

Transportation Committee

Meeting Agenda

December 4, 2020 - 1:00pm - 2:00pm
Learning Center

- I. Call to order/Roll Call
- II. Approve Minutes from 11/6/2021
- III. Public Comment
- IV. Old Business: Temporary changes to policy
- V. STIF/STF/5310 Project Review (See attachment A on reverse)
- VI. Next Meeting—February 5, 2021, 12:00 p.m.
- VII. Adjournment

Attachment A

New Funding: \$300,000—this covers a 2-year grant period (6 mos in 2021, 12 mos in 2022 and 6 mos in 2023) for \$150,000 per grant year.

Reserve funding: See budgets.

STIF 2021-2023 proposed projects:

- a. Project 1—Continue funding Transportation Assistant
 - Add volunteer coordinator component and possible part-time driver. Consider as a separate project?
- b. Project 2—Continue funding Volunteer Program
 - Include trainer and training
 - Increase marketing
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 - Increase ways to support 9-12 graders ISA and OSA (current focus is on paying for campus tours)
 - a. Pay for bussing and other forms of transportation to/from school, extracurricular activities, field trips, work, youth programs
 - b. Provide shuttle service locally
- c. Project 3—Capital project—New ADA vehicle(s)
 - \$50,000 available in STF from carryover and sale of Chevy bus and wheelchair van.
- d. Project 4—Capital project—Structures as identified by opps department such as:
 - Bus shelters

- Electric vehicle charging station
 - Covered parking for CIT fleet
- e. The Advisory Committee shall consider the following criteria when reviewing STIF Formula Fund Projects:
- i. Whether the Project would:
 - increase the frequency of bus service to communities with a high percentage of Low Income Households;
 - expand bus routes and bus services to serve communities with a high percentage of Low Income Households;
 - reduce fares for public transportation in communities with a high percentage of Low Income Households;
 - improve the frequency and reliability of service connections between communities inside and outside of the Qualified Entity's service area;
 - increase the coordination between Public Transportation Service Providers to reduce fragmentation in the provision of public transportation service; or
 - expand student transit services for students in grades 9 through 12.
 - ii. Whether the Project would maintain an existing, productive service;
 - iii. The extent to which the Project goals meet public transportation needs and are a responsible use of public funds; and
 - iv. Other factors to be determined by the Qualified Entity or Advisory Committee (for example, geographic equity)

Coquille Indian Tribe
Statement of Revenues and Expenditures - Rev & Exp With Encumbrances 2020
404 - ODOT STF Funds-Indefinite Award Period
29412 - ODOT STF Funds-All Agreements-Indefinite
01 - HEALTH & HUMAN SERVICES
From 1/1/2020 Through 10/31/2020

	YTD Exps	Outstanding POs (01/01/2020 - 10/31/2020)	YTD Exps + Outstanding POs	Total 2020 Budget	2020 Budget Remaining	Pct '20 Bud Rem
REVENUES						
Grants & Contract Revenue	3300 (8,633.24)	0.00	(8,633.24)	157,639.45	(166,272.69)	(105.48)%
Miscellaneous Revenue	3310 31,525.00	0.00	31,525.00	0.00	31,525.00	0.00%
Total REVENUES	<u>22,891.76</u>	<u>0.00</u>	<u>22,891.76</u>	<u>157,639.45</u>	<u>(134,747.69)</u>	<u>(85.48)%</u>
EXPENDITURES						
Personnel						
Wages	5,397.27	0.00	5,397.27	24,862.74	19,465.47	78.29%
Fringe Benefits	893.86	0.00	893.86	7,455.99	6,562.13	88.01%
Total Personnel	<u>6,291.13</u>	<u>0.00</u>	<u>6,291.13</u>	<u>32,318.73</u>	<u>26,027.60</u>	<u>80.53%</u>
Travel, Supplies, etc.						
Consultant Fees - Under \$5000	6010 0.00	0.00	0.00	1,320.00	1,320.00	100.00%
Minor Contracts - Under \$50...	6050 0.00	0.00	0.00	5,000.00	5,000.00	100.00%
Travel/Training	6100 91.50	0.00	91.50	590.54	499.04	84.51%
POV Mileage Reimbursement	6107 0.00	0.00	0.00	40.73	40.73	100.00%
Gas & Oil	6150 543.02	0.00	543.02	758.96	215.94	28.45%
Vehicle Use Fees	6160 2,393.48	0.00	2,393.48	0.00	(2,393.48)	0.00%
Cell Phone	6322 499.21	0.00	499.21	747.56	248.35	33.22%
Supplies	6500 58.95	500.00	558.95	634.73	75.78	11.94%
Minor Equipment	6580 0.00	0.00	0.00	1,097.46	1,097.46	100.00%
Vehicle Maintenance	6675 2,210.61	0.00	2,210.61	24,409.98	22,199.37	90.94%
Client Services	6810 2,939.85	6,758.00	9,697.85	35,396.17	25,698.32	72.60%
Total Travel, Supplies, etc.	<u>8,736.62</u>	<u>7,258.00</u>	<u>15,994.62</u>	<u>69,996.13</u>	<u>54,001.51</u>	<u>77.15%</u>
Indirect						
Indirect Cost Allocation	4000 7,864.01	0.00	7,864.01	35,207.09	27,343.08	77.66%
Total Indirect	<u>7,864.01</u>	<u>0.00</u>	<u>7,864.01</u>	<u>35,207.09</u>	<u>27,343.08</u>	<u>77.66%</u>
Pass-through Costs						
Vehicle	8030 0.00	0.00	0.00	51,642.50	51,642.50	100.00%
Total Pass-through Costs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,642.50</u>	<u>51,642.50</u>	<u>100.00%</u>
Total EXPENDITURES	<u>22,891.76</u>	<u>7,258.00</u>	<u>30,149.76</u>	<u>189,164.45</u>	<u>159,014.69</u>	<u>84.06%</u>
REVENUES OVER (UNDER) EXPS	<u>0.00</u>	<u>(7,258.00)</u>	<u>(7,258.00)</u>	<u>(31,525.00)</u>	<u>24,267.00</u>	<u>(76.98)%</u>

Coquille Indian Tribe
Statement of Revenues and Expenditures - Rev & Exp With Encumbrances 2020
405 - ODOT Federal 5310 FY19 7/1/19-6/30/21
29415 - ODOT Federal 5310 FY19 7/1/19-6/30/21
01 - HEALTH & HUMAN SERVICES
From 1/1/2020 Through 10/31/2020

	YTD Exps	Outstanding POs (01/01/2020 - 10/31/2020)	YTD Exps + Outstanding POs	Total 2020 Budget	2020 Budget Remaining	Pct '20 Bud Rem
REVENUES						
Grants & Contract Revenue	3300 19,350.10	0.00	19,350.10	62,066.16	(42,716.06)	(68.82)%
Total REVENUES	<u>19,350.10</u>	<u>0.00</u>	<u>19,350.10</u>	<u>62,066.16</u>	<u>(42,716.06)</u>	<u>(68.82)%</u>
EXPENDITURES						
Personnel						
Wages	10,604.02	0.00	10,604.02	30,081.08	19,477.06	64.75%
Fringe Benefits	2,098.72	0.00	2,098.72	11,827.05	9,728.33	82.25%
Total Personnel	12,702.74	0.00	12,702.74	41,908.13	29,205.39	69.69%
Indirect						
Indirect Cost Allocation	4000 6,647.36	0.00	6,647.36	20,158.03	13,510.67	67.02%
Total Indirect	<u>6,647.36</u>	<u>0.00</u>	<u>6,647.36</u>	<u>20,158.03</u>	<u>13,510.67</u>	<u>67.02%</u>
Total EXPENDITURES	<u>19,350.10</u>	<u>0.00</u>	<u>19,350.10</u>	<u>62,066.16</u>	<u>42,716.06</u>	<u>68.82%</u>
REVENUES OVER (UNDER) EXPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

Coquille Indian Tribe
Statement of Revenues and Expenditures - Rev & Exp With Encumbrances 2020
406 - Oregon Dept. of Transportation STIF
29420 - ODOT STIF Project #1-Transportation Assistant 5/1/19-6/30/21
01 - HEALTH & HUMAN SERVICES
From 1/1/2020 Through 10/31/2020

	YTD Exps	Outstanding POs (01/01/2020 - 10/31/2020)	YTD Exps + Outstanding POs	Total 2020 Budget	2020 Budget Remaining	Pct '20 Bud Rem
REVENUES						
Grants & Contract Revenue	3300 20,695.86	0.00	20,695.86	125,045.29	(104,349.43)	(83.45)%
Total REVENUES	<u>20,695.86</u>	<u>0.00</u>	<u>20,695.86</u>	<u>125,045.29</u>	<u>(104,349.43)</u>	<u>(83.45)%</u>
EXPENDITURES						
Personnel						
Wages	11,687.72	0.00	11,687.72	52,866.96	41,179.24	77.89%
Fringe Benefits	1,898.48	0.00	1,898.48	16,898.10	14,999.62	88.77%
Total Personnel	<u>13,586.20</u>	<u>0.00</u>	<u>13,586.20</u>	<u>69,765.06</u>	<u>56,178.86</u>	<u>80.53%</u>
Travel, Supplies, etc.						
Travel/Training	6100 0.00	0.00	0.00	2,667.95	2,667.95	100.00%
Client Services	6810 0.00	0.00	0.00	12,000.00	12,000.00	100.00%
Total Travel, Supplies, etc.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,667.95</u>	<u>14,667.95</u>	<u>100.00%</u>
Indirect						
Indirect Cost Allocation	4000 7,109.66	0.00	7,109.66	40,612.28	33,502.62	82.49%
Total Indirect	<u>7,109.66</u>	<u>0.00</u>	<u>7,109.66</u>	<u>40,612.28</u>	<u>33,502.62</u>	<u>82.49%</u>
Total EXPENDITURES	<u>20,695.86</u>	<u>0.00</u>	<u>20,695.86</u>	<u>125,045.29</u>	<u>104,349.43</u>	<u>83.45%</u>
REVENUES OVER (UNDER) EXPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

Coquille Indian Tribe
Statement of Revenues and Expenditures - Rev & Exp With Encumbrances 2020
406 - Oregon Dept. of Transportation STIF
29421 - ODOT STIF Project #2-Volunteer Program 5/1/19-6/30/21
01 - HEALTH & HUMAN SERVICES
From 1/1/2020 Through 10/31/2020

	YTD Exps	Outstanding POs (01/01/2020 - 10/31/2020)	YTD Exps + Outstanding POs	Total 2020 Budget	2020 Budget Remaining	Pct '20 Bud Rem
REVENUES						
Grants & Contract Revenue	3300 14,129.73	0.00	14,129.73	95,883.53	(81,753.80)	(85.26)%
Total REVENUES	<u>14,129.73</u>	<u>0.00</u>	<u>14,129.73</u>	<u>95,883.53</u>	<u>(81,753.80)</u>	<u>(85.26)%</u>
EXPENDITURES						
Personnel						
Wages	5,265.27	0.00	5,265.27	16,067.00	10,801.73	67.23%
Fringe Benefits	946.19	0.00	946.19	4,499.00	3,552.81	78.97%
Total Personnel	<u>6,211.46</u>	<u>0.00</u>	<u>6,211.46</u>	<u>20,566.00</u>	<u>14,354.54</u>	<u>69.80%</u>
Travel, Supplies, etc.						
Travel/Training	6100 0.00	0.00	0.00	3,500.00	3,500.00	100.00%
Cell Phone	6322 0.00	0.00	0.00	2,000.00	2,000.00	100.00%
Supplies	6500 390.50	0.00	390.50	2,976.25	2,585.75	86.88%
Minor Equipment	6580 0.00	0.00	0.00	1,000.00	1,000.00	100.00%
Client Services	6810 2,673.78	0.00	2,673.78	34,700.00	32,026.22	92.29%
Total Travel, Supplies, etc.	<u>3,064.28</u>	<u>0.00</u>	<u>3,064.28</u>	<u>44,176.25</u>	<u>41,111.97</u>	<u>93.06%</u>
Indirect						
Indirect Cost Allocation	4000 4,853.99	0.00	4,853.99	31,141.28	26,287.29	84.41%
Total Indirect	<u>4,853.99</u>	<u>0.00</u>	<u>4,853.99</u>	<u>31,141.28</u>	<u>26,287.29</u>	<u>84.41%</u>
Total EXPENDITURES	<u>14,129.73</u>	<u>0.00</u>	<u>14,129.73</u>	<u>95,883.53</u>	<u>81,753.80</u>	<u>85.26%</u>
REVENUES OVER (UNDER) EXPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

Coquille Indian Tribe
Statement of Revenues and Expenditures - Rev & Exp With Encumbances 2020
406 - Oregon Dept. of Transportation STIF
29422 - ODOT STIF Project #3-Moving Forward 5/1/19-6/30/21
01 - HEALTH & HUMAN SERVICES
From 1/1/2020 Through 10/31/2020

	YTD Exps	Outstanding POs (01/01/2020 - 10/31/2020)	YTD Exps + Outstanding POs	Total 2020 Budget	2020 Budget Remaining	Pct '20 Bud Rem
REVENUES						
Grants & Contract Revenue	3300 0.00	0.00	0.00	73,551.05	(73,551.05)	(100.00)%
Total REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,551.05</u>	<u>(73,551.05)</u>	<u>(100.00)%</u>
EXPENDITURES						
Personnel						
Wages	0.00	0.00	0.00	38,720.30	38,720.30	100.00%
Fringe Benefits	0.00	0.00	0.00	10,942.54	10,942.54	100.00%
Total Personnel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>49,662.84</u>	<u>49,662.84</u>	<u>100.00%</u>
Indirect						
Indirect Cost Allocation	4000 0.00	0.00	0.00	23,888.21	23,888.21	100.00%
Total Indirect	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>23,888.21</u>	<u>23,888.21</u>	<u>100.00%</u>
Total EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>73,551.05</u>	<u>73,551.05</u>	<u>100.00%</u>
REVENUES OVER (UNDER) EXPS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>