



# STIF Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: [brian.roth@odot.oregon.gov](mailto:brian.roth@odot.oregon.gov)

## 1. Subrecipient Information

### Service Provider Name

Josephine County - Transit Department

### Service Provider Contact Name

Scott Chancey

### Service Provider Contact Title

Transit Program Supervisor

### Service Provider Phone Number

(541) 474-5441

### Service Provider Email

[schancey@josephinecounty.gov](mailto:schancey@josephinecounty.gov)

### Service Provider Type

County

### Employer Identification Number (EIN)

93-6002300

### Service Provider Website

<https://www.josephinecounty.gov/departments/transit/index.php>

## 2. Qualified Entity representing Subrecipient

### Qualified Entity Name

Rogue Valley Transportation District

### STIF Plan Contact Name

Paige West

### STIF Plan Contact Title

Planning and Strategic Programs Manager

### STIF Plan Contact Phone Number

(541) 608-2429

### STIF Plan Contact Email

[pwest@rvtd.org](mailto:pwest@rvtd.org)

### End Date of QE STIF Plan

6/30/2027

## 3. Local Plan Compliance

### 3.1 Existing Local Plans from which project(s) are derived.

#### Local Plan 1

##### Local Plan Name

Josephine County Transit Master Plan

##### Governing Body that adopted Local Plan

Josephine County Board of County Commissioners

##### Plan Adoption Date

5/18/2018

##### Local Plan Web Address

[https://www.josephinecounty.gov/departments/transit/planning/transit\\_master\\_plan.php](https://www.josephinecounty.gov/departments/transit/planning/transit_master_plan.php)

**Upload copy of Local Plan if it's not available on a website.**

## Local Plan 2

### Local Plan Name

RVTD 2021-2025 United We Ride

### Governing Body that adopted Local Plan

Rogue Valley Transportation District

### Plan Adoption Date

10/26/2022

### Local Plan Web Address

<https://rvtd.org/wp-content/uploads/2022/02/2021-2025-UWR-PLAN-FINAL-5.26.2021.pdf>

**Upload copy of Local Plan if it's not available on a website.**

## 3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

## 4. Projects

### 4.1 Project Detail Entry

#### Project 1

##### Subrecipient or Qualified Entity Name

Josephine County, subrecipient applying to QE the Rogue Valley Transportation District

##### Project Name

Rt 100

##### Project Description

The support of paying for 43.79% of the operating cost of the Josephine Community Transit's (JCT) Rt 100. The JCT Rt 100 operates 9 runs per day, Monday through Friday. The Rt 100 provides transportation along the I-5 corridor with stops in Grants Pass, Rogue River, Gold Hill and Medford at RVTD's Front Street Station. JCT and RVTD transfers are honored for boarding either the Rt 100 or any other local route at either end. The cost is based upon 43.79% of the daily ridership boarding in Medford. JCT is using STIF formula funds for the remaining operating expense even though every other stop is in Jackson County.

Daily Runs - Leaving Grants Pass with arrival in Medford 55 minutes later

6:35am, 7:35am, 9:05am, 11:05am, 12:35pm, 2:15pm, 3:15pm, 4:15pm, 5:15pm

The increase from 7 runs to 9 runs daily was based on reducing passenger wait times and actual demand for service.

There is no associated paratransit requirement for this service.

**Project using planned carry forward funding:**

**Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?**

No

**Percent of project budget in district**

100%

## **Project budget share to improve, expand or maintain public transportation service**

**Improve or Expand Service**

10%

**Maintain Service**

90%

**Please explain why all or part of this project is maintaining an existing service.**

The service originated in 2014 and has been using a combination of CMAQ funds, STIF D, STIF formula (Josephine County), STIF formula (RVTD). In the current process of transitioning to all STIF formula funds for continued operations. The prior biennium was funded for 5 runs locally and 2 runs with STIF D. This ask is for 9 runs daily and funding only consists of Josephine County STIF formula funds.

**Local Plan this project is derived from:**

Josephine County Transit Master Plan

**Local Plan Page Number**

## **Multi-Phase Project**

**Is your project part of a larger multi-phase project?**

No

### **4.1.1 Project Scope**

#### **Task 1**

##### **Task Description**

Daily provision of JCT's Rt 100, Monday through Friday, 9 times per day. There are bi-directional stops in Rogue River and Gold Hill. This application is for 43.79% of the service expense, which equals the amount of ridership boardings at Front Street Station. The service expense covers operational costs only and doesn't included any support service expense. This application is for more funding compared to the prior biennium due to increase in demand for service and reduced passenger wait times between available runs.

**Is this task supporting services for older adults and people with disabilities?**

Yes

**Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?**

No

##### **Category**

Operations 30.09.00 (State Operating Assistance)

**Specify the mode that this task will support.**

Fixed Route

## Operations Task Category

### Task Category Amount

\$411,218.76

### 4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

### Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$205,609.38	\$205,609.38			\$411,218.76
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	<b>\$205,609.38</b>	<b>\$205,609.38</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$411,218.76</b>

By checking this box, I confirm that this project task is only funded by STIF.

Yes

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section

#### 4.1.1.

No

### 4.1.3 Outcome Measures

#### Minimum required measures for operations tasks

**Revenue Miles**

276,696

**Revenue Hours**

10,658.00

**Rides**

36,450

**Number of people with access to transit (within ½ mile of transit stop for fixed route)**

46,000

**Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)**

12,500

**Number of new shared stops with other transit providers (reducing fragmentation in transit services)**

3

**Is this project supporting student transportation?**

Yes

### Choose at least one

**Operations**

Number of rides provided to students in grades 9-12

**Number of rides provided to students in grades 9-12**

2,320

### Optional Outcome Measures

**Outcome Measure 1****Outcome Measures for Older Adults and People with Disabilities****Revenue Miles**

276,696

**Revenue Hours**

10,658.00

**Rides**

6,230

**Other Measure**

Ridership Number Increased

**Number of Units:**

5240

## 4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below

by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

## **STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

<b>FY 2026 STIF Total</b>	<b>FY 2027 STIF Total</b>	<b>FY 2028 STIF Total</b>	<b>FY 2029 STIF Total</b>
\$205,609.38	\$205,609.38	\$0.00	\$0.00

## **Fund Allocation (Must not exceed 100% per criterion per fiscal year)**

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	60%	60%		
Criterion 6	20%	20%		
Criterion 7	10%	10%		

Criterion 8	10%	10%		
	100.00%	100.00%	0.00%	0.00%

### 4.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 10: Communication, Collaboration, and Coordination

### 4.4 Project Summary

**Project Name**

Rt 100

**Subrecipient Project Total**

\$411,218.76

**FY 2026 STIF Project**

**Total**

\$205,609.38

**FY 2027 STIF Project**

**Total**

\$205,609.38

### Funds Supporting Student Transportation

**FY 2026 STIF Funds  
supporting student  
transportation**

\$20,560.94

**FY 2027 STIF Funds  
supporting student  
transportation**

\$20,560.94

**FY 2026 percent of STIF  
Funds supporting  
student transportation**

10%

**FY 2027 percent of  
STIF Funds supporting  
student transportation**

10%

### Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds  
supporting older and  
disabled persons  
transportation**

\$20,560.94

**FY 2027 STIF Funds  
supporting older and  
disabled persons  
transportation**

\$20,560.94

**FY 2026 percent of STIF  
Funds supporting older  
and disabled persons  
transportation**

**FY 2027 percent of  
STIF Funds  
supporting older and  
disabled persons**

10%	transportation 10%
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### Funds from Previous Biennia

<b>FY 2026 STIF Funds From Previous Cycle</b> \$0.00	<b>FY 2027 STIF Funds From Previous Cycle</b> \$0.00
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## 5. All Projects Totals

<b>Subrecipient Projects Grand Total</b> \$411,218.76	<b>Planned Carried Forward</b> \$0.00	<b>Amount in District</b> \$411,218.76	<b>Amount out of District</b> \$0.00
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**Subrecipient Projects Total**  
\$411,218.76

<b>FY 2026 Total Prior Biennia Funds</b> \$0.00	<b>FY 2027 Total Prior Biennia Funds</b> \$0.00
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<b>FY 2026 Total STIF Funds</b> \$205,609.38	<b>FY 2027 Total STIF Funds</b> \$205,609.38
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<b>FY 2026 Student STIF Funds</b> \$20,560.94	<b>FY 2027 Student STIF Funds</b> \$20,560.94
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<b>FY 2026 Percent of STIF Funds supporting student transportation</b> 10.00%	<b>FY 2027 Percent of STIF Funds supporting student transportation</b> 10.00%
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<b>FY 2026 Older and Disabled Persons STIF Funds</b> \$20,560.94	<b>FY 2027 Older and Disabled Persons STIF Funds</b> \$20,560.94
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<b>FY 2026 Percent of STIF Funds supporting older and disabled persons</b>	<b>FY 2027 Percent of STIF Funds supporting older and</b>
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**transportation**  
10.00%

**disabled persons**  
**transportation**  
10.00%

**By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Rogue Valley Transportation District on behalf of Josephine County - Transit Department.**

Yes

**Name of authorized representative**  
Scott Chancey

**Title of authorized representative**  
Transit Program Manager

**Signature**

**Signature Date**  
9/17/2024

*Scott Chancey*