



STIF Plan 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Qualified Entity

Qualified Entity Name

The Klamath Tribes

Qualified Entity Address

PO Box 436, Chiloquin, Oregon 97624

STIF Plan Contact Name

Michelle Carson

STIF Plan Contact Title

Transit Program Manager

STIF Plan Contact Email

michelle.carson@klamathtribes.com

STIF Plan Contact Phone Number

(541) 783-2219

Employer Identification Number (EIN)

93-0801543

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Sub-Recipients in STIF Plan

Provider 1

Are any Sub-Recipients included in this STIF Plan?

No

Provider Name

The Klamath Tribes

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box, I agree that all the requirements for Advisory Committees set out in OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to the following:

Yes

- The Advisory Committee is guided by written bylaws that contain all the information required in OAR 732-040-0030(5)(a).

- The Advisory Committee's bylaws, meeting notices, and meeting minutes have been made available to the public in a reasonable and timely manner and are retained for the period required by Oregon public records laws.
- The Advisory Committee has the membership composition required by OAR 732-040-0035.
- For all Projects submitted as part of this application and/or any sub-recipient application, the Advisory Committee has engaged in the review process described by OAR 732-042-0020, to recommend approval or rejection of all proposed Projects and to recommend prioritization of approved Projects.

Please include a link to an Advisory Committee Website.

<https://klamathtribes.org>

If some or all of the information required by OARs 732-040-0030, 732-040-0035 and 732-042-0020 is not available on a website, please upload any additional documentation showing how you met the Advisory Committee requirements and how the Advisory Committee's bylaws, meeting notices, and meeting minutes are made available to the public.

Elders Committee-Transit Advisory Committee 12-27-24.pdf

Transit Advisory Comm Meeting Mins and sign in 10-24-24.pdf

Transit Advisroy Committee Bylaws - 12-18-20.pdf

Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?

No

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

Basin Transit Service and Klamath Tribes Coordinated Human Services Public Transportation Plan

Governing Body that adopted

Local Plan
Klamath Tribes Tribal Council

Plan Adoption Date

11/1/2016

Local Plan Web Address

<https://Klamathtribes.org>

Upload copy of Local Plan if it is not available on a website.

coordinated plan.pdf

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

4. Accountability

4.1 Accountability methods

Qualified Entity Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of the Qualified Entity with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

Sub-Recipient Accountability: By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The Klamath Tribes Transit Program is the only transit provider for the Chiloquin area and Tribal Members. No funds will be sub-allocated.

Upload Response

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

We define low-income households as 200% below poverty level under the American Community Survey. Data is linked below.

U.S. Census Bureau, U.S. Department of Commerce. "Poverty Status in the Past 12 Months." American Community Survey, ACS 5-Year Estimates Subject Tables, Table S1701, 2023, https://data.census.gov/table/ACSST5Y2023.S1701?q=poverty&g=040XX00US41_050XX00US41035

Upload Response

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2025.

Start Date:

End Date

7/1/2025

6/30/2027

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date
12/17/2024

STIF Plan Governing Body adoption date
1/8/2025

Website where Governing Body adoption document is located
<https://klamathtribes.org>

Upload Governing Body adoption document if website is unavailable.
FTA Discretionary FY 25-27 Approval of grant from Tribal Council.pdf

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?
No

6. Projects

You may upload Sub-Recipient Project Applications instead of manually entering the information for each sub-recipient. All uploaded Sub-Recipient Project Applications must have been submitted to the Qualified Entity's STIF Advisory Committee, approved by the Qualified Entity's Governing Body, and will be part of the Qualified Entity's STIF Plan.

In addition to this, any Qualified Entities with their own Projects may enter that information directly into the STIF Plan, or may choose to upload their own Sub-Recipient Project Application. In all cases, you cannot split information for a single entity between the STIF Plan and an uploaded Sub-Recipient Project Application. All project information for a given entity must be contained either solely within the Sub-Recipient Project Application or STIF Plan itself.

Important note: If you'd like to use this optional upload feature, please enter the total amount from each Sub-Recipient Project Application in the conditional boxes that will appear below (this information can be found in the last section of the Sub-Recipient Project Application). This will ensure that the sum of all Qualified Entity and sub-recipient projects are included in STIF Plan section 7. STIF Plan Summary.

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?
No

6.1 Project Detail Entry

Project 1

Qualified Entity or Sub-Recipient Name
The Klamath Tribes

Project Name
Sustain Operations

Project Description
Sustain regular operations for the Quail Trail Public Transit Buses, medical transports, meal site senior transports, & Veteran Transports. Grocery shopping for elderly and disabled living in the Chiloquin, Sprague River, & Beatty area. Operations will consist of wages, fuel, trainings, rent, electric, fingerprinting, D & A testing, preventative maintenance, tires, and other miscellaneous supplies to run the

Transit Program. Indirect rate will be applied to the whole Plan of 30.07%.

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

No

How much of the Project budget will be used to improve or expand services, and how much will be used to maintain existing services?

Improve or Expand Service

50%

Maintain Service

50%

Please explain why all or part of this project is maintaining an existing service

The service that is provided in our area is continually growing with riders. Riders with bikes use our services because we have bike racks. For Beatty route many riders bike to the bus stops in Sprague River and Beatty. We have been getting many referral to help Veterans get to medical appointments in & outside our service area. Our Transit Service is excellent for very rural people and we want to maintain our service so that we can continue to provide an excellent service.

Local Plan from which this project is derived:

Basin Transit Service and Klamath Tribes Coordinated Human Services
Public Transportation Plan

Local Plan page

number
45

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

- * Sustain operations for the Quail Trail Public Transit Bus and for our Demand Response Program.
- * Indirect Costs are 30.07%
- * Match for FY 25-27 5311 & 5310 Formula Ops (Partial Match)
- * Added \$20,000 to payroll allocation estimate

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes

What percentage of the funding for this task is supporting the pedestrian/bike project?

25%

Category

Operations 30.09.00 (State Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category**Task Category Amount**

\$433,904.00

6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$82,687.00	\$82,687.00			\$165,374.00
STIF Payroll Funds	\$129,265.00	\$129,265.00			\$258,530.00
Federal	\$197,577.00	\$197,577.00			\$395,154.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$5,000.00	\$5,000.00			\$10,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$414,529.00	\$414,529.00	\$0.00	\$0.00	\$829,058.00

By checking this box, I confirm that this task is only funded by STIF.

No

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

No

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

720,000

Revenue Hours

5,720.00

Rides

28,800

Number of people with access to transit (within ½ mile of transit stop for fixed route)

60

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

60

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit

Number of rides provided to students in grades 9-12

Number of students in grades 9-12 attending a school served by transit

25

Number of rides provided to students in grades 9-12

200

Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles

6,520

Revenue Hours

3,260.00

Rides

815

Other Measure

Ridership Percentage Increased

Number of Units:

5%

Task 2

Task Description

Preventative Maintenance and match for Federal grants.

Is this task supporting services for older adults and people with disabilities?

Yes

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

No

Category

Preventive Maintenance 11.7A.00

Preventive Maintenance Task Category

Task Category Amount

\$10,000.00

6.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$5,000.00	\$5,000.00			\$10,000.00

Federal	\$49,352.00	\$49,352.00			\$98,704.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$54,352.00	\$54,352.00	\$0.00	\$0.00	\$108,704.00

By checking this box, I confirm that this task is only funded by STIF.

No

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 6.1.1.

Yes

6.1.3 Outcome Measures

Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Other Measure

Service Miles Added

Number of Units:

100

6.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total
\$221,952.00

FY 2027 STIF Total
\$221,952.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0.0%	0.0%		
Criterion 2	0.0%	0.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	44.0%	44.0%		
Criterion 6	5.0%	5.0%		
Criterion 7	1.0%	1.0%		
Criterion 8	50.0%	50.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity
Goal 5: Health
Goal 6: Safety and Security
Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name
Sustain Operations

STIF Project Grand Total
\$443,904.00

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$221,952.00	\$221,952.00

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation	FY 2027 STIF Funds supporting student transportation
\$2,219.52	\$2,219.52
FY 2026 percent of STIF Funds supporting student transportation	FY 2027 percent of STIF Funds supporting student transportation
1%	1%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation	FY 2027 STIF Funds supporting older and disabled persons transportation
\$110,976.00	\$110,976.00
FY 2026 percent of STIF Funds supporting older and disabled persons transportation	FY 2027 percent of STIF Funds supporting older and disabled persons transportation
50%	50%

Funds from Previous Biennia "Old Money"

**FY 2026 STIF Funds
from Previous Cycle**
\$5,000.00

**FY 2027 STIF Funds
from Previous Cycle**
\$5,000.00

7. STIF Plan Summary

STIF Plan Grand Total
\$443,904.00

**Planned Carry Forward
Total**
\$0.00

STIF Plan Total (Plan Maximum)
\$433,904.00

**FY 2026 Total Prior
Biennia Funds**
\$5,000.00

**FY 2027 Total Prior
Biennia Funds**
\$5,000.00

**FY 2026 Total STIF
Funds**
\$221,952.00

**FY 2027 Total STIF
Funds**
\$221,952.00

**FY 2026 Total STIF
Funds from Sub-
Recipient Applications**
\$0.00

**FY 2027 Total STIF
Funds from Sub-
Recipient Applications**
\$0.00

**FY 2026 Student STIF
Funds**
\$2,219.52

**FY 2027 Student STIF
Funds**
\$2,219.52

**FY 2026 Percent of STIF
Funds supporting
student transportation**
1.00%

**FY 2027 Percent of
STIF Funds supporting
student transportation**
1.00%

Unless it is not practicable, each year, the percentage of STIF Funds supporting student transportation must equal or exceed 1% of the FY Total STIF Funds.

**FY 2026 Older and
Disabled Persons STIF
Funds**
\$110,976.00

**FY 2027 Older and
Disabled Persons STIF
Funds**
\$110,976.00

**FY 2026 Percent of STIF
Funds supporting older**

**FY 2027 Percent of
STIF Funds**

**and disabled persons
transportation**
50.00%

**supporting older and
disabled persons
transportation**
50.00%

The amount of STIF Funds that support transit services for Older and Disabled Persons. This amount must equal or exceed the Qualified Entity's allocation of population-based formula funds.

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[STIF Plan Signature Page](#)

Upload signature page here.

STIF Plan Certification of Agreement signed 1-15-24.pdf