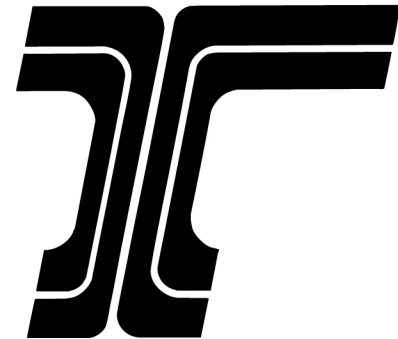


# Oregon Department of Transportation



## STIF Plan

FY 2021-23

### 1. Qualified Entity

#### Qualified Entity Name

Morrow County

#### Qualified Entity Address

110 N. Court St.

Address Line 1

Hepner

City

Oregon

State

97836

Zip Code

#### STIF Plan Contact Name

Katie Imes

#### STIF Plan Contact Title

Transportation Coordinator

#### STIF Plan Contact Email

kimes@co.morrow.or.us

#### STIF Plan Contact Phone Number

(541) 676-5667

#### Employer Identification Number (EIN)

93-6002308

**Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?**

Yes

**Upload documentation of joint management agreement.**

MOU-UC-MC-CTUIR 8-2020.pdf

resolution 2018 22.pdf

### 1.2 Public Transportation Service Providers in this STIF Plan

## Provider 1

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

Yes

### Service Provider Name

Morrow County - The Loop

## 2. Advisory Committees

### 2.1 Advisory Committee Website

By checking this box I agree all Advisory Committee requirements of OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including but not limited to, required constituencies, bylaws that include method for determining high percentage of Low-Income Households, public meetings, review and prioritization of STIF Plan Projects.

### Advisory Committee Web Address

<https://www.co.morrow.or.us/theloop>

If this information is not available on a website, you must upload other documentation that demonstrates how Advisory Committee information was published.

STIF\_COMM\_Bylaws.pdf

Limit 100 MB

## 3. Local Plan Compliance

### 3.1 Existing Local Plans from which project(s) are derived.

#### Local Plan 1

##### Local Plan Name

Morrow County Coordinated Human Services Public Transportation Plan

##### Governing Body that adopted Local Plan

Morrow County Board of Commissioners

##### Plan Adoption Date

10/3/2016

### Local Plan Web Address

<https://www.co.morrow.or.us/theloop>

Upload copy of Local Plan if it is not available on a website.

Morrow County Coordinated Plan FINAL.pdf

Limit 100 MB

#### Local Plan 2

##### Local Plan Name

Morrow County/Umatilla County Transit Development Strategy

##### Governing Body that adopted Local Plan

Morrow County Board of Commissioners

##### Plan Adoption Date

1/1/2018

**Local Plan Web Address**

https://www.co.morrow.or.us/theloop

**Upload copy of Local Plan if it is not available on a website.**  
UC\_MC Transit Development Strategy Plan.pdf

**Limit 100 MB**

### 3.2 Local Plan requirements

**I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)**

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

## 4. Accountability

*You may insert a web address in place of a description or document upload, as long as the information is sufficient enough to warrant approval of the STIF Plan and comply with STIF Rule.*

### 4.1 Accountability methods

**By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights and compliance with ADA.**

**By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to ensure the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to, audit and compliance requirements, accounting requirements, capital asset requirements and reporting requirements.**

### 4.2 Sub-Allocation method

**Describe the Qualified Entity’s method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.**

Morrow County is the qualified entity and the only public transportation provider in Morrow County is The Loop Morrow County Transportation. Morrow County used public meetings and had meetings with potential Sub-Recipient for allocating funds for the STIF Formula Fund moneys.

*Limit 1000 Characters*

### 4.3 High Percentage of Low-Income Households

**Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.**

An area is determined to have a high percentage of low-income households when its proportion of population with income at or below 200% of the federal Poverty Level is greater than the State of Oregon's as a whole. Morrow County identifies low-income households through the transit sketch planning tool Remix, provided by Oregon Department of Transportation - Public Transportation. Attached are the calculations for Morrow County Low-Income Households.

*Limit 1000 Characters*

**Upload Response**

Morrow County Low-Income Percentages .pdf

*Limit 100 MB*

## 5. STIF Plan Period and Adoption

### 5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date for the initial solicitation cycle is July 1, 2021.

**Start Date:**

7/1/2021

**End Date**

6/30/2023

### 5.2 STIF Plan Adoption

**STIF Plan Advisory Committee recommendation date**

1/12/2021

**STIF Plan Governing Body adoption date**

1/20/2021

**Upload Governing Body adoption document if website is unavailable.**

Morrow County Adoption Doc..pdf

*Limit 100 MB*

**Did the Governing Body modify the Advisory Committee's recommended STIF Plan?**

No

## 6. Projects

### 6.1 Project Detail Entry

#### Project 1

**Public Transportation Service Provider or Qualified Entity Name**

Morrow County

**Project Name**

Capital Projects

**Limit 50 characters**

**Project Description**

Funds capital projects in the following priority:

- 1) Up to \$48,000 for local match on capital vehicles;
- 2) Up to \$38,000 for capital technology enhancements on buses, bus shelters and bus stops;
- 3) Up to \$20,000 for local match to purchase land for bus barn (if no County owned site is identified in planning process);
- 4) Up to \$113,000 for local match to develop and construction of a bus barn;
- 5) Up to \$39,500 for bus stop signage, shelters, and passenger amenities.

**Limit 1000 Characters**

**Do you plan to expend funding in a future STIF**

**Plan period?**

Yes

No

## **Project budget share to improve, expand or maintain public transportation service**

**Improve or Expand Service**

100%

**Local Plan from which this project is derived:**

Morrow County Coordinated Human Services Public Transportation Plan

**Local Plan page number**

6-1, 6-2, 6-4,

## **Multi-Phase Project**

**Is your project part of a larger, multi-phase project?**

No

## **6.1.1 Project Scope**

### **Task 1**

**Task Description**

Local match for up to five vehicles.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category**

Vehicle Purchase 111-00

- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

**By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.**

**What type of capital vehicle purchases are included in this task?**

- Replacement
- Expansion
- Lease
- Rebuild
- Vehicle Overhaul

## Vehicle Expansion 11.13

### 11.13 Vehicle Information

Vehicle ALI	Make/Model	Quantity	Cost Each	Total	Length	# of seats / # ADA stations	# of seats with ADA deployed	Fuel System
11.13.15 Vans	ADA Minivan	1	\$49,100.00	\$49,100.00	< 20'	5 <small>eg 20/2</small>	4	Gas
11.13.04 Bus < 30 FT	Cutaway	3	\$93,915.00	\$281,745.00	< 30'	14 <small>eg 20/2</small>	12	Gas
11.13.04 Bus < 30 FT	Cutaway	1	\$134,029.00	\$134,029.00	30'	30 <small>eg 20/2</small>	28	Gas
				<b>\$464,874.00</b>				

## 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$48,000.00	\$0.00			\$48,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$371,900.00	\$0.00			\$371,900.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	<b>\$419,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$419,900.00</b>

By checking this box, I confirm that this project task is only funded by STIF.

## 6.1.3 Outcome Measures

### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

#### Outcome Measure 1

#### All Project Types

#### Other Measure

Vehicle Deliveries Accepted

Number of Units:

## Task 2

### Task Description

Capital improvements necessary to participate in the iTransitNW Network.

### Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

### Limit 250 Characters

#### Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

## Equipment Purchase

### Equipment Information

Description	Quantity	Unit Cost	Total Cost
iTransitNW tech equipment	1	\$38,000.00	\$38,000.00
			<b>\$38,000.00</b>

## 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**



Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$38,000.00	\$0.00			\$38,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	<b>\$38,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,000.00</b>

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

##### Outcome Measure 1

##### All Project Types

##### Other Measure

Capital Improvements Completed

##### Number of Units:

iTransitNW base equipment put into service

### Task 3

#### Task Description

Local match against the possibility that we will have to buy land (if no county owned site is identified). Assumes 20% match on a Section 5339 application.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category**

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

**117-00 Other Capital Items Activity Type**

- Third Party Contracts 11.71
- Force Accounts 11.72
- Real Estate (R/W) 11.75
- Real Estate (Other) 11.76

**Real Estate (Other) 11.76 Activity Detail**

- |   |  |
|---|--|
| <input checked="" type="radio"/> 11.76.91 Acquisition | <input type="radio"/> 11.76.92 Relocation (Actual) |
| <input type="radio"/> 11.76.93 Demolition             | <input type="radio"/> 11.76.94 Appraisal           |
| <input type="radio"/> 11.76.95 Utility Relocation     | <input type="radio"/> 11.76.96 Construction        |
| <input type="radio"/> 11.76.97 Rehabilitation         | <input type="radio"/> 11.76.98 Lease               |

**Other Capital Items Task Category**

**Task Category Amount**

\$20,000.00

**6.1.2 Expenditure Estimates**

## Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$20,000.00			\$20,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$0.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

#### Outcome Measure 1

##### All Project Types

##### Other Measure

Capital Improvements Completed

##### Number of Units:

Land purchased

## Task 4

### Task Description

Local match for the development and construction of a bus barn.

### Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

### Limit 250 Characters

#### Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

#### 117-00 Other Capital Items Activity Type

- Third Party Contracts 11.71
- Force Accounts 11.72
- Real Estate (R/W) 11.75
- Real Estate (Other) 11.76

#### Third Party Contracts 11.71 Activity Detail

- 11.71.01 Preliminary Engineering
- 11.71.02 Final Design Services
- 11.71.03 Project Management
- 11.71.04 Construction Management
- 11.71.05 Insurance
- 11.71.06 Legal
- 11.71.07 Audit
- 11.71.08 Construction (Force Account)
- 11.71.09 Rolling Stock Rehab (FA)
- 11.71.10 Inspection (FA)
- 11.71.11 Other
- 11.71.12 Capital Cost of Contracting

### Other Capital Items Task Category

**Task Category Amount**

\$113,000.00

### 6.1.2 Expenditure Estimates

#### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$113,000.00			\$113,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$0.00	\$113,000.00	\$0.00	\$0.00	\$113,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

**Outcome Measure 1**

**All Project Types**

**Other Measure**

Capital Improvements Completed

**Number of Units:**

Bus Barn Constructed

**Task 5**

**Task Description**

This project is to provide bus stop shelters, signage and installation of passenger amenities. These improvements will benefit all riders including students grades 9-12 who will be first time target constituents of Morrow County public transportation

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category**

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

**By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.**

**Signs/Shelters Purchase**

**Signs/Shelters Information**

Description	Quantity	Unit Cost	Total Cost
Shelters	4	\$7,000.00	\$28,000.00

Shelter Installation	4	\$1,000.00	\$4,000.00
Signs (includes poles and installation)	15	\$500.00	\$7,500.00

**\$39,500.00**

## 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$39,500.00			\$39,500.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	<b>\$0.00</b>	<b>\$39,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$39,500.00</b>

By checking this box, I confirm that this project task is only funded by STIF.

## 6.1.3 Outcome Measures

### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

#### Outcome Measure 1

## All Project Types

### Other Measure

Capital Improvements Completed

### Number of Units:

4 bus stop shelters and 15 bus stop signs

## 6.2 Allocation of STIF funds by project

### STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

**FY 2022 STIF Total**

\$86,000.00

**FY 2023 STIF Total**

\$172,500.00

## Fund Allocation (Must not exceed 100% per criterion per fiscal year)

*If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.*

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	28.0%	0.0%		
Criterion 2	46.0%	72.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		



Criterion 5	0.0%	0.0%
Criterion 6	21.0%	23.0%
Criterion 7	5.0%	5.0%
	100.00%	100.00%
		0.00%
		0.00%

### 6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

### 6.4 Project Summary

**Project Name**  
Capital Projects

**STIF Project Grand Total**  
\$258,500.00  
*Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve*

<b>FY 2022 STIF Project Total</b> \$86,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	<b>FY 2023 STIF Project Total</b> \$172,500.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>
---	--

<b>FY 2022 percent of STIF Funds supporting student transportation</b>	<b>FY 2023 percent of STIF Funds supporting student transportation</b>
--	--

5%

5%

## Project 2

### Public Transportation Service Provider or Qualified Entity Name

Morrow County

### Project Name

Operations Projects

### Limit 50 characters

### Project Description

Delivers the operations and planning components of the Morrow County Loop program necessary to preserve and expand existing services - in the following priority:

- 1) Up to \$267,000 to preserve and expand existing staff and services;
- 2) Up to \$16,000 for a complete rewrite of Morrow County's Coordinated Plan;
- 3) Up to \$10,000 for Bus Barn Planning Project Match;
- 4) Up to \$15,000 for Marketing and Outreach.

### Limit 1000 Characters

### Do you plan to expend funding in a future STIF Plan period?

- Yes  
 No

## Project budget share to improve, expand or maintain public transportation service

### Improve or Expand Service

20%

### Maintain Service

80%

### If project is maintaining an existing service, describe rationale.

\$240k of the \$308k above (contained within Task 1) is estimated to be for preservation of existing services.

### Limit 500 Characters

### Local Plan from which this project is derived:

Morrow County Coordinated Human Services Public Transportation Plan

### Local Plan page number

6-1,6-2, 6-3, 6-7, 6-9

## Multi-Phase Project

### Is your project part of a larger, multi-phase project?

No

## 6.1.1 Project Scope

### Task 1

#### Task Description

Supports the on-going expenses of delivering public transit services in Morrow County that were established under the first cycle of STIF Formula and STIF Discretionary awards.

#### Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

#### Limit 250 Characters

#### Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

#### Specify the mode that this task will support.

- Fixed Route
- Demand Response

### Operations Task Category

#### Task Category Amount

\$267,000.00

## 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
-----------	---------	---------	---------	---------	-------

STIF	\$137,000.00	\$130,000.00		\$267,000.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00		\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00		\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00		\$0.00
	\$137,000.00	\$130,000.00	\$0.00	\$0.00
				\$267,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
48,000	2,400.00	1,200

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

Is this project supporting student transportation?

## Choose at least one

### Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

### Operations - Demand Response

- Number of students in grades 9-12 served by demand response

### Number of students in grades 9-12 attending a school served by transit

275

### Number of students in grades 9-12 served by demand response

275

## Optional Outcome Measures

*Please select at least one optional outcome measure that best reflects the benefit of this task.*

## Task 2

### Task Description

Morrow County Coordinated Plan Rewrite

### Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

### Limit 250 Characters

#### Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00

○ Capital 117-00 Other Capital Items (Bus)

## Planning Task Category

Task Category Amount

\$16,000.00

### 6.1.2 Expenditure Estimates

#### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$16,000.00	\$0.00			\$16,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	<b>\$16,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,000.00</b>

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

## All Project Types

### Other Measure

Plans Adopted

### Number of Units:

1 Coordinated Plan adopted

## Task 3

### Task Description

Bus Barn Planning - Local Match

### Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

### Limit 250 Characters

#### Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

## Planning Task Category

### Task Category Amount

\$10,000.00

## 6.1.2 Expenditure Estimates

### Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$10,000.00	\$0.00			\$10,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00

By checking this box, I confirm that this project task is only funded by STIF.

## 6.1.3 Outcome Measures

### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

#### Outcome Measure 1

##### All Project Types

##### Other Measure

Plans Adopted

##### Number of Units:

1.0 Plans Adopted

## Task 4

### Task Description



Development and delivery of brand materials for promotion, outreach, and marketing.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category**

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

**Communications Task Category**

**Task Category Amount**

\$15,000.00

**6.1.2 Expenditure Estimates**

**Expenditures by Fund Source and Fiscal Year**

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$7,500.00	\$7,500.00			\$15,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00

Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00	\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00

\$7,500.00      \$7,500.00      \$0.00      \$0.00      \$15,000.00

By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

#### Outcome Measure 1

##### Communications

Number of impressions (# of times a person receives the information, tracked by advertisers) or other measures that indicate how many people receive information about transit service.

3,000

Number of new users due to communications (could be determined by asking a question about how the rider learned about this service as part of a regular onboard survey)

500

#### All Project Types

### 6.2 Allocation of STIF funds by project

#### STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income

Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.

6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

**FY 2022 STIF Total**  
\$170,500.00

**FY 2023 STIF Total**  
\$137,500.00

### Fund Allocation (Must not exceed 100% per criterion per fiscal year)

*If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.*

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	45.0%	30.0%		
Criterion 2	30.0%	45.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	10.0%	10.0%		
Criterion 6	10.0%	10.0%		
Criterion 7	5.0%	5.0%		
	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>

### 6.3 Oregon Public Transportation Plan Goals

*Select at least one goal.*

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

## 6.4 Project Summary

### Project Name

Operations Projects

### STIF Project Grand Total

\$308,000.00

*Includes FY 19-21 Unspent  
Funds, Interest Accrued, Program  
Reserve*

### FY 2022 STIF Project

#### Total

\$170,500.00

*Includes FY 19-21  
Unspent Funds, Interest  
Accrued, Program  
Reserve*

### FY 2023 STIF Project

#### Total

\$137,500.00

*Includes FY 19-21  
Unspent Funds, Interest  
Accrued, Program  
Reserve*

### FY 2022 percent of STIF Funds supporting student transportation

5%

### FY 2023 percent of STIF Funds supporting student transportation

5%

## Project 3

### Public Transportation Service Provider or Qualified Entity Name

Morrow County

### Project Name

Operations Reserve

**Limit 50 characters**

### Project Description

Preserving services created by STIF Discretionary and Formula. In order of priority, the following projects will have our remaining resources (and those carried over) placed in reserve:

- 1) Boardman Circulator - Annual Estimated Cost = \$170,000;
- 2) Hermiston to Boardman Connector - Annual Estimated Cost = \$90,000;
- 3) Heppner to Boardman Connector - Annual Estimated Cost = \$156,000;
- 4) Other emerging opportunities to come before the QE and Advisory Committee.

**Limit 1000 Characters**

**Do you plan to expend funding in a future STIF**

**Plan period?**

Yes

No

## Project budget share to improve, expand or maintain public transportation service

**Improve or Expand Service**

80%

**Maintain Service**

20%

**If project is maintaining an existing service, describe rationale.**

With a \$500,000 budget, four known priority tasks above equal up to \$416,000 fully funded. While the balance could be used for additional expansion under task 4, it could also be preservation. We estimate 80/20.

**Limit 500 Characters**

**Local Plan from which this project is derived:**

Morrow County/Umatilla County Transit Development Strategy

**Local Plan page number**

47,48,49,50

## Multi-Phase Project

**Is your project part of a larger, multi-phase project?**

No

## 6.1.1 Project Scope

### Task 1

**Task Description**

Projects in description partially funded by STIF Formula resources carried over from previous cycle.

**Examples:**

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand

associated with implementation of the Youth Fare program.

**Limit 250 Characters**

**Category**

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

**Program Reserve Task Category**

**Task Category Amount**

\$500,000.00

**6.1.2 Expenditure Estimates**

**Expenditures by Fund Source and Fiscal Year**

*Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.*

<b>Fund Type</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>Total</b>
STIF	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

FY19-21 Unspent STIF Funds	\$250,000.00	\$250,000.00	\$500,000.00
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FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
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FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00
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\$250,000.00	\$250,000.00	\$0.00	\$0.00	\$500,000.00
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By checking this box, I confirm that this project task is only funded by STIF.

### 6.1.3 Outcome Measures

#### Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

### 6.2 Allocation of STIF funds by project

#### STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

**FY 2022 STIF Total**  
\$250,000.00

**FY 2023 STIF Total**  
\$250,000.00

### Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	19.0%	19.0%		
Criterion 2	19.0%	19.0%		
Criterion 3	19.0%	19.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	19.0%	19.0%		
Criterion 6	19.0%	19.0%		
Criterion 7	5.0%	5.0%		
	<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	<b>0.00%</b>

### 6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

### 6.4 Project Summary

**Project Name**

Operations Reserve

**STIF Project Grand Total**

\$500,000.00

*Includes FY 19-21 Unspent*



*Funds, Interest Accrued, Program Reserve*

<b>FY 2022 STIF Project Total</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	<b>FY 2023 STIF Project Total</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>
<b>FY 2022 percent of STIF Funds supporting student transportation</b> 5%	<b>FY 2023 percent of STIF Funds supporting student transportation</b> 5%
<b>FY 2022 STIF Funds From Previous Cycle</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	<b>FY 2023 STIF Funds From Previous Cycle</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>

## 7. STIF Plan Summary

### STIF Plan Total

\$1,066,500.00

<b>FY 2022 Total STIF Funds</b> \$506,500.00	<b>FY 2023 Total STIF Funds</b> \$560,000.00
<b>FY 2022 Student STIF Funds</b> \$25,325.00	<b>FY 2023 Student STIF Funds</b> \$28,000.00
<b>FY 2022 Percent of STIF Funds supporting student transportation</b> 5.00%	<b>FY 2023 Percent of STIF Funds supporting student transportation</b> 5.00%
<b>FY 2022 Total STIF Funds From Previous Cycle</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	<b>FY 2023 Total STIF Funds From Previous Cycle</b> \$250,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>

### Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation

Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

### **Signature**

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here [STIF Plan signature page](#).

**Upload signature page here.**  
Morrow County Adoption Doc..pdf  
*Limit 100 MB*