



STIF Plan 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Qualified Entity

Qualified Entity Name

Crook County

Qualified Entity Address

203 NE Court St, Prineville, Oregon 97754

STIF Plan Contact Name

Brad Haynes

STIF Plan Contact Title

Crook County STIF Coordinator

STIF Plan Contact Email

brad.haynes@crookcountyor.gov

STIF Plan Contact Phone Number

(541) 480-1365

Employer Identification Number (EIN)

93-6002290

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Sub-Recipients in STIF Plan

Provider 1

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

Central Oregon Intergovernmental Council

Sub-Recipient Contact Name

Bob Townsend

Sub-Recipient Contact Title

Transportation Director

Sub-Recipient Phone Number

(541) 548-8163

Sub-Recipient Email

rtownsend@coic.org

Sub-Recipient Type

Intergovernmental Entity

Sub-Recipient Employer Identification Number (EIN)

930620261

Sub-Recipient Website

www.coic.org

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box, I agree that all the requirements for Advisory Committees set out in OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to the following:

Yes

- The Advisory Committee is guided by written bylaws that contain all the information required in OAR 732-040-0030(5)(a).
- The Advisory Committee's bylaws, meeting notices, and meeting minutes have been made available to the public in a reasonable and timely manner and are retained for the period required by Oregon public records laws.
- The Advisory Committee has the membership composition required by OAR 732-040-0035.
- For all Projects submitted as part of this application and/or any sub-recipient application, the Advisory Committee has engaged in the review process described by OAR 732-042-0020, to recommend approval or rejection of all proposed Projects and to recommend prioritization of approved Projects.

Please include a link to an Advisory Committee Website.

<https://www.coic.org/transportation/stif/>

If some or all of the information required by OARs 732-040-0030, 732-040-0035 and 732-042-0020 is not available on a website, please upload any additional documentation showing how you met the Advisory Committee requirements and how the Advisory Committee's bylaws, meeting notices, and meeting minutes are made available to the public.

Crook County STIF Advisory Committee Minutes 2024-10-23.pdf

Crook County STIF Advisory Committee Roster 2024.pdf

Crook-County-STIF-Formula-and-FTA-Section-5310-Solicitation-Notice-2025-2027-Biennium.pdf

Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?

No

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

CET 2040 Transit Master Plan

**Governing Body that adopted
Local Plan**

Central Oregon Intergovernmental
Council Board of Directors

Plan Adoption Date

9/30/2020

Local Plan Web Address

<https://cascadeseasttransit.com/about/2040-transit-master-plan/>

Upload copy of Local Plan if it is not available on a website.

CET-2040-Transit-Master-Plan_Final_Adopted_September-2020-compressed_1.pdf

Local Plan 2

Local Plan Name

Central Oregon Coordinated Human Services Plan

Governing Body that adopted

Local Plan
Crook County Board of Commissioners

Plan Adoption Date

6/20/2018

Local Plan Web Address

https://www.coic.org/wp-content/uploads/2020/01/2018-11-06_central-or-coord-plan_final_signed.pdf

Upload copy of Local Plan if it is not available on a website.

2018-11-06_central-or-coord-plan_final_signed (2).pdf

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

4. Accountability

4.1 Accountability methods

Qualified Entity Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of the Qualified Entity with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

Sub-Recipient Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other

potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The population of Crook County is 27,527; Prineville is 12,031; Juniper Canyon is 4,500, and Powell Butte is 2,903. Crook County will consider where payroll tax originated (by city or region), using population as a proxy for payroll. Crook County will support projects that serve and connect all communities within the County and fund multi-county projects proportionately based on their value to residents. Crook County will support projects formally funded by STF that serve older adults and people with disabilities, as well as projects more efficiently and effectively served by other Providers to create employer vanpools and connections outside Central Oregon. The amount of sub allocation is not considered a guaranteed entitlement, but rather is looked at as a starting point for Crook County to consider the overall reach or priority of projects individually and as a whole.

Upload Response

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

Crook County defines a high percentage of Low-Income Households as a census tract or census designated place with a higher percent of Low-Income Households than the statewide average.

Upload Response

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2025.

Start Date:
7/1/2025

End Date
6/30/2027

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date
10/23/2024

STIF Plan Governing Body adoption date
12/11/2024

Website where Governing Body adoption document is located
<https://www.coic.org/transportation/stif/>

Upload Governing Body adoption document if website is unavailable.

Crook County Commissioner Approval of 2025-2027 Crook County STIF Plan - Consent Agenda Minutes Summary.pdf

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?
No

6. Projects

You may upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must have been submitted to the Qualified Entity's STIF Advisory Committee, approved by the Qualified Entity's Governing Body, and will be part of

the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own Projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

Important note: If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?

Yes

6.1 Project Detail Entry

Sub-Recipient 1

Upload Project Application Here

Revised COIC Subrecipient Project Application 2025-27.pdf

Sub-Recipient Name

Central Oregon Intergovernmental Council

Sub-Recipient Project Application Grand Total

\$2,890,935.00

Planned Carry Forward

\$0.00

**FY 2026 Total STIF
Funds**

\$2,265,468.00

**FY 2027 Total STIF
Funds**

\$625,467.00

**FY 2026 Student STIF
Funds**

\$214,046.80

**FY 2027 Student STIF
Funds**

\$50,046.70

**FY 2026 Percent of
STIF Funds supporting
student transportation**

9%

**FY 2027 Percent of
STIF Funds supporting
student transportation**

8%

**FY 2026 Older and
Disabled Persons STIF
Funds**

\$378,046.80

**FY 2027 Older and
Disabled Persons STIF
Funds**

\$50,046.70

**FY 2026 Total STIF
Funds From Previous
Cycle**

\$1,640,000.00

**FY 2027 Total STIF
Funds From Previous
Cycle**

\$0.00

7. STIF Plan Summary

STIF Plan Grand Total	Planned Carry Forward Total
\$2,890,935.00	\$0.00

STIF Plan Total (Plan Maximum)
\$1,250,935.00

FY 2026 Total Prior Biennia Funds	FY 2027 Total Prior Biennia Funds
\$1,640,000.00	\$0.00
FY 2026 Total STIF Funds	FY 2027 Total STIF Funds
\$2,265,468.00	\$625,467.00
FY 2026 Total STIF Funds from Sub-Recipient Applications	FY 2027 Total STIF Funds from Sub-Recipient Applications
\$2,265,468.00	\$625,467.00

FY 2026 Student STIF Funds	FY 2027 Student STIF Funds
\$214,046.80	\$50,046.70
FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
9.45%	8.00%

Unless it is not practicable, each year, the percentage of STIF Funds supporting student transportation must equal or exceed 1% of the FY Total STIF Funds.

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds
\$378,046.80	\$50,046.70
FY 2026 Percent of STIF Funds supporting older and disabled persons transportation	FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
16.69%	

8.00%

The amount of STIF Funds that support transit services for Older and Disabled Persons. This amount must equal or exceed the Qualified Entity's allocation of population-based formula funds.

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[**STIF Plan Signature Page**](#)

Upload signature page here.

Crook County STIF Plan Certification Signature
Page 2025-2027.pdf