



STIF Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

Corvallis Transit System (via IGA for Philomath Connection/City of Philomath)

Service Provider Contact Name

Peggy Cogswell

Service Provider Contact Title

Public Transit Program Coordinator

Service Provider Phone Number

(541) 754-1761

Service Provider Email

Peggy.cogswell@corvallisoregon.gov

Service Provider Type

City

Employer Identification Number (EIN)

93-6002145

Service Provider Website

www.corvallisoregon.gov/cts

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Benton County

STIF Plan Contact Name

Charlene Pech

STIF Plan Contact Title

Special and Rural Transportation Coordinator

STIF Plan Contact Phone Number

(541) 754-1748

STIF Plan Contact Email

charlene.pech@corvallisoregon.gov

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

City of Philomath Transportation System Plan

Governing Body that adopted Local Plan

Philomath City Council

Plan Adoption Date

8/27/2018

Local Plan Web Address

[https://www.ci.philomath.or.us/vertical/sites/%7B2CFF016E-1592-4DB3-9E2B-444FA3EFC736%7D/uploads/Philomath_TSP_Volume_1_Final_7_11_18\(2\).pdf](https://www.ci.philomath.or.us/vertical/sites/%7B2CFF016E-1592-4DB3-9E2B-444FA3EFC736%7D/uploads/Philomath_TSP_Volume_1_Final_7_11_18(2).pdf)

Upload copy of Local Plan if it's not available on a website.

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

Corvallis Transit System

Project Name

Philomath Connection Service Enhancement

Project Description

This project will continue an expansion to the hours and geographic coverage of the Philomath Connection (PC) funded in the current STIF cycle. This expansion provided more daily runs on the PC.

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

10%

Maintain Service

90%

Please explain why all or part of this project is maintaining an existing service.

Philomath Connection service was expanded with funds from the last STIF cycle, to include hours of operation and Saturday service. This project will preserve that expansion and provides funds for a 10 % expansion in FY25-27.

Local Plan this project is derived from:

City of Philomath Transportation System Plan, Page 43

Local Plan Page Number

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Preservation of service and a 10% service expansion to include an increase in service hours and geographical coverage.

Is this task supporting services for older adults and people with disabilities?

No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

Category

Operations 30.09.00 (State Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$189,400.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$92,400.00	\$97,000.00			\$189,400.00

Federal	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00
Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00
	\$92,400.00	\$97,000.00	\$0.00
			\$0.00
			\$189,400.00

By checking this box, I confirm that this project task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

171,472

Revenue Hours

660.00

Rides

6,600

Number of people with access to transit (within ½ mile of transit stop for fixed route)

21,750

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,743

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 attending a school served by transit

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$92,400.00	\$97,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	39%	39%		
Criterion 2	57%	57%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	0%	0%		

Criterion 6	0%	0%		
Criterion 7	4%	4%		
Criterion 8	0%	0%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 7: Environmental Sustainability

4.4 Project Summary

Project Name

Philomath Connection Service Enhancement

Subrecipient Project Total

\$189,400.00

FY 2026 STIF Project

Total

\$92,400.00

FY 2027 STIF Project

Total

\$97,000.00

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$3,696.00

FY 2027 STIF Funds supporting student transportation

\$3,880.00

FY 2026 percent of STIF Funds supporting student transportation

4%

FY 2027 percent of STIF Funds supporting student transportation

4%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons

FY 2027 STIF Funds supporting older and disabled persons

transportation
\$0.00

transportation
\$0.00

FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation
0%

FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation
0%

Funds from Previous Biennia

FY 2026 STIF Funds
From Previous Cycle
\$0.00

FY 2027 STIF Funds
From Previous Cycle
\$0.00

Project 2

Subrecipient or Qualified Entity Name

Corvallis Transit System (via IGA for Philomath Connection/City of Philomath)

Project Name

Philomath Connection Fareless Service

Project Description

This project will preserve fareless service for all Philomath Connection passengers.

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service
0%

Maintain Service
100%

Please explain why all or part of this project is maintaining an existing service.

Fareless service is currently possible as a result of STIF Formula Payroll funds and continuing this project into the next STIF cycle is essential to preserving this resource.

Local Plan this project is derived from:

City of Philomath Transportation System Plan, Page 43

Local Plan Page Number

Multi-Phase Project

Is your project part of a larger multi-phase

project?
No

4.1.1 Project Scope

Task 1

Task Description
Fund essential and allowable general administrative costs previously funded by fare revenue.

Is this task supporting services for older adults and people with disabilities?
No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?
No

Category
Project Administration 11.79.00

Project Administration Task Category

Task Category Amount
\$82,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$41,000.00	\$41,000.00			\$82,000.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00

Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00		\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
	\$41,000.00	\$41,000.00	\$0.00	\$0.00
				\$82,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

No

4.1.3 Outcome Measures

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of

the Qualified Entity’s service area.

- 6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
- 7. Implementation of programs to provide student transit service for students in grades 9-12.
- 8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$41,000.00	\$41,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	100%	100%		
Criterion 4	0%	0%		
Criterion 5	0%	0%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	0%	0%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 4: Equity

4.4 Project Summary

Project Name
Philomath Connection Fareless Service

Subrecipient Project Total
\$82,000.00

FY 2026 STIF Project FY 2027 STIF Project

Total
\$41,000.00

Total
\$41,000.00

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**
\$0.00

**FY 2027 STIF Funds
supporting student
transportation**
\$0.00

**FY 2026 percent of STIF
Funds supporting
student transportation**
0%

**FY 2027 percent of
STIF Funds supporting
student transportation**
0%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**
\$0.00

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**
\$0.00

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**
0%

**FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation**
0%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**
\$0.00

**FY 2027 STIF Funds
From Previous Cycle**
\$0.00

Project 3

Subrecipient or Qualified Entity Name

Corvallis Transit System (via IGA for Philomath Connection/City of Philomath)

Project Name

Bus Stop Amenities

Project Description

This project will allow for the addition of amenities such as lighting, benches, bike racks and trash receptacles for the Philomath Connection service.

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?
No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service	Maintain Service
100%	0%

Local Plan this project is derived from:	Local Plan Page Number
City of Philomath Transportation System Plan, Page 43	

Multi-Phase Project

Is your project part of a larger multi-phase project?
No

4.1.1 Project Scope

Task 1

Task Description
Purchase and install bus stop amenities to maintain and improve the safety, usability and accessibility of stops and shelters along the Philomath Connection route. Amenities may include, but are not limited to, lighting, benches, bike racks and trash receptacles.

Is this task supporting services for older adults and people with disabilities?
No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?
No

Category
Signs/Shelters Purchase

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.
Yes

Signs/Shelters Purchase

Signs/Shelters Information

Description	Quantity	Unit Cost	Total Cost
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Bus Stop Amenities	7	\$7,000.00	\$49,000.00
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\$49,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$21,000.00	\$28,000.00			\$49,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$21,000.00	\$28,000.00	\$0.00	\$0.00	\$49,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Number of Units:

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$21,000.00	\$28,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	100%	100%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	0%	0%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 4: Equity

Goal 6: Safety and Security

4.4 Project Summary

Project Name

Bus Stop Amenities

Subrecipient Project Total

\$49,000.00

FY 2026 STIF Project

Total

\$21,000.00

FY 2027 STIF Project

Total

\$28,000.00

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**

**FY 2027 STIF Funds
supporting student
transportation**

\$0.00	\$0.00
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FY 2026 percent of STIF Funds supporting student transportation 0%	FY 2027 percent of STIF Funds supporting student transportation 0%
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Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation \$0.00	FY 2027 STIF Funds supporting older and disabled persons transportation \$0.00
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FY 2026 percent of STIF Funds supporting older and disabled persons transportation 0%	FY 2027 percent of STIF Funds supporting older and disabled persons transportation 0%
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Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle \$0.00	FY 2027 STIF Funds From Previous Cycle \$0.00
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5. All Projects Totals

Subrecipient Projects Grand Total \$320,400.00	Planned Carried Forward \$0.00
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Subrecipient Projects Total
\$320,400.00

FY 2026 Total Prior Biennia Funds \$0.00	FY 2027 Total Prior Biennia Funds \$0.00
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FY 2026 Total STIF Funds \$154,400.00	FY 2027 Total STIF Funds \$166,000.00
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**FY 2026 Student STIF
Funds**
\$3,696.00

**FY 2027 Student STIF
Funds**
\$3,880.00

**FY 2026 Percent of STIF
Funds supporting
student transportation**
2.39%

**FY 2027 Percent of
STIF Funds supporting
student transportation**
2.34%

**FY 2026 Older and
Disabled Persons STIF
Funds**
\$0.00

**FY 2027 Older and
Disabled Persons STIF
Funds**
\$0.00

**FY 2026 Percent of STIF
Funds supporting older
and disabled persons
transportation**
0.00%

**FY 2027 Percent of
STIF Funds
supporting older and
disabled persons
transportation**
0.00%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Benton County on behalf of Corvallis Transit System (via IGA for Philomath Connection/City of Philomath).

Yes

Name of authorized representative

Lisa Scherf (via IGA for Philomath Connection/City of Philomath)

Title of authorized representative

Transportation Services Supervisor

Signature

Signature Date

1/14/2025

