



STIF Plan 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Qualified Entity

Qualified Entity Name

Harney County

Qualified Entity Address

450 N Buena Vista Ave, Burns, Oregon 97720

STIF Plan Contact Name

Angela Lamborn

STIF Plan Contact Title

Executive Director

STIF Plan Contact Email

angela.lamborn@harneycountyor.gov

STIF Plan Contact Phone Number

(541) 573-6024

Employer Identification Number (EIN)

93-6002296

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Sub-Recipients in STIF Plan

Provider 1

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

Harney County Senior and Community Services Center DBA Harney Hub Transit

Sub-Recipient Contact Name

Angela Lamborn

Sub-Recipient Contact Title

Executive Director

Sub-Recipient Phone Number

(541) 573-6024

Sub-Recipient Email

angela.lamborn@harneycountyor.gov

Sub-Recipient Type

Nonprofit Transit Provider

Sub-Recipient Employer Identification Number (EIN)

23-7275617

Sub-Recipient Website

www.harneyhub.org

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box, I agree that all the requirements for Advisory Committees set out in OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to the following:

Yes

- The Advisory Committee is guided by written bylaws that contain all the information required in OAR 732-040-0030(5)(a).
- The Advisory Committee's bylaws, meeting notices, and meeting minutes have been made available to the public in a reasonable and timely manner and are retained for the period required by Oregon public records laws.
- The Advisory Committee has the membership composition required by OAR 732-040-0035.
- For all Projects submitted as part of this application and/or any sub-recipient application, the Advisory Committee has engaged in the review process described by OAR 732-042-0020, to recommend approval or rejection of all proposed Projects and to recommend prioritization of approved Projects.

Please include a link to an Advisory Committee Website.

<https://harneyhub.org/harney-hub-transit/>

If some or all of the information required by OARs 732-040-0030, 732-040-0035 and 732-042-0020 is not available on a website, please upload any additional documentation showing how you met the Advisory Committee requirements and how the Advisory Committee's bylaws, meeting notices, and meeting minutes are made available to the public.

Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?

No

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name	Governing Body that adopted	Plan Adoption Date
Harney County Coordinated Human Services Public Transportation Plan	Local Plan Harney County Court	12/21/2022

Local Plan Web Address

<https://www.harneyhub.org>

Upload copy of Local Plan if it is not available on a website.

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required

by OAR 732-040-0005(19).

Yes

4. Accountability

4.1 Accountability methods

Qualified Entity Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of the Qualified Entity with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

Sub-Recipient Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The advisory committee meets quarterly. They review projects submitted or planned by the one public transit agency is Harney County, Harney Hub Transit. Meetings are open and advertised so that if there were others interested in presenting projects they are available to hear them. They suggest allocations to the QE and the QE allocates funding to the agreed sub-recipients for funding of projects accepted.

Upload Response

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

An area is determined to have a high percentage of low-income households when the percent of resident population demographics with income at or below 200% of poverty level in that area exceeds the percent of low-income population demographics in the State of Oregon by comparison.

Upload Response

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2025.

Start Date: 7/1/2025	End Date 6/30/2027
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5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date 10/14/2024	STIF Plan Governing Body adoption date 11/6/2024
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Website where Governing Body adoption document is located
<https://towncloud.io/go/harney-county-or>

Upload Governing Body adoption document if website is unavailable.

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?
No

6. Projects

You may upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must have been submitted to the Qualified Entity's STIF Advisory Committee, approved by the Qualified Entity's Governing Body, and will be part of the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own Projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

Important note: If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?
No

6.1 Project Detail Entry

Project 1

Qualified Entity or Sub-Recipient Name
Harney County

Project Name
Operation of Public Transit service

Project Description
Support operation of public transit in Harney County. These funds will be used as match funding and

fund all areas of public transit services to the Harney County Community. Operating costs include but are not limited to QE admin fees, Di Minimus indirect expenses, Match funding for transit, payroll wages, payroll expense, drug/alcohol testing, program supplies, publishing/marketing, travel, training, vehicle insurance, computer maintenance, building maintenance and expense, equipment purchase and repair, vehicle maintenance, cellphone expense, fuel, reserve expense and vehicle reserve and purchase.

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

No

How much of the Project budget will be used to improve or expand services, and how much will be used to maintain existing services?

Improve or Expand Service	Maintain Service
10%	90%

Please explain why all or part of this project is maintaining an existing service

Harney County has limited funding through state and federal grants to provide transit services. STIF funding from previous years was used to expand service including adding a deviated fixed route and providing rides to children preschool through 12th grade. We also provide 25 rides for \$20 when ride cards are purchased. All of these services expanded existing services. We are unable to expand or improve at this time with the funding we have.

Local Plan from which this project is derived:

Harney County Coordinated Human Services Public Transportation Plan

Local Plan page number
34

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

These funds will provide match funding to federal dollars used for operations of Demand Response Services. They will also fund transit services directly for allowable operating costs.

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

Category

Operations 30.09.00 (State Operating Assistance)

Specify the mode that this task will support.

Demand Response

Operations Task Category

Task Category Amount

\$1,326,646.00

6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$64,536.00	\$64,536.00			\$129,072.00
STIF Payroll Funds	\$126,221.00	\$126,221.00			\$252,442.00
Federal	\$339,359.00	\$339,359.00			\$678,718.00
Other State	\$45,000.00	\$45,000.00			\$90,000.00
Local	\$120,000.00	\$120,000.00			\$240,000.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$695,116.00	\$695,116.00	\$0.00	\$0.00	\$1,390,232.00

By checking this box, I confirm that this task is only funded by STIF.

No

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
303,550	20,990.00	33,760

Number of people with access to transit (within ½ mile of transit stop for fixed route)
0

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
0

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of rides provided to students in grades 9-12

Operations - Demand Response

Number of students in grades 9-12 served by demand response

Number of rides provided to students in grades 9-12

1,375

Number of students in grades 9-12 served by demand response

244

Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
164,096	11,589.00	13,360

Other Measure

Number of Units:

Task 2

Task Description

These funds will provide match funding to federal dollars used for operations of Deviated Fixed Route. They will also fund transit services directly for allowable operating costs.

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

Category

Operations 30.09.00 (State Operating Assistance)

Specify the mode that this task will support.

Deviated Fixed Route

Operations Task Category

Task Category Amount

\$412,214.00

6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$21,512.00	\$21,512.00			\$43,024.00
STIF Payroll	\$42,073.00	\$42,074.00			\$84,147.00

Funds					
Federal	\$113,119.00	\$113,119.00			\$226,238.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$40,000.00	\$40,000.00			\$80,000.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Bienna STIF Funds	\$0.00	\$0.00			\$0.00
Prior Bienna Interest Accrued	\$0.00	\$0.00			\$0.00
	\$216,704.00	\$216,705.00	\$0.00	\$0.00	\$433,409.00

By checking this box, I confirm that this task is only funded by STIF.

No

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
98,646	3,880.00	10,795

Number of people with access to transit (within ½ mile of transit stop for fixed route)
0

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
0

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
No

Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with

Disabilities

Revenue Miles	Revenue Hours	Rides
23,213	2,184.00	3,144

Other Measure

Number of Units:

6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total
\$254,342.00	\$254,343.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0.0%	0.0%		

Criterion 2	5.0%	5.0%		
Criterion 3	5.0%	5.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	0.0%	0.0%		
Criterion 6	0.0%	0.0%		
Criterion 7	15.0%	15.0%		
Criterion 8	75.0%	75.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 6: Safety and Security

6.4 Project Summary

Project Name

Operation of Public Transit service

STIF Project Grand Total

\$508,685.00

FY 2026 STIF Project

Total

\$254,342.00

FY 2027 STIF Project

Total

\$254,343.00

Funds Supporting Student Transportation

FY 2026 STIF Funds

supporting student
transportation

\$38,151.30

FY 2027 STIF Funds

supporting student
transportation

\$38,151.45

FY 2026 percent of STIF

Funds supporting
student transportation

15%

FY 2027 percent of

STIF Funds supporting
student transportation

15%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation	FY 2027 STIF Funds supporting older and disabled persons transportation
\$190,756.50	\$190,757.25

FY 2026 percent of STIF Funds supporting older and disabled persons transportation	FY 2027 percent of STIF Funds supporting older and disabled persons transportation
75%	75%

Funds from Previous Biennia "Old Money"

FY 2026 STIF Funds from Previous Cycle	FY 2027 STIF Funds from Previous Cycle
\$0.00	\$0.00

7. STIF Plan Summary

STIF Plan Grand Total	Planned Carry Forward Total
\$508,685.00	\$0.00

STIF Plan Total (Plan Maximum)
\$508,685.00

FY 2026 Total Prior Biennia Funds	FY 2027 Total Prior Biennia Funds
\$0.00	\$0.00

FY 2026 Total STIF Funds	FY 2027 Total STIF Funds
\$254,342.00	\$254,343.00

FY 2026 Total STIF Funds from Sub-Recipient Applications	FY 2027 Total STIF Funds from Sub-Recipient Applications
\$0.00	\$0.00

FY 2026 Student STIF Funds	FY 2027 Student STIF Funds
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FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
15.00%	15.00%

Unless it is not practicable, each year, the percentage of STIF Funds supporting student transportation must equal or exceed 1% of the FY Total STIF Funds.

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds
\$190,756.50	\$190,757.25

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation	FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
75.00%	75.00%

The amount of STIF Funds that support transit services for Older and Disabled Persons. This amount must equal or exceed the Qualified Entity's allocation of population-based formula funds.

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

[Download the signature page here:](#)

Upload signature page here.
DOC110824-11082024115053.pdf

STIF Plan Signature Page