Rides

148,989

Number of people with access to transit (within ½ mile of transit stop for fixed route)

16,841

**Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)**  
2,425

**Number of new shared stops with other transit providers (reducing fragmentation in transit services)**  
0

**Is this project supporting student transportation?**  
Yes

## Choose at least one

### Operations

Number of rides provided to students in grades 9-12

**Number of rides provided to students in grades 9-12**  
7,158

## Outcome Measures

### Outcome Measure 1

## Outcome Measures for Older Adults and People with Disabilities

**Revenue Miles**  
940,076

**Revenue Hours**  
36,856.00

**Rides**  
38,084

**Other Measure**  
Services Added

**Number of Units:**  
1

## Task 2

### Task Description

Administration Indirect Expenses for all Kayak Bus Routes

**Is this task supporting services for older adults and people with disabilities?**  
Yes

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**  
No

### Category

Project Administration 11.79.00

## Project Administration Task Category

**Task Category Amount**  
\$107,214.00

## 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

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### Expenditures by Fund Source and Fiscal Year

<b>Fund Type</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>	<b>Total</b>
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$49,819.00	\$49,819.00			\$99,638.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$3,788.00	\$3,788.00			\$7,576.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$53,607.00</b>	<b>\$53,607.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$107,214.00</b>

**By checking this box, I confirm that this task is only funded by STIF.**

Yes

**Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.**

No

## 6.1.3 Outcome Measures

### Outcome Measures

#### Outcome Measure 1

#### Outcome Measures for Older Adults and People with Disabilities

**Other Measure**  
Services Added

**Number of Units:**  
1

### Task 3

**Task Description**  
Preventative Maintenance

**Is this task supporting services for older adults and people with disabilities?**  
Yes

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**  
No

**Category**  
Preventive Maintenance 11.7A.00

### Preventive Maintenance Task Category

**Task Category Amount**  
\$45,001.00

## 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

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## Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$22,501.00	\$22,500.00			\$45,001.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$22,501.00</b>	<b>\$22,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$45,001.00</b>

By checking this box, I confirm that this task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

No

## 6.1.3 Outcome Measures

### Outcome Measures

#### Outcome Measure 1

#### Outcome Measures for Older Adults and People with Disabilities

##### Other Measure

Service Miles Added

Number of Units:

1

## 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

## **STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

### **FY 2026 STIF Total**

\$226,877.00

### **FY 2027 STIF Total**

\$226,877.00

## **Fund Allocation (Must not exceed 100% per criterion per fiscal year)**

<b>Criterion</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>
Criterion 1	10.0%	10.0%		
Criterion 2	30.0%	30.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	30.0%	30.0%		
Criterion 6	20.0%	20.0%		
Criterion 7	5.0%	5.0%		

Criterion 8	5.0%	5.0%		
	100.00%	100.00%	0.00%	0.00%

## 6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 6: Safety and Security

Goal 9: Funding and Strategic Investment

Goal 10: Communication, Collaboration, and Coordination

## 6.4 Project Summary

### Project Name

CTUIR/KAYAK Administration & Operations

### STIF Project Grand Total

\$453,754.00

### FY 2026 STIF Project

#### Total

\$226,877.00

### FY 2027 STIF Project

#### Total

\$226,877.00

## Funds Supporting Student Transportation

### FY 2026 STIF Funds supporting student transportation

\$11,343.85

### FY 2027 STIF Funds supporting student transportation

\$11,343.85

### FY 2026 percent of STIF Funds supporting student transportation

5%

### FY 2027 percent of STIF Funds supporting student transportation

5%

## Funds Supporting Older and Disabled Persons Transportation

### FY 2026 STIF Funds supporting older and disabled persons transportation

\$11,343.85

### FY 2027 STIF Funds supporting older and disabled persons transportation

\$11,343.85

<b>FY 2026 percent of STIF Funds supporting older and disabled persons transportation</b>	<b>FY 2027 percent of STIF Funds supporting older and disabled persons transportation</b>
5%	5%

## **Funds from Previous Biennia "Old Money"**

<b>FY 2026 STIF Funds from Previous Cycle</b>	<b>FY 2027 STIF Funds from Previous Cycle</b>
\$143,850.00	\$143,850.00

### **Project 2**

#### **Qualified Entity or Sub-Recipient Name**

Confederated Tribes of the Umatilla Indian Reservation

#### **Project Name**

Capital Bus Shelter

#### **Project Description**

Provide additional bus shelter within KAYAK fixed bus routes to protect seniors and persons with disabilities as well as all passengers with a shelter to provide minimum shelter from the elements.

#### **Project using planned carry forward funding:**

**Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?**

No

### **How much of the Project budget will be used to improve or expand services, and how much will be used to maintain existing services?**

**Improve or Expand Service**  
100%

**Maintain Service**  
0%

**Local Plan from which this project is derived:**  
Coordinated Human Services Transit Plan

**Local Plan page number**  
27-30

### **Multi-Phase Project**

**Is your project part of a larger, multi-phase project?**

No

### **6.1.1 Project Scope**

## Task 1

### Task Description

Bus Shelter

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

### Category

Signs/Shelters Purchase

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Yes

## Signs/Shelters Purchase

### Signs/Shelters Information

Description	Quantity	Unit Cost	Total Cost
Bus Shelter	1	\$40,000.00	\$40,000.00
			<b>\$40,000.00</b>

## 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

### Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll	\$0.00	\$0.00			\$0.00

Funds					
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$40,000.00	\$0.00			\$40,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$40,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40,000.00</b>

**By checking this box, I confirm that this task is only funded by STIF.**

Yes

**Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.**

No

## 6.1.3 Outcome Measures

### Outcome Measures

#### Outcome Measure 1

#### Outcome Measures for Older Adults and People with Disabilities

##### Other Measure

Stops Added

##### Number of Units:

1

## 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

## **STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

**FY 2026 STIF Total**  
\$40,000.00

**FY 2027 STIF Total**  
\$0.00

## **Fund Allocation (Must not exceed 100% per criterion per fiscal year)**

<b>Criterion</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>
Criterion 1	10.0%	10.0%		
Criterion 2	30.0%	30.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	30.0%	30.0%		
Criterion 6	20.0%	20.0%		
Criterion 7	5.0%	5.0%		
Criterion 8	5.0%	5.0%		
	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>

## **6.3 Oregon Public Transportation Plan Goals**

**Select the OPTP goals that apply to your STIF Plan Projects.**

Goal 1 Mobility: Public Transportation User Experience  
 Goal 2: Accessibility and Connectivity  
 Goal 3: Community Livability and Economic Vitality  
 Goal 4: Equity  
 Goal 5: Health  
 Goal 6: Safety and Security  
 Goal 8: Land Use  
 Goal 9: Funding and Strategic Investment  
 Goal 10: Communication, Collaboration, and Coordination

## 6.4 Project Summary

### Project Name

Capital Bus Shelter

### STIF Project Grand Total

\$40,000.00

### FY 2026 STIF Project

#### Total

\$40,000.00

### FY 2027 STIF Project

#### Total

\$0.00

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## Funds Supporting Student Transportation

### FY 2026 STIF Funds supporting student transportation

\$2,000.00

### FY 2027 STIF Funds supporting student transportation

\$0.00

### FY 2026 percent of STIF Funds supporting student transportation

5%

### FY 2027 percent of STIF Funds supporting student transportation

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## Funds Supporting Older and Disabled Persons Transportation

### FY 2026 STIF Funds supporting older and disabled persons transportation

\$2,000.00

### FY 2027 STIF Funds supporting older and disabled persons transportation

\$0.00

### FY 2026 percent of STIF Funds supporting older and disabled persons transportation

5%

### FY 2027 percent of STIF Funds supporting older and disabled persons transportation

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## **Funds from Previous Biennia "Old Money"**

**FY 2026 STIF Funds  
from Previous Cycle**  
\$40,000.00

**FY 2027 STIF Funds  
from Previous Cycle**  
\$0.00

### **Project 3**

**Qualified Entity or Sub-Recipient Name**

Confederated Tribes of the Umatilla Indian Reservation

**Project Name**

Assistant Manager/Operations Supervisor

**Project Description**

This project includes Indirect expenses for the Operations Supervisor along with Salary/Fringe expenses for the Operations Supervisor.

**Project using planned carry forward funding:**

**Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?**

No

### **How much of the Project budget will be used to improve or expand services, and how much will be used to maintain existing services?**

**Improve or Expand Service**  
100%

**Maintain Service**  
0%

**Local Plan from which this project is derived:**  
CTUIR Coordinated Human Services Transit Plan

**Local Plan page  
number**  
27-30

### **Multi-Phase Project**

**Is your project part of a larger, multi-phase project?**

No

### **6.1.1 Project Scope**

#### **Task 1**

**Task Description**

Indirect Expenses for the Operations Supervisor

**Is this task supporting services for older adults and people with disabilities?**

Yes

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**

No

**Category**

Project Administration 11.79.00

## Project Administration Task Category

**Task Category Amount**

\$96,070.00

### 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

### Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$48,035.00	\$48,035.00			\$96,070.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00

Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
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\$48,035.00	\$48,035.00	\$0.00	\$0.00	\$96,070.00
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By checking this box, I confirm that this task is only funded by STIF.  
Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.  
No

## 6.1.3 Outcome Measures

### Outcome Measures

#### Outcome Measure 1

#### Outcome Measures for Older Adults and People with Disabilities

##### Other Measure

Ridership Number Increased

##### Number of Units:

1

## Task 2

### Task Description

Salary and Fringe for Operations Supervisor

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

### Category

Operations 30.09.00 (State Operating Assistance)

Specify the mode that this task will support.

Fixed Route

## Operations Task Category

### Task Category Amount

\$222,730.00

## 6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

### Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$87,309.00	\$87,309.00			\$174,618.00
STIF Payroll Funds	\$24,056.00	\$24,056.00			\$48,112.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$111,365.00	\$111,365.00	\$0.00	\$0.00	\$222,730.00

By checking this box, I confirm that this task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

No

## 6.1.3 Outcome Measures

## Minimum required measures for operations tasks

### Revenue Miles

940,076

### Revenue Hours

36,856.00

### Rides

148,989

### Number of people with access to transit (within ½ mile of transit stop for fixed route)

16,841

### Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

2,425

### Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

### Is this project supporting student transportation?

Yes

## Choose at least one

### Operations

Number of rides provided to students in grades 9-12

### Number of rides provided to students in grades 9-12

7,158

## Outcome Measures

### Outcome Measure 1

### Outcome Measures for Older Adults and People with Disabilities

#### Revenue Miles

940,076

#### Revenue Hours

36,856.00

#### Rides

38,084

#### Other Measure

Ridership Percentage Increased

#### Number of Units:

42%

## 6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

## **STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

**FY 2026 STIF Total**  
\$159,400.00

**FY 2027 STIF Total**  
\$159,400.00

## **Fund Allocation (Must not exceed 100% per criterion per fiscal year)**

<b>Criterion</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>FY 2028</b>	<b>FY 2029</b>
Criterion 1	5.0%	5.0%		
Criterion 2	5.0%	5.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	20.0%	20.0%		
Criterion 6	10.0%	10.0%		
Criterion 7	5.0%	5.0%		
Criterion 8	55.0%	55.0%		
	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>

## **6.3 Oregon Public Transportation Plan Goals**

**Select the OPTP goals that apply to your STIF Plan Projects.**

Goal 1 Mobility: Public Transportation User Experience  
 Goal 2: Accessibility and Connectivity  
 Goal 3: Community Livability and Economic Vitality  
 Goal 4: Equity  
 Goal 5: Health  
 Goal 6: Safety and Security  
 Goal 9: Funding and Strategic Investment  
 Goal 10: Communication, Collaboration, and Coordination

## 6.4 Project Summary

### Project Name

Assistant Manager/Operations Supervisor

### STIF Project Grand Total

\$318,800.00

### FY 2026 STIF Project

#### Total

\$159,400.00

### FY 2027 STIF Project

#### Total

\$159,400.00

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## Funds Supporting Student Transportation

### FY 2026 STIF Funds supporting student transportation

\$7,970.00

### FY 2027 STIF Funds supporting student transportation

\$7,970.00

### FY 2026 percent of STIF Funds supporting student transportation

5%

### FY 2027 percent of STIF Funds supporting student transportation

5%

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## Funds Supporting Older and Disabled Persons Transportation

### FY 2026 STIF Funds supporting older and disabled persons transportation

\$87,670.00

### FY 2027 STIF Funds supporting older and disabled persons transportation

\$87,670.00

### FY 2026 percent of STIF Funds supporting older and disabled persons transportation

55%

### FY 2027 percent of STIF Funds supporting older and disabled persons transportation

55%

---

## **Funds from Previous Biennia "Old Money"**

**FY 2026 STIF Funds  
from Previous Cycle**  
\$0.00

**FY 2027 STIF Funds  
from Previous Cycle**  
\$0.00

## **7. STIF Plan Summary**

**STIF Plan Grand Total**  
\$812,554.00

**Planned Carry Forward  
Total**  
\$0.00

**STIF Plan Total (Plan Maximum)**  
\$484,854.00

**FY 2026 Total Prior  
Biennia Funds**  
\$183,850.00

**FY 2027 Total Prior  
Biennia Funds**  
\$143,850.00

**FY 2026 Total STIF  
Funds**  
\$426,277.00

**FY 2027 Total STIF  
Funds**  
\$386,277.00

**FY 2026 Total STIF  
Funds from Sub-  
Recipient Applications**  
\$0.00

**FY 2027 Total STIF  
Funds from Sub-  
Recipient Applications**  
\$0.00

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**FY 2026 Student STIF  
Funds**  
\$21,313.85

**FY 2027 Student STIF  
Funds**  
\$19,313.85

**FY 2026 Percent of STIF  
Funds supporting  
student transportation**  
5.00%

**FY 2027 Percent of  
STIF Funds supporting  
student transportation**  
5.00%

Unless it is not practicable, each year, the percentage of STIF Funds supporting student transportation must equal or exceed 1% of the FY Total STIF Funds.

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**FY 2026 Older and  
Disabled Persons STIF**

**FY 2027 Older and  
Disabled Persons STIF**

**Funds**  
\$101,013.85

**Funds**  
\$99,013.85

**FY 2026 Percent of STIF  
Funds supporting older  
and disabled persons  
transportation**  
23.70%

**FY 2027 Percent of  
STIF Funds  
supporting older and  
disabled persons  
transportation**  
25.63%

The amount of STIF Funds that support transit services for Older and Disabled Persons. This amount must equal or exceed the Qualified Entity's allocation of population-based formula funds.

#### **Effective Date**

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

#### **Signature**

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[\*\*STIF Plan Signature Page\*\*](#)

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STIFPlanSignaturePage.pdf