



STIF Plan 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Qualified Entity

Qualified Entity Name

Salem Area Mass Transit District

Qualified Entity Address

555 Court St. NE #5230, Salem, Oregon 97301

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Email

peggy.greene@cherriots.org

STIF Plan Contact Phone Number

(503) 361-7530

Employer Identification Number (EIN)

93-0793128

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Sub-Recipients in STIF Plan

Provider 1

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

Salem Area Mass Transit District

Sub-Recipient Contact Name

Peggy Greene

Sub-Recipient Contact Title

Grants Administrator

Sub-Recipient Phone Number

(503) 361-7530

Sub-Recipient Email

peggy.greene@cherriots.org

Sub-Recipient Type

Mass Transit District

Sub-Recipient Employer Identification Number (EIN)

93-0793128

Sub-Recipient Website

<https://www.cherriots.org>

Provider 2

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

City of Woodburn

Sub-Recipient Contact Name

Scott Derickson

Sub-Recipient Contact Title

City Administrator

Sub-Recipient Phone Number

(503) 982-5228

Sub-Recipient Email

scott.derickson@ci.woodburn.or.us

Sub-Recipient Type

City

Sub-Recipient Employer Identification Number (EIN)

93-6002282

Sub-Recipient Website

<https://www.woodburn-or.gov/transit>

Provider 3

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

City of Monmouth

Sub-Recipient Contact Name

Rochelle Roaden

Sub-Recipient Contact Title

City Manager

Sub-Recipient Phone Number

(503) 838-0722

Sub-Recipient Email

rroaden@ci.monmouth.or.us

Sub-Recipient Type

City

Sub-Recipient Employer Identification Number (EIN)

93-6002214

Sub-Recipient Website

<https://www.ci.monmouth.or.us/>

Provider 4

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

City of Silverton

Sub-Recipient Contact Name

Jason Gottgetreu

Sub-Recipient Contact Title

Community Development Director

Sub-Recipient Phone Number

(503) 874-2212

Sub-Recipient Email

jgottgetreu@silverton.or.us

Sub-Recipient Type

City

Sub-Recipient Employer Identification Number (EIN)

93-6002256

Sub-Recipient Website

<https://www.silverton.or.us>

Provider 5

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

West Valley Health Foundation

Sub-Recipient Contact Name

Jill Munger

Sub-Recipient Contact Title

Director of Development

Sub-Recipient Phone Number

(503) 814-1957

Sub-Recipient Email

jill.munger@salemhealth.org

Sub-Recipient Type

Special District

Sub-Recipient Employer Identification Number (EIN)

93-1298564

Sub-Recipient Website

<https://www.salemhealthfoundation.org>

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box, I agree that all the requirements for Advisory Committees set out in OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to the following:

Yes

- The Advisory Committee is guided by written bylaws that contain all the information required in OAR 732-040-0030(5)(a).
- The Advisory Committee's bylaws, meeting notices, and meeting minutes have been made available to the public in a reasonable and timely manner and are retained for the period required by Oregon public records laws.

- The Advisory Committee has the membership composition required by OAR 732-040-0035.
- For all Projects submitted as part of this application and/or any sub-recipient application, the Advisory Committee has engaged in the review process described by OAR 732-042-0020, to recommend approval or rejection of all proposed Projects and to recommend prioritization of approved Projects.

Please include a link to an Advisory Committee Website.

<https://www.cherriots.org/STIFAC/>

If some or all of the information required by OARs 732-040-0030, 732-040-0035 and 732-042-0020 is not available on a website, please upload any additional documentation showing how you met the Advisory Committee requirements and how the Advisory Committee's bylaws, meeting notices, and meeting minutes are made available to the public.

Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?

No

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name SAMTD Coordinated Public Transit-Human Services Transportation Plan for Marion and Polk Counties	Governing Body that adopted Local Plan SAMTD Board of Directors	Plan Adoption Date 3/11/2024
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Local Plan Web Address

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Upload copy of Local Plan if it is not available on a website.

Local Plan 2

Local Plan Name Silverton Transportation System Plan	Governing Body that adopted Local Plan City of Silverton City Council	Plan Adoption Date 10/5/2020
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Local Plan Web Address

https://legacysilverton.teammunicode.com/sites/default/files/fileattachments/public_works/page/2633/silvertontsp_volume1_adopted_oct2020_hires.pdf

Upload copy of Local Plan if it is not available on a website.

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

4. Accountability

4.1 Accountability methods

Qualified Entity Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of the Qualified Entity with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

Sub-Recipient Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The attached allocation methodology was used to determine the distribution targets for the Statewide Transportation Improvement Fund (STIF) for the biennium 2023-2025 and distributed by email to entities on 9/15/2022. Based on the original methodology and collaboration for the first biennium of the STIF Plan, SAMTD's method for sub-allocating STIF Formula funds to Public Transportation Service Providers (PTSP) was agreed upon by all PTSPs that have existing services in Marion and Polk Counties in August 2018. Meetings with the two cities were held in January and August 2018 and the allocation method was discussed at the August 1, 2018 STIF Advisory Committee meeting with no concerns raised by the committee members. This method was agreed upon by all PTSPs who received funding from SAMTD as the Qualified Entity and the STIF Advisory Committee at their October 3, 2018 meeting. Due to the support of this methodology, SAMTD continues with this sub-allocation method in the '25-'27 biennium.

Upload Response

SAMTD STIF Sub-allocation Method.pdf

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

The STIF Plan defines High Percentage of Low-Income Households as geographic areas within Marion and Polk counties where there are more Low-Income Households (households with income less than 200% of the poverty level as defined by poverty guidelines updated periodically in the Federal Register by the U.S. Department of Health and Human Services under of 42 U.S.C. 9902(2) for the 48 Contiguous

States and the District of Columbia) than households above this income level.

Upload Response

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2025.

Start Date:

7/1/2025

End Date

6/30/2027

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date

11/1/2024

STIF Plan Governing Body adoption date

12/19/2024

Website where Governing Body adoption document is located

<https://www.cherriots.org/STIFAC/>

Upload Governing Body adoption document if website is unavailable.

Board_Resolution_No.2024-5_signed_2024-12-19.pdf

2024.12.19_BOD_Agenda_Pkt_FULL_FINAL.pdf

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?

No

6. Projects

You may upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must have been submitted to the Qualified Entity's STIF Advisory Committee, approved by the Qualified Entity's Governing Body, and will be part of the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own Projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

Important note: If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?

Yes

6.1 Project Detail Entry

Sub-Recipient 1

Upload Project Application Here

RESUBMISSION-2025-2-28-FINAL-Subrecipient Project Application-Salem Area Mass Transit District.pdf

Sub-Recipient Name

Salem Area Mass Transit District

Sub-Recipient Project Application Grand Total
\$44,493,512.00

Planned Carry Forward
\$0.00

Amount in District
\$36,089,532.00

Amount out of District
\$8,403,980.00

FY 2026 Total STIF Funds
\$32,333,168.00

FY 2027 Total STIF Funds
\$12,160,344.00

FY 2026 Student STIF Funds
\$673,860.00

FY 2027 Student STIF Funds
\$678,860.00

FY 2026 Percent of STIF Funds supporting student transportation
2%

FY 2027 Percent of STIF Funds supporting student transportation
6%

FY 2026 Older and Disabled Persons STIF Funds
\$3,537,826.81

FY 2027 Older and Disabled Persons STIF Funds
\$1,981,261.23

FY 2026 Total STIF Funds From Previous Cycle
\$21,654,965.00

FY 2027 Total STIF Funds From Previous Cycle
\$933,860.00

Sub-Recipient 2

Upload Project Application Here

RESUBMITTED Subrecipient Project Application-City of Monmouth, OR.pdf

Sub-Recipient Name

City of Monmouth

Sub-Recipient Project Application Grand Total
\$711,582.00

Planned Carry Forward
\$0.00

Amount in District
\$0.00

Amount out of District
\$711,582.00

FY 2026 Total STIF

FY 2027 Total STIF

Funds \$355,791.00	Funds \$355,791.00
FY 2026 Student STIF Funds \$142,316.40	FY 2027 Student STIF Funds \$142,316.40
FY 2026 Percent of STIF Funds supporting student transportation 40%	FY 2027 Percent of STIF Funds supporting student transportation 40%
FY 2026 Older and Disabled Persons STIF Funds \$142,316.40	FY 2027 Older and Disabled Persons STIF Funds \$142,316.40
FY 2026 Total STIF Funds From Previous Cycle \$0.00	FY 2027 Total STIF Funds From Previous Cycle \$0.00

Sub-Recipient 3

Upload Project Application Here

RESUBMITTED Subrecipient Project Application-West Valley Health Foundation.pdf

Sub-Recipient Name

West Valley Health Foundation

Sub-Recipient Project Application Grand Total \$49,888.00	Planned Carry Forward \$0.00
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Amount in District \$0.00	Amount out of District \$49,888.00
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FY 2026 Total STIF Funds \$24,944.00	FY 2027 Total STIF Funds \$24,944.00
FY 2026 Student STIF Funds \$0.00	FY 2027 Student STIF Funds \$0.00
FY 2026 Percent of STIF Funds supporting student transportation 0%	FY 2027 Percent of STIF Funds supporting student transportation 0%
FY 2026 Older and Disabled Persons STIF Funds \$24,944.00	FY 2027 Older and Disabled Persons STIF Funds \$24,944.00

FY 2026 Total STIF Funds From Previous Cycle	FY 2027 Total STIF Funds From Previous Cycle
\$400.00	\$400.00

Sub-Recipient 4

Upload Project Application Here

RESUBMISSION 4 Subrecipient Project Application-City of Silverton 2-28-25.pdf

Sub-Recipient Name

City of Silverton

Sub-Recipient Project Application Grand Total	Planned Carry Forward
\$820,122.00	\$0.00

Amount in District	Amount out of District
\$0.00	\$820,122.00

FY 2026 Total STIF Funds	FY 2027 Total STIF Funds
\$410,061.00	\$410,061.00

FY 2026 Student STIF Funds	FY 2027 Student STIF Funds
\$1,253.05	\$1,253.05

FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
0%	0%

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds
\$120,057.95	\$120,057.95

FY 2026 Total STIF Funds From Previous Cycle	FY 2027 Total STIF Funds From Previous Cycle
\$385,000.00	\$385,000.00

Sub-Recipient 5

Upload Project Application Here

RESUBMISSION-2025-2-27-Subrecipient Project Application-City of Woodburn.pdf

Sub-Recipient Name

City of Woodburn

Sub-Recipient Project Application Grand Total	Planned Carry Forward
\$2,606,996.00	\$0.00

Amount in District		Amount out of District
\$0.00		\$2,606,996.00
FY 2026 Total STIF Funds	FY 2027 Total STIF Funds	
\$1,612,977.00	\$994,019.00	
FY 2026 Student STIF Funds	FY 2027 Student STIF Funds	
\$235,366.85	\$132,237.85	
FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation	
15%	13%	
FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds	
\$397,442.10	\$255,380.30	
FY 2026 Total STIF Funds From Previous Cycle	FY 2027 Total STIF Funds From Previous Cycle	
\$652,594.00	\$0.00	

7. STIF Plan Summary

STIF Plan Grand Total	Planned Carry Forward Total	Amount in District	Amount out of District
\$48,682,100.00	\$0.00	\$36,089,532.00	\$12,592,568.00

STIF Plan Total (Plan Maximum)
\$24,669,881.00

FY 2026 Total Prior Biennia Funds	FY 2027 Total Prior Biennia Funds
\$22,692,959.00	\$1,319,260.00
FY 2026 Total STIF Funds	FY 2027 Total STIF Funds
\$34,736,941.00	\$13,945,159.00
FY 2026 Total STIF Funds from Sub-Recipient Applications	FY 2027 Total STIF Funds from Sub-Recipient Applications
\$34,736,941.00	\$13,945,159.00

FY 2026 Student STIF FY 2027 Student STIF

Funds	Funds
\$1,052,796.30	\$954,667.30

FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
3.03%	6.85%

Unless it is not practicable, each year, the percentage of STIF Funds supporting student transportation must equal or exceed 1% of the FY Total STIF Funds.

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds
\$4,222,587.26	\$2,523,959.88

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation	FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
12.16%	18.10%

The amount of STIF Funds that support transit services for Older and Disabled Persons. This amount must equal or exceed the Qualified Entity's allocation of population-based formula funds.

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[**STIF Plan Signature Page**](#)

Upload signature page here.
Signature_page_signed.pdf