

Oregon Department of Transportation



STIF Plan

FY 2021-23

1. Qualified Entity

Qualified Entity Name

Tillamook County Transportation District

Qualified Entity Address

3600 Third Street, Suite A, Tillamook, Oregon 97141

STIF Plan Contact Name

Douglas Pilant

STIF Plan Contact Title

General Manager

STIF Plan Contact Email

dpilant@tillamookbus.com

STIF Plan Contact Phone Number

(503) 842-3115

Employer Identification Number (EIN)

93-1235175

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Public Transportation Service Providers in this STIF Plan

Provider 1

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

Yes

Service Provider Name

Tillamook County Transportation District

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box I agree all Advisory Committee requirements of OARs 732-040-0030, 732-040-

0035 and 732-042-0020 have been met, including but not limited to, required constituencies, bylaws that include method for determining high percentage of Low-Income Households, public meetings, review and prioritization of STIF Plan Projects.

Yes

Advisory Committee Web Address

<https://www.nworegontransit.org/stif-program/>

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

| | | |
|--------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------|
| Local Plan Name TCTD Long Range Transit Development Plan | Governing Body that adopted Local Plan TCTD Board of Directors | Plan Adoption Date 8/18/2016 |
|--------------------------------------------------------------------|--------------------------------------------------------------------------|----------------------------------------|

Local Plan Web Address
<https://www.nworegontransit.org/tctd-plans/>

Local Plan 2

| | | |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|
| Local Plan Name TCTD Coordinated Human Services Public Transportation Plan | Governing Body that adopted Local Plan TCTD Board of Directors | Plan Adoption Date 10/20/2016 |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|

Local Plan Web Address
<https://www.nworegontransit.org/tctd-plans/>

Local Plan 3

| | | |
|--------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|
| Local Plan Name NW Connector Management Plan | Governing Body that adopted Local Plan TCTD Board of Directors | Plan Adoption Date 11/17/2016 |
|--------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|

Local Plan Web Address
<https://www.nworegontransit.org/tctd-plans/>

Local Plan 4

| | | |
|-----------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|
| Local Plan Name TCTD Intercity Enhancement Plan | Governing Body that adopted Local Plan TCTD Board of Directors | Plan Adoption Date 10/18/2018 |
|-----------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------|

Local Plan Web Address
<https://www.nworegontransit.org/tctd-plans/>

3.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

Yes

4. Accountability

4.1 Accountability methods

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights and compliance with ADA.

Yes

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to ensure the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to, audit and compliance requirements, accounting requirements, capital asset requirements and reporting requirements.

Yes

4.2 Sub-Allocation method

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

There are no other general public transportation providers operating in Tillamook County

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

TCTD used the ODOT "Estimating Low Income Households Guidance" Method #1 to determine the number of HH's below 200% for Tillamook County. This analysis was conducted at the zip code and census tract levels to determine communities with the highest number of low income HH's and evaluate which areas had the highest percentage of low-income HH's. Census tracts and zip codes were consolidated into north, central and south county geographic areas to determine which region had the highest percentage of low-income HH.

The study concluded 40% of all HH within Tillamook County or 4,100 households are low-income. The western portion of the City of Tillamook, Cape Meares and Cloverdale tracts have the highest percentage of low-income HH's. There are 1,063 low-income HH's in east Tillamook census tract, which represents 25% of the County's low-income HH's.

Here's a link to the Tillamook County analysis: <https://www.nworegontransit.org/stif-program/>

Upload Response

TCTD-ACS-2016_5-yr-Low-Income-Est-by-Census-Tract.pdf

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date for the initial solicitation cycle is July 1, 2021.

Start Date:
7/1/2021

End Date
6/30/2023

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date
1/19/2021

STIF Plan Governing Body adoption date
1/21/2021

Website where Governing Body adoption document is located
<https://www.nworegontransit.org/stif-program/>

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?
No

6. Projects

6.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name
Tillamook County Transportation District

Project Name
TCTD Capital Investments

Project Description
Purchase replacement and expansion buses and vans and to plan and construct bus stops, shelters and other transit facilities

Do you plan to expend funding in a future STIF Plan period?
No

Percent of project budget in district
100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service
100%

Local Plan from which this project is derived:
TCTD Long Range Transit Development Plan

Local Plan page number
61

Multi-Phase Project

Is your project part of a larger, multi-phase project?
No

6.1.1 Project Scope

Task 1

Task Description

Purchase replacement and expansion vehicles

Category

Vehicle Purchase 111-00

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Yes

What type of capital vehicle purchases are included in this task?

Expansion

Vehicle Expansion 11.13

11.13 Vehicle Information

| Vehicle ALI | Make/Model | Quantity | Cost Each | Total | Length | # of seats / # ADA stations | # of seats with ADA deployed | Fuel System |
|------------------------|-------------------|----------|--------------|---------------------|--------|-----------------------------|------------------------------|-------------|
| 11.13.15 Vans | Ford Transit | 2 | \$90,000.00 | \$180,000.00 | 20 | 9/3 | 5 | Gas |
| 11.13.02 Bus STD 35 FT | Champion Defender | 3 | \$200,000.00 | \$600,000.00 | 35 | 28/3 | 20 | Diesel |
| | | | | \$780,000.00 | | | | |

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------|--------------|--------------|---------|---------|----------------|
| STIF | \$0.00 | \$0.00 | | | \$0.00 |
| Federal | \$753,704.00 | \$854,000.00 | | | \$1,607,704.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |

| | | | |
|-------------------------------------|---------------------|---------------------|-----------------------|
| Local | \$1,296.00 | \$0.00 | \$1,296.00 |
| Other Funds | \$0.00 | \$0.00 | \$0.00 |
| FY19-21 Unspent STIF Funds | \$105,000.00 | \$88,000.00 | \$193,000.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | \$0.00 |
| | \$860,000.00 | \$942,000.00 | \$0.00 |
| | | | \$0.00 |
| | | | \$1,802,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.
No

6.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Vehicle Deliveries Accepted

Number of Units:

10

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of

the Qualified Entity's service area.

6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total **FY 2023 STIF Total**
 \$105,000.00 \$88,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

| Criterion | FY 2022 | FY 2023 | FY 2024 | FY 2025 |
|-------------|----------------|----------------|--------------|--------------|
| Criterion 1 | 20.0% | 20.0% | | |
| Criterion 2 | 20.0% | 20.0% | | |
| Criterion 3 | 0.0% | 0.0% | | |
| Criterion 4 | 0.0% | 0.0% | | |
| Criterion 5 | 20.0% | 20.0% | | |
| Criterion 6 | 20.0% | 20.0% | | |
| Criterion 7 | 20.0% | 20.0% | | |
| | 100.00% | 100.00% | 0.00% | 0.00% |

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 6: Safety and Security

Goal 9: Funding and Strategic Investment

6.4 Project Summary

Project Name

TCTD Capital Investments

STIF Project Grand Total **Amount in District**
 \$193,000.00 \$193,000.00

FY 2022 STIF Project **FY 2023 STIF Project**
Total **Total**

\$105,000.00

\$88,000.00

FY 2022 percent of STIF Funds supporting student transportation
20%

FY 2023 percent of STIF Funds supporting student transportation
20%

FY 2022 STIF Funds From Previous Cycle
\$105,000.00

FY 2023 STIF Funds From Previous Cycle
\$88,000.00

Project 2

Public Transportation Service Provider or Qualified Entity Name

Tillamook County Transportation District

Project Name

STIF Planning, Development and Marketing

Project Description

Update the TCTD Human Services Coordinated Public Transportation Plan (Coordinated Plan) and provide other planning and marketing/public outreach activities

Do you plan to expend funding in a future STIF Plan period?

No

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Local Plan from which this project is derived:

TCTD Long Range Transit Development Plan

Local Plan page number

38-42

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Update Coordinated Plan and conduct other service planning and marketing/public outreach activities

Category
Planning 44.20.00

Planning Task Category

Task Category Amount
\$50,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|--------------------|--------------------|---------------|---------------|--------------------|
| STIF | \$0.00 | \$0.00 | | | \$0.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$25,000.00 | \$25,000.00 | | | \$50,000.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$25,000.00 | \$25,000.00 | \$0.00 | \$0.00 | \$50,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure
Plans Created

Number of Units:

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$25,000.00

FY 2023 STIF Total
\$25,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

| Criterion | FY 2022 | FY 2023 | FY 2024 | FY 2025 |
|-------------|----------------|----------------|--------------|--------------|
| Criterion 1 | 10.0% | 10.0% | | |
| Criterion 2 | 20.0% | 20.0% | | |
| Criterion 3 | 20.0% | 20.0% | | |
| Criterion 4 | 0.0% | 0.0% | | |
| Criterion 5 | 10.0% | 10.0% | | |
| Criterion 6 | 20.0% | 20.0% | | |
| Criterion 7 | 20.0% | 20.0% | | |
| | 100.00% | 100.00% | 0.00% | 0.00% |

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 10: Communication, Collaboration, and Coordination
- Goal 9: Funding and Strategic Investment

6.4 Project Summary

Project Name

STIF Planning, Development and Marketing

| | |
|---------------------------------|---------------------------|
| STIF Project Grand Total | Amount in District |
| \$50,000.00 | \$50,000.00 |

| | |
|-----------------------------------|-----------------------------------|
| FY 2022 STIF Project Total | FY 2023 STIF Project Total |
| \$25,000.00 | \$25,000.00 |

| | |
|------------------------------------------------------------------------|------------------------------------------------------------------------|
| FY 2022 percent of STIF Funds supporting student transportation | FY 2023 percent of STIF Funds supporting student transportation |
| 20% | 20% |

| | |
|-----------------------------------------------|-----------------------------------------------|
| FY 2022 STIF Funds From Previous Cycle | FY 2023 STIF Funds From Previous Cycle |
| \$25,000.00 | \$25,000.00 |

Project 3

Public Transportation Service Provider or Qualified Entity Name

Tillamook County Transportation District

Project Name

Enhance Dial-A-Ride Services

Project Description

Fund payroll benefits for 2 drivers to provide general public dial-a-ride transit services in the northern and southern geographic areas of Tillamook County

Do you plan to expend funding in a future STIF Plan period?

No

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Local Plan from which this project is derived:
TCTD Coordinated Human Services Public Transportation Plan

Local Plan page number
69

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Provide general public dial-a-ride transportation services within the northern and southern geographic areas of Tillamook County

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Demand Response

Operations Task Category

Task Category Amount

\$100,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|----------------------------------|-------------|-------------|---------|---------|--------------|
| STIF | \$50,000.00 | \$50,000.00 | | | \$100,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 STIF Interest | \$0.00 | \$0.00 | | | \$0.00 |

Accrued

| | | | | | |
|-------------------------------|--------|--------|--|--|--------|
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
|-------------------------------|--------|--------|--|--|--------|

| | | | | |
|-------------|-------------|--------|--------|--------------|
| \$50,000.00 | \$50,000.00 | \$0.00 | \$0.00 | \$100,000.00 |
|-------------|-------------|--------|--------|--------------|

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

| | | |
|---------------------------------|----------------------------------|-----------------------|
| Revenue Miles 100,000 | Revenue Hours 4,000.00 | Rides 6,000 |
|---------------------------------|----------------------------------|-----------------------|

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
20,400

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
8,434

Is this project supporting student transportation?
Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit

Operations - Demand Response

Number of students in grades 9-12 served by demand response

Number of students in grades 9-12 attending a school served by transit
1,270

Number of students in grades 9-12 served by demand response
1,270

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure
Services Added

Number of Units:

Task 2

Task Description

Provide up to 40 revenue hours per week of general public dial-a-ride service in south Tillamook County

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Demand Response

Operations Task Category

Task Category Amount

\$100,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|--------------------|--------------------|---------------|---------------|---------------------|
| STIF | \$0.00 | \$0.00 | | | \$0.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$50,000.00 | \$50,000.00 | | | \$100,000.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$50,000.00 | \$50,000.00 | \$0.00 | \$0.00 | \$100,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

30,000

Revenue Hours

1,000.00

Rides

1,200

Number of people with access to transit (within ½ mile of transit stop for fixed route)

20,400

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

8,434

Is this project supporting student transportation?

Yes

Choose at least one**Operations**

Number of students in grades 9-12 attending a school served by transit

Operations - Demand Response

Number of students in grades 9-12 served by demand response

Number of students in grades 9-12 attending a school served by transit

1,270

Number of students in grades 9-12 served by demand response

1,270

Optional Outcome Measures**Outcome Measure 1****All Project Types****Other Measure**

Services Added

Number of Units:

1

6.2 Allocation of STIF funds by project**STIF Criteria**

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a

high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.

6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$100,000.00

FY 2023 STIF Total
\$100,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

| Criterion | FY 2022 | FY 2023 | FY 2024 | FY 2025 |
|------------------|----------------|----------------|----------------|----------------|
| Criterion 1 | 25.0% | 25.0% | | |
| Criterion 2 | 25.0% | 25.0% | | |
| Criterion 3 | 25.0% | 25.0% | | |
| Criterion 4 | 0.0% | 0.0% | | |
| Criterion 5 | 20.0% | 20.0% | | |
| Criterion 6 | 0.0% | 0.0% | | |
| Criterion 7 | 5.0% | 5.0% | | |
| | 100.00% | 100.00% | 0.00% | 0.00% |

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 4: Equity

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 5: Health

6.4 Project Summary

Project Name

Enhance Dial-A-Ride Services

STIF Project Grand Total
\$200,000.00

Amount in District
\$200,000.00

| | |
|---------------------------------------------------|---------------------------------------------------|
| FY 2022 STIF Project Total \$100,000.00 | FY 2023 STIF Project Total \$100,000.00 |
|---------------------------------------------------|---------------------------------------------------|

| | |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| FY 2022 percent of STIF Funds supporting student transportation 5% | FY 2023 percent of STIF Funds supporting student transportation 5% |
|------------------------------------------------------------------------------|------------------------------------------------------------------------------|

| | |
|--------------------------------------------------------------|--------------------------------------------------------------|
| FY 2022 STIF Funds From Previous Cycle \$50,000.00 | FY 2023 STIF Funds From Previous Cycle \$50,000.00 |
|--------------------------------------------------------------|--------------------------------------------------------------|

Project 4

Public Transportation Service Provider or Qualified Entity Name
Tillamook County Transportation District

Project Name
TCTD Reduced Fare Program

Project Description
TCTD is eliminating Tillamook County fixed route fare zones and reducing the base full fare to \$1.00 per trip; eliminating fares for students 7 through 12 grade; and, providing CARE Inc. up to 20 regular and reduced monthly bus passes to be given out to people who live in low income households.

Do you plan to expend funding in a future STIF Plan period?
No

Percent of project budget in district
100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service
100%

Local Plan from which this project is derived:
TCTD Coordinated Human Services Public Transportation Plan

Local Plan page number
72

Multi-Phase Project

Is your project part of a larger, multi-phase project?
No

6.1.1 Project Scope

Task 1

Task Description

Distribute up to 20 regular and reduced bus passes to individuals who are residents living in low income households.

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$12,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|-------------------|-------------------|---------------|---------------|--------------------|
| STIF | \$6,000.00 | \$6,000.00 | | | \$12,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$6,000.00 | \$6,000.00 | \$0.00 | \$0.00 | \$12,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

Revenue Hours

Rides

25,000

7,500.00

10,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

20,400

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

8,434

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 attending a school served by transit

1,270

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Low-Income Fares Provided

Number of Units:

1

Task 2

Task Description

Eliminate fare zones and reduce base full fare to \$1.00 per trip for all trips that begin and end in Tillamook County

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$40,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|--------------------|--------------------|---------------|---------------|--------------------|
| STIF | \$20,000.00 | \$20,000.00 | | | \$40,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$20,000.00 | \$20,000.00 | \$0.00 | \$0.00 | \$40,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.
Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

| | | |
|--------------------------------|----------------------------------|-----------------------|
| Revenue Miles 15,000 | Revenue Hours 5,000.00 | Rides 5,000 |
|--------------------------------|----------------------------------|-----------------------|

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
20,400

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
8,434

Is this project supporting student transportation?
Yes

Choose at least one

Operations
Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 attending a school served by transit

1,270

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Low-Income Fares Provided

Number of Units:

1

Task 3

Task Description

Provide students 7 through 12 grade free access to public transportation

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$22,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|-------------|-------------|---------|---------|-------------|
| STIF | \$11,000.00 | \$11,000.00 | | | \$22,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |

| | | | | | |
|-------------------------------|--------|--------|--|--|--------|
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
|-------------------------------|--------|--------|--|--|--------|

| | | | | | |
|--|-------------|-------------|--------|--------|-------------|
| | \$11,000.00 | \$11,000.00 | \$0.00 | \$0.00 | \$22,000.00 |
|--|-------------|-------------|--------|--------|-------------|

By checking this box, I confirm that this project task is only funded by STIF.
Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

| | | |
|--------------------------------|----------------------------------|-----------------------|
| Revenue Miles 15,000 | Revenue Hours 5,000.00 | Rides 5,000 |
|--------------------------------|----------------------------------|-----------------------|

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
20,400

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
8,434

Is this project supporting student transportation?
Yes

Choose at least one

Operations

Number of students in grades 9-12 with free or reduced fare transit pass
Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 with free or reduced fare transit pass
1,270

Number of students in grades 9-12 attending a school served by transit
1,270

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Low-Income Fares Provided

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$37,000.00

FY 2023 STIF Total
\$37,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

| Criterion | FY 2022 | FY 2023 | FY 2024 | FY 2025 |
|------------------|----------------|----------------|----------------|----------------|
| Criterion 1 | 0.0% | 0.0% | | |
| Criterion 2 | 0.0% | 0.0% | | |
| Criterion 3 | 50.0% | 50.0% | | |
| Criterion 4 | 0.0% | 0.0% | | |
| Criterion 5 | 0.0% | 0.0% | | |
| Criterion 6 | 0.0% | 0.0% | | |
| Criterion 7 | 50.0% | 50.0% | | |
| | 100.00% | 100.00% | 0.00% | 0.00% |

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 4: Equity

Goal 3: Community Livability and Economic Vitality

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 5: Health

6.4 Project Summary

Project Name

TCTD Reduced Fare Program

| | |
|---------------------------------|---------------------------|
| STIF Project Grand Total | Amount in District |
| \$74,000.00 | \$74,000.00 |

| | |
|-----------------------------------|-----------------------------------|
| FY 2022 STIF Project Total | FY 2023 STIF Project Total |
| \$37,000.00 | \$37,000.00 |

| | |
|------------------------------------------------------------------------|------------------------------------------------------------------------|
| FY 2022 percent of STIF Funds supporting student transportation | FY 2023 percent of STIF Funds supporting student transportation |
| 50% | 50% |

Project 5

Public Transportation Service Provider or Qualified Entity Name

Tillamook County Transportation District

Project Name

TCTD Fixed Route Service Enhancements

Project Description

This project establishes new fixed route service to the Port of Tillamook Bay; extends the Tillamook Town Loop fixed route service to provide an additional 1-hour of evening service; and, increases the Route 5: Coastliner intercity bus service to Portland from three (3) roundtrips per day.

Do you plan to expend funding in a future STIF Plan period?

No

Percent of project budget in district

90%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Local Plan from which this project is derived:

TCTD Long Range Transit Development Plan

Local Plan page number

38-42

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Establish new Route 6 that serves Port of Tillamook Bay (POTB) via southwest Tillamook, Trask River Road, Long Prairie Road and Port of Tillamook Bay

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$150,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|--------------------|--------------------|---------------|---------------|---------------------|
| STIF | \$75,000.00 | \$75,000.00 | | | \$150,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$75,000.00 | \$75,000.00 | \$0.00 | \$0.00 | \$150,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

22,000

Revenue Hours

1,500.00

Rides

3,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

6,200

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

324

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 with free or reduced fare transit pass

Number of students in grades 9-12 with free or reduced fare transit pass

750

Number of students in grades 9-12 attending a school served by transit

750

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Routes Added

Number of Units:

1

Task 2

Task Description

Extend the Tillamook Town Loop service one (1) additional hour to 7:15 PM.

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$50,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-------------------------------------|--------------------|--------------------|---------------|---------------|--------------------|
| STIF | \$8,000.00 | \$21,570.00 | | | \$29,570.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$17,000.00 | \$0.00 | | | \$17,000.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | | \$0.00 |
| | \$25,000.00 | \$21,570.00 | \$0.00 | \$0.00 | \$46,570.00 |

By checking this box, I confirm that this project task is only funded by STIF.

Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

5,050

Revenue Hours

360.00

Rides

2,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

7,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

450

Is this project supporting student

transportation?
Yes

Choose at least one

Operations

Number of students in grades 9-12 attending a school served by transit
Number of students in grades 9-12 with free or reduced fare transit pass

Number of students in grades 9-12 with free or reduced fare transit pass
750

Number of students in grades 9-12 attending a school served by transit
750

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure
Services Added

Number of Units:
1

Task 3

Task Description

Increase the Route 5 Coastliner intercity transit service to three (3) roundtrips per day.

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$110,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|-----------|-------------|-------------|---------|---------|--------------|
| STIF | \$55,000.00 | \$55,000.00 | | | \$110,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |

| | | | |
|-------------------------------------|--------|--------|--------|
| Other State | \$0.00 | \$0.00 | \$0.00 |
| Local | \$0.00 | \$0.00 | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | \$0.00 |
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | \$0.00 |

\$55,000.00 \$55,000.00 \$0.00 \$0.00 \$110,000.00

By checking this box, I confirm that this project task is only funded by STIF.
No

6.1.3 Outcome Measures

Minimum required measures for operations tasks

| | | |
|----------------------|----------------------|--------------|
| Revenue Miles | Revenue Hours | Rides |
| 57,600 | 1,450.00 | 3,000 |

Number of people with access to transit (within ½ mile of transit stop for fixed route)
20,000

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
1,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
4

Is this project supporting student transportation?
Yes

Choose at least one

Operations
Number of rides provided to students in grades 9-12
Other

Number of rides provided to students in grades 9-12
2,500

Other Measure

Provides students intercity public transportation

Number of Units

1

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure

Services Added

Number of Units:

1

Task 4

Task Description

Provide fixed route transit services on Memorial, Independence and Labor holidays

Category

Operations 30.09.01 (Operating Assistance)

Specify the mode that this task will support.

Fixed Route

Operations Task Category

Task Category Amount

\$60,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

| Fund Type | FY 2022 | FY 2023 | FY 2024 | FY 2025 | Total |
|----------------------------------|----------------|----------------|----------------|----------------|--------------|
| STIF | \$30,000.00 | \$30,000.00 | | | \$60,000.00 |
| Federal | \$0.00 | \$0.00 | | | \$0.00 |
| Other State | \$0.00 | \$0.00 | | | \$0.00 |
| Local | \$0.00 | \$0.00 | | | \$0.00 |
| Other Funds | \$0.00 | \$0.00 | | | \$0.00 |
| FY19-21 Unspent STIF Funds | \$0.00 | \$0.00 | | | \$0.00 |

| | | | | |
|-------------------------------|--------------------|--------------------|---------------|--------------------|
| FY19-21 STIF Interest Accrued | \$0.00 | \$0.00 | | \$0.00 |
| FY19-21 Program Reserve | \$0.00 | \$0.00 | | \$0.00 |
| | \$30,000.00 | \$30,000.00 | \$0.00 | \$0.00 |
| | | | | \$60,000.00 |

By checking this box, I confirm that this project task is only funded by STIF.
Yes

6.1.3 Outcome Measures

Minimum required measures for operations tasks

| | | |
|----------------------|----------------------|--------------|
| Revenue Miles | Revenue Hours | Rides |
| 6,200 | 225.00 | 3,500 |

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
20,000

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
8,434

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
9

Is this project supporting student transportation?
Yes

Choose at least one

Operations

Number of students in grades 9-12 with free or reduced fare transit pass
Number of students in grades 9-12 attending a school served by transit

Number of students in grades 9-12 with free or reduced fare transit pass
1,270

Number of students in grades 9-12 attending a school served by transit
1,270

Optional Outcome Measures

Outcome Measure 1

All Project Types

Other Measure
Services Added

Number of Units:
1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$185,000.00

FY 2023 STIF Total
\$181,570.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

| Criterion | FY 2022 | FY 2023 | FY 2024 | FY 2025 |
|------------------|----------------|----------------|----------------|----------------|
| Criterion 1 | 25.0% | 25.0% | | |
| Criterion 2 | 25.0% | 25.0% | | |
| Criterion 3 | 0.0% | 0.0% | | |
| Criterion 4 | 10.0% | 10.0% | | |
| Criterion 5 | 0.0% | 0.0% | | |
| Criterion 6 | 20.0% | 20.0% | | |
| Criterion 7 | 20.0% | 20.0% | | |
| | 100.00% | 100.00% | 0.00% | 0.00% |

6.3 Oregon Public Transportation Plan Goals

Select the OPTP goals that apply to your STIF Plan Projects.

Goal 1 Mobility: Public Transportation User Experience

Goal 2: Accessibility and Connectivity

Goal 3: Community Livability and Economic Vitality

Goal 4: Equity

Goal 5: Health

Goal 6: Safety and Security

6.4 Project Summary

Project Name

TCTD Fixed Route Service Enhancements

STIF Project Grand Total

\$366,570.00

Amount in District

\$329,913.00

Amount out of District

\$36,657.00

FY 2022 STIF Project

Total

\$185,000.00

FY 2023 STIF Project

Total

\$181,570.00

FY 2022 percent of STIF Funds supporting student transportation

20%

FY 2023 percent of STIF Funds supporting student transportation

20%

FY 2022 STIF Funds From Previous Cycle

\$17,000.00

Project 6

Public Transportation Service Provider or Qualified Entity Name

Tillamook County Transportation District

Project Name

Capital Reserve

Project Description

Set aside funding for future capital projects such as bus stops, shelters and vehicle replacement and expansion.

Do you plan to expend funding in a future STIF Plan period?

Yes

If yes, what is the expenditure amount?

\$100,000.00

What is the project type that you are carrying forward funds for?

Capital 117-00 Other Capital Items (Bus)

Percent of project budget in district

100%

6.4 Project Summary

Project Name
Capital Reserve

| | |
|---------------------------------|---------------------------|
| STIF Project Grand Total | Amount in District |
| \$100,000.00 | \$100,000.00 |

Project 7

Public Transportation Service Provider or Qualified Entity Name
Tillamook County Transportation District

Project Name
Operating Reserve

Project Description
Provide reserve monies for cost over runs and future expenditures

| | |
|--------------------------------------------------------------------|------------------------------------------------|
| Do you plan to expend funding in a future STIF Plan period? | If yes, what is the expenditure amount? |
| Yes | \$100,000.00 |

What is the project type that you are carrying forward funds for?
Program Reserve 11.73.00

Percent of project budget in district
100%

6.4 Project Summary

Project Name
Operating Reserve

| | |
|---------------------------------|---------------------------|
| STIF Project Grand Total | Amount in District |
| \$100,000.00 | \$100,000.00 |

7. STIF Plan Summary

| | | | |
|------------------------|-------------------------------|---------------------------|-------------------------------|
| STIF Plan Total | Amount Carried Forward | Amount in District | Amount out of District |
| \$1,083,570.00 | \$200,000.00 | \$1,046,913.00 | \$36,657.00 |

| | |
|---------------------------------|---------------------------------|
| FY 2022 Total STIF Funds | FY 2023 Total STIF Funds |
| \$452,000.00 | \$431,570.00 |

| | |
|-----------------------------------|-----------------------------------|
| FY 2022 Student STIF Funds | FY 2023 Student STIF Funds |
| \$86,500.00 | \$82,414.00 |

| | |
|-------------------------------------------------|-------------------------------------------------|
| FY 2022 Percent of STIF Funds supporting | FY 2023 Percent of STIF Funds supporting |
|-------------------------------------------------|-------------------------------------------------|

| | |
|-----------------------------------------|-----------------------------------------|
| student transportation 19.14% | student transportation 19.10% |
|-----------------------------------------|-----------------------------------------|

| | |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------|
| FY 2022 Total STIF Funds From Previous Cycle \$197,000.00 | FY 2023 Total STIF From Previous Cycle \$163,000.00 |
|-----------------------------------------------------------------------------|-------------------------------------------------------------------|

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here [STIF Plan signature page](#).

Upload signature page here.
FY2021-23 TCTD STIF Plan Signatory
Page_Signed.pdf