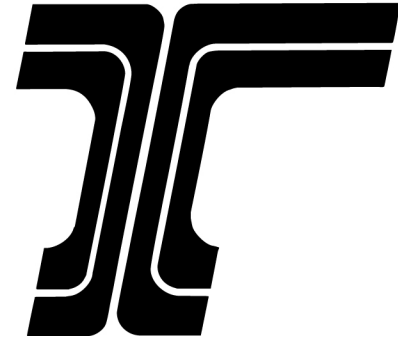


Oregon Department of Transportation



STIF Plan

FY 2021-23

1. Qualified Entity

Qualified Entity Name

Umatilla County

Qualified Entity Address

216 SE 4th Street

Address Line 1

Pendleton Oregon 97801

City

State

Zip Code

STIF Plan Contact Name

Staci Kunz

STIF Plan Contact Title

Umatilla County Transit Coordinator

STIF Plan Contact Email

stacikunz@eobusinesssource.com

STIF Plan Contact Phone Number

(541) 215-7652

Employer Identification Number (EIN)

93-6001993

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Public Transportation Service Providers in this STIF Plan

Provider 1

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

No

Service Provider Name

Confederated Tribes of the Umatilla Indian Reservation/Kayak Public Transit

Service Provider Contact Name

Susan Johnson

Service Provider Contact Title

Public Transit Program Manager

Service Provider Phone Number

(541) 429-7519

Service Provider Email

susanjohnson@ctuir.org

Service Provider Type

Indian Tribe

Employer Identification Number (EIN)

93-0624734

Service Provider Website

www.ctuir.org

Provider 2

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

No

Service Provider Name

City of Hermiston

Service Provider Contact Name

Mark Morgan

Service Provider Contact Title

Assistant City Manager

Service Provider Phone Number

(541) 567-5521

Service Provider Email

mmorgan@hermiston.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002182

Service Provider Website

www.hermiston.or.us

Provider 3

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

No

Service Provider Name

City of Milton-Freewater

Service Provider Contact Name**Service Provider Contact Title**

Laurel Sweeney	City Planner
Service Provider Phone Number	Service Provider Email
(541) 938-8234	laurel.sweeney@milton-freewater-or.gov
Service Provider Type	Employer Identification Number (EIN)
City	93-6002516
Service Provider Website	
www.mfcity.com	

Provider 4

The Qualified Entity is the only Public Transportation Service Provider in this STIF Plan.

No

Service Provider Name

City of Pendleton

Service Provider Contact Name

Linda Carter

Service Provider Contact Title

Finance Director

Service Provider Phone Number

(541) 966-0331

Service Provider Email

linda.carter@ci.pendleton.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002232

Service Provider Website

www.pendleton.or.us

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box I agree all Advisory Committee requirements of OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including but not limited to, required constituencies, bylaws that include method for determining high percentage of Low-Income Households, public meetings, review and prioritization of STIF Plan Projects.

Advisory Committee Web Address

<http://www.co.umatilla.or.us/transit/stif.html>

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name

Umatilla County Coordinated Human Services Public Transportation Plan update

Governing Body that adopted Local Plan

Umatilla County Commissioners

Plan Adoption Date

10/21/2020

Local Plan Web Address

http://www.co.umatilla.or.us/transit/documents/Umatilla_County_Coordinated_Services_Plan.pdf

Local Plan 2

Local Plan Name

Morrow/Umatilla County Transit Development Strategies

Governing Body that adopted Local Plan

Umatilla County Commissioners

Plan Adoption Date

10/18/2018

Local Plan Web Address

http://www.co.umatilla.or.us/transit/documents/UC_MC_Transit_Development_Strategy_Plan.pdf

Local Plan 3

Local Plan Name

City of Pendleton Active Transportation

Governing Body that adopted Local Plan

City of Pendleton City Council

Plan Adoption Date

4/19/2016

Local Plan Web Address

https://pendleton.or.us/sites/default/files/fileattachments/public_works/page/12761/bpt_plan.pdf

Local Plan 4

Local Plan Name

Umatilla County System Sustainability Policy

Governing Body that adopted Local Plan

Umatilla County Commissioners

Plan Adoption Date

1/20/2021

Upload copy of Local Plan if it is not available on a website.

Umatilla Co System Sustainability Policy.docx

Limit 100 MB

3.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Accountability

You may insert a web address in place of a description or document upload, as long as the information is

sufficient enough to warrant approval of the STIF Plan and comply with STIF Rule.

4.1 Accountability methods

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights and compliance with ADA.

By checking this box I affirm that all of the necessary policies and procedures are in place to ensure compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42, and to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to ensure the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to, audit and compliance requirements, accounting requirements, capital asset requirements and reporting requirements.

4.2 Sub-Allocation method

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

Umatilla County published a Request for Projects for both public transit funds, Statewide Transportation Improvement Formula Funds and Special Transportation Fund on September 22, 2020 with a November 20, 2020 deadline. After applications were received, the Umatilla County Transit Coordinator prepared a fact sheet of the projects for the Advisory Committee members for review and rank. STIF Advisory Committee members met on December 16, 2020 and January 14, 2021 and each provider was allowed to present their projects. The STIF Advisory Committee voted to approve the recommendation list of projects, including the System Sustainability Policy and Project, in accordance with the Bylaws and Oregon Administrative Rules. The STIF Plan FY 2022-2023 was presented at a public meeting of the Umatilla County Board of Commissioners and the recommendation was unanimously approved by the Umatilla County Board of Commissioners on January 20, 2021.

Limit 1000 Characters

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

Umatilla County defines a high-percentage of low-income households in the bylaws as follows: "any geographic area within Umatilla County that exceeds the percentage of low-income households for the state of Oregon as a whole." Low-income households in Umatilla County is 5,670. See calculations in attached file.

Limit 1000 Characters

Upload Response

STIF Low-income Households (1).docx

Limit 100 MB

5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date for the initial solicitation cycle is July 1, 2021.

Start Date:

7/1/2021

End Date

6/30/2023

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date

12/16/2020

STIF Plan Governing Body adoption date

1/20/2021

Website where Governing Body adoption document is located

<http://www.co.umatilla.or.us/bcc/agendas/Item020120.pdf>

Upload Governing Body adoption document if website is unavailable.

County Commissioner order BCC2021-009.pdf

Limit 100 MB

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?

No

6. Projects

6.1 Project Detail Entry

Project 1

Public Transportation Service Provider or Qualified Entity Name

Umatilla County

Project Name

Umatilla County Transit Coordinator

Limit 50 characters

Project Description

This project proposes to maintain a full-time Transit Coordinator position for the Qualifying Entity - Umatilla County. Position duties include promoting regional transit coordination, preparing transit funding opportunities, oversee contracts and reporting with private and public providers, serve as liaison to Transit Advisory Committees, and manage planning activities for connectivity and ensuring the transit needs of the County are met. Transit Coordinator will manage several projects, including plan development, route updates and public outreach. Maintain a full time Transit Coordinator to collaborate and coordinated with private and public transit providers, routes and schedules and assist with completion of STIF Projects in Umatilla County.

Limit 1000 Characters

Do you plan to expend funding in a future STIF

Plan period?

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

Maintain a full time Transit Coordinator to collaborate and coordinated with private and public transit providers, ensure regional transit coordination, routes and schedules and assist with completion of STIF Projects in Umatilla County. Identify and write grants for funding opportunities.

Limit 500 Characters

Local Plan from which this project is derived:

Morrow/Umatilla County Transit Development Strategies

Local Plan page number

46

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Support a full time Transit Coordinator to collaborate/coordinate with private and public transit providers, ensure regional transit coordination, routes and schedules, grant writing and assist with completion of transit projects in Umatilla County.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

Vehicle Purchase 111-00

Equipment Purchase

- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$100,000.00	\$100,000.00			\$200,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$200,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

Up to 1.0 FTE Preserved

Task 2

Task Description

Purchase services from GCTD People Mover for fare free weekly rides for residents in the Southern rural cities to larger cities for healthcare, supplies, social and recreation purposes. Transit access to rural cities not offered by other providers.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response

Operations Task Category

Task Category Amount

\$22,400.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$11,200.00	\$11,200.00			\$22,400.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$11,200.00	\$11,200.00	\$0.00	\$0.00	\$22,400.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

Revenue Hours

Rides

Number of people with access to transit (within ½ mile of transit stop for fixed route)

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

Is this project supporting student transportation?

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Number of Units:

Task 3

Task Description

Create the first ever Umatilla County Transportation Development Plan to assist transit committees and county commissioners with services and funding. Seek federal funding to assist with the cost of the plan.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

Vehicle Purchase 111-00

- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Planning Task Category

Task Category Amount

\$200,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$100,000.00			\$100,000.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$100,000.00			\$100,000.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$0.00

\$200,000.00

\$0.00

\$0.00

\$200,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Plans Adopted

Number of Units:

1

Task 4

Task Description

Promoting public transit across the County through EOGO.org website, passenger technology, marketing culturally specific materials and public outreach by attendance to job fairs and community events.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00

- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Communications Task Category

Task Category Amount

\$17,600.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$8,800.00	\$8,800.00			\$17,600.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$8,800.00	\$8,800.00	\$0.00	\$0.00	\$17,600.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Communications

Number of impressions (# of times a person receives the information, tracked by advertisers) or other measures that indicate how many people receive information about transit service.

Number of new users due to communications (could be determined by asking a question about how the rider learned about this service as part of a regular onboard survey)

All Project Types

Other Measure

Number of Units:

Task 5

Task Description

Umatilla County Statewide Transportation Improvement Fund (STIF) Formula Funds System Sustainability Project is established investment fund to provide financial security in the event of an economic downturn and to leverage capital and operating.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)

- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

\$375,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$575,000.00	\$0.00			\$575,000.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00

\$575,000.00 \$0.00 \$0.00 \$0.00 \$575,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Reserve Funds Created

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$695,000.00

FY 2023 STIF Total
\$220,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
-----------	---------	---------	---------	---------

Criterion 1	20.0%	20.0%
Criterion 2	20.0%	20.0%
Criterion 3	0.0%	0.0%
Criterion 4	0.0%	0.0%
Criterion 5	25.0%	25.0%
Criterion 6	30.0%	30.0%
Criterion 7	5.0%	5.0%

100.00%

100.00%

0.00%

0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Umatilla County Transit Coordinator

STIF Project Grand Total

\$915,000.00

*Includes FY 19-21 Unspent
Funds, Interest Accrued, Program
Reserve*

FY 2022 STIF Project Total \$695,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2023 STIF Project Total \$220,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>
FY 2022 percent of STIF Funds supporting student transportation 5%	FY 2023 percent of STIF Funds supporting student transportation 5%
FY 2022 STIF Funds From Previous Cycle \$575,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2023 STIF Funds From Previous Cycle \$100,000.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>

Project 2

Public Transportation Service Provider or Qualified Entity Name

Confederated Tribes of the Umatilla Indian Reservation/Kayak Public Transit

Project Name

Hermiston Boardman Connector

Limit 50 characters

Project Description

Add weekday fixed-route bus lines connecting the cities of Hermiston, Stanfield, Echo, the Westland Road employment cluster, Port of Morrow, Boardman, Irrigon, Umatilla and McNary.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

- Yes
 No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Local Plan from which this project is derived:

Morrow/Umatilla County Transit Development Strategy

Local Plan page number

48

Multi-Phase Project

Is your project part of a larger, multi-phase project?

Yes

Project Timeline

2021-2023

2021-2026

Total Project Budget (All Phases)

\$633,168.00

Other Planned Funding Sources

STIF Federal Other State Local

Phase represented in current STIF Plan

This phase includes start-up capital purchases, operations and project administration.

Example: This is phase one of the project, which includes service start up and service element refinement.

Limit 200 Characters

6.1.1 Project Scope

Task 1

Task Description

Purchase one vehicle for start-up operations and one back up vehicle for new route.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

What type of capital vehicle purchases are included in this task?

- Replacement
- Expansion
- Lease
- Rebuild
- Vehicle Overhaul

Vehicle Expansion 11.13

11.13 Vehicle Information

Vehicle ALI	Make/Model	Quantity	Cost Each	Total	Length	# of seats / # ADA stations	# of seats with ADA deployed	Fuel System
11.13.02 Bus STD 35 FT	Freightliner	1	\$150,000.00	\$150,000.00	35	30 <small>eg 20/2</small>	28	Diesel
11.13.04 Bus < 30 FT	Ford F550	1	\$50,000.00	\$50,000.00	29	22 <small>eg 20/2</small>	2	Gas
				\$200,000.00				

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$150,000.00	\$50,000.00			\$200,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

FY19-21 Unspent STIF Funds	\$0.00	\$0.00	\$0.00
----------------------------------	--------	--------	--------

FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
-------------------------------------	--------	--------	--------

FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00
-------------------------------	--------	--------	--------

\$150,000.00	\$50,000.00	\$0.00	\$0.00	\$200,000.00
--------------	-------------	--------	--------	--------------

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Vehicles Purchased

Number of Units:

2

Task 2

Task Description

Operations of the Hermiston Boardman weekday route.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase

- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$173,510.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$86,755.00			\$86,755.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$86,755.00			\$86,755.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$0.00

\$173,510.00

\$0.00

\$0.00

\$173,510.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

58,000

Revenue Hours

1,365.00

Rides

6,500

Number of people with access to transit (within ½ mile of transit stop for fixed route)

5,887

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,035

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

1

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

400

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Task 3

Task Description

Project Administration of the Hermiston Boardman weekday route.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$29,829.00			\$29,829.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$29,829.00			\$29,829.00

FY19-21 Unspent STIF Funds	\$0.00	\$0.00	\$0.00
----------------------------------	--------	--------	--------

FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
-------------------------------------	--------	--------	--------

FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00
-------------------------------	--------	--------	--------

\$0.00	\$59,658.00	\$0.00	\$0.00	\$59,658.00
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By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Routes Added

Number of Units:

1

Task 4

Task Description

Feasibility needs assessment for capital acquisitions in the west end of Umatilla County. Planning phase to build a bus barn for Kayak Public Transit services in the West end.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase

- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Planning Task Category

Task Category Amount

\$100,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$100,000.00	\$0.00			\$100,000.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$100,000.00

\$0.00

\$0.00

\$0.00

\$100,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Plans Adopted

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$250,000.00

FY 2023 STIF Total
\$166,584.00

Fund Allocation (Must not exceed 100% per criterion per fiscal

year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	10.0%	10.0%		
Criterion 2	35.0%	35.0%		
Criterion 3	0.0%	0.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	30.0%	30.0%		
Criterion 6	20.0%	20.0%		
Criterion 7	5.0%	5.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Hermiston Boardman Connector

STIF Project Grand Total

\$416,584.00

*Includes FY 19-21 Unspent
Funds, Interest Accrued, Program
Reserve*

FY 2022 STIF Project

Total

\$250,000.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

FY 2023 STIF Project

Total

\$166,584.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

**FY 2022 percent of STIF
Funds supporting
student transportation**
5%

**FY 2023 percent of
STIF Funds supporting
student transportation**
5%

**FY 2022 STIF Funds
From Previous Cycle**

\$100,000.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

Project 3

Public Transportation Service Provider or Qualified Entity Name

City of Hermiston

Project Name

West-end Workforce On-Demand Ride Cooperative

Limit 50 characters

Project Description

This program provides 65% subsidized taxi rides for employees to get to/from any employer located within one of the four west-Umatilla County zip-codes (Hermiston, Umatilla, Stanfield, Echo). The service is available seven days per week, 18 hr/day.

Limit 1000 Characters

**Do you plan to expend funding in a future STIF
Plan period?**

Yes

No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

This was a new service, which began operating in Fall, 2019. This will maintain that service which began with STIF funding.

This service works in tandem with two other existing transit services, our fixed-route HART bus, and our Senior/Disabled taxi program. The City actively markets all three programs together, and encourages riders to mix their rides depending on what makes most sense for their situation.

Limit 500 Characters

Local Plan from which this project is derived:

Umatilla County Coordinated Human Service Public Transportation Plan

Local Plan page number

21 22 31 35

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Maintain WORC program with 65% subsidized taxi rides for employees to/from any employer located within one of the four west-Umatilla County zip-codes (Hermiston, Umatilla, Stanfield, Echo). The service is available seven days per week, 18 hr/day.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00

- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$320,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$102,500.00	\$102,500.00			\$205,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$57,500.00	\$57,500.00			\$115,000.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$320,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
80,000	6,570.00	16,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

36,801

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

6,488

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$102,500.00

FY 2023 STIF Total
\$102,500.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	0.0%	0.0%		
Criterion 2	0.0%	0.0%		
Criterion 3	47.0%	47.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	0.0%	0.0%		
Criterion 6	48.0%	48.0%		
Criterion 7	5.0%	5.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

West-end Workforce On-Demand Ride Cooperative

STIF Project Grand Total

\$205,000.00

Includes FY 19-21 Unspent

Funds, Interest Accrued, Program Reserve

FY 2022 STIF Project Total \$102,500.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>	FY 2023 STIF Project Total \$102,500.00 <i>Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve</i>
FY 2022 percent of STIF Funds supporting student transportation 5%	FY 2023 percent of STIF Funds supporting student transportation 5%

Project 4

Public Transportation Service Provider or Qualified Entity Name

City of Milton-Freewater

Project Name

Transportation Assistant

Limit 50 characters

Project Description

Funds are requested to help support and maintain a portion of the transportation assistant position.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

- Yes
 No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

If project is maintaining an existing service, describe rationale.

Maintain a transportation assistant to answer calls from patrons about transportation services, programs, provide marketing/advertising to help build ridership. Due to increased reporting requirements, the assistant will gather data for reporting.

Limit 500 Characters

Local Plan from which this project is derived:

Umatilla County Coordinated Human Service Public Transportation Plan

Local Plan page number

31 46 47 48

Multi-Phase Project

Is your project part of a larger, multi-phase project?

No

6.1.1 Project Scope

Task 1

Task Description

Project Administration - maintain a transportation assistant position at the City of Milton-Freewater to market/advertise transit programs, assist patrons with services and information.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$45,000.00	\$50,000.00			\$95,000.00

Federal	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00
Local	\$30,000.00	\$30,000.00	\$60,000.00
Other Funds	\$0.00	\$0.00	\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00	\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00	\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00	\$0.00
	\$75,000.00	\$80,000.00	\$155,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

Up to 0.80 FTE Preserved

Task 2

Task Description

This task provides funding for match requirements for 5311/5310 programs. Due to match requirement that exceed availability, money has been left on the table from the programs. This match will allow us to access the funds from these programs.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$130,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

*Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.***

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$65,000.00	\$65,000.00			\$130,000.00
Federal	\$110,000.00	\$110,000.00			\$220,000.00
Other State	\$35,000.00	\$35,000.00			\$70,000.00

Local	\$42,000.00	\$45,000.00		\$87,000.00
Other Funds	\$0.00	\$0.00		\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00		\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00		\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00		\$0.00
	\$252,000.00	\$255,000.00	\$0.00	\$507,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
21,600	1,500.00	4,500

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
7,210

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
2,720

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
4

Is this project supporting student transportation?
Yes

Choose at least one

Operations

Number of students in grades 9-12 with free or reduced fare transit pass

- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

502

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Task 3

Task Description

Prior to the beginning of this grant cycle, a System Design Plan will be completed. The outcome of the plan will need to be implemented, and this project will provide the means to do that.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$120,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$60,000.00	\$60,000.00			\$120,000.00
Federal	\$110,000.00	\$110,000.00			\$220,000.00
Other State	\$35,000.00	\$35,000.00			\$70,000.00
Local	\$42,000.00	\$42,000.00			\$84,000.00
Other Funds	\$65,000.00	\$65,000.00			\$130,000.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$312,000.00	\$312,000.00	\$0.00	\$0.00	\$624,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
27,000	4,900.00	8,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

7,210

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

2,720

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

4

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

502

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total

FY 2023 STIF Total

\$170,000.00

\$175,000.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	25.0%	25.0%		
Criterion 2	5.0%	5.0%		
Criterion 3	25.0%	25.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	25.0%	25.0%		
Criterion 6	10.0%	10.0%		
Criterion 7	10.0%	10.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Transportation Assistant

STIF Project Grand Total

\$345,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 STIF Project Total

\$170,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2023 STIF Project Total

\$175,000.00

Includes FY 19-21 Unspent Funds, Interest Accrued, Program Reserve

FY 2022 percent of STIF Funds supporting student transportation

10%

FY 2023 percent of STIF Funds supporting student transportation

10%

Project 5

Public Transportation Service Provider or Qualified Entity Name

City of Pendleton

Project Name

Let'er Bus Deviated Fixed Route

Limit 50 characters

Project Description

The City of Pendleton provided over 11,923 rides in FY20 in the Deviated Fixed Route program. The City is continuing to improve and expand, where identified, the Deviated Fixed Route transit service. The City has expanded the Dial-A-Ride and Elite Transit program into a deviated fixed route system serving the general population; including segments that have demonstrated greater need for transit. The routes run two different routes throughout the City, eleven times a day, serving riders in their daily activities, such as shopping, events and getting to and from work. The City plans to evaluate the deviated fixed route during this funding cycle through the assistance of the ITransitNW program; which will provide accurate timeframes and usage through technology. This is anticipated to be installed December of 2020.

Limit 1000 Characters

Do you plan to expend funding in a future STIF Plan period?

- Yes
- No

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

Maintain Service

50%

If project is maintaining an existing service, describe rationale.

This grant request will help improve and expand, where needed, the recently implemented Deviated Fixed Route services provided to riders while helping to maintain the existing deviated Fixed Route program. It provides mobility for those who have limited to no transportation and is a crucial link to jobs, schools, activities and services.

Limit 500 Characters**Local Plan from which this project is derived:****Local Plan page number**

Multi-Phase Project

Is your project part of a larger, multi-phase project?

6.1.1 Project Scope

Task 1**Task Description**

Maintain operations and services provided to riders through the Let'er Bus Transit Deviated Fixed Route program. The deviated route is free to riders it's ridership is primarily utilized by low-income, seniors, and disabled and student populations.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters**Category**

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00

- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$470,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$200,000.00	\$210,000.00			\$410,000.00
Federal	\$20,000.00	\$20,000.00			\$40,000.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$10,000.00	\$10,000.00			\$20,000.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$230,000.00	\$240,000.00	\$0.00	\$0.00	\$470,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

60,000

Revenue Hours

5,300.00

Rides

18,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

10,838

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

3,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

13

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

850

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Task 2

Task Description

Maintain contracted transit administrative services to assist with the City's transit services. The contracted staff to help improve and streamline services, build the program and maintain existing transit services.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand

associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$52,500.00	\$60,300.00			\$112,800.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$52,500.00

\$60,300.00

\$0.00

\$0.00

\$112,800.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

Up to 0.50 FTE Preserved

Task 3

Task Description

Continue improving and providing transit services for the City through this match request. In the past, the City has left money on the table for federal funding. This match supplement will help maintain and expand current service of transportation

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00

- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response

Operations Task Category

Task Category Amount

\$94,200.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$45,500.00	\$48,700.00			\$94,200.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00
FY19-21 Program Reserve	\$0.00	\$0.00			\$0.00
	\$45,500.00	\$48,700.00	\$0.00	\$0.00	\$94,200.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

40,000

Revenue Hours

12,000.00

Rides

20,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

13,838

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

3,000

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

13

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

850

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Task 4

Task Description

Replacement ADA Mini-Van purchase in order to provide consistent, reliable transport for our transit programs. The ADA van rear access are used for dial-a-ride program, running seven days a week, serving City of Pendleton residents.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand

associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00
- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

What type of capital vehicle purchases are included in this task?

- Replacement
- Expansion
- Lease
- Rebuild
- Vehicle Overhaul

Vehicle Replacement 11.12

Replacement Vehicle Information

1. Vehicles to be Replaced

Year	Make/Model	Category	VIN	Total Seats / ADA Seats	Current Miles
2,008	Dodge	A (11.XX.01)	1D8HN44H78B157195	4/1 Ex. 24/2	170,760

2. Condition of Vehicles

VIN	Condition	Vehicle Maintenance History (Issues,
-----	-----------	--------------------------------------

Repairs, etc.)

1D8HN44H78B157195

Marginal

High mileage with expected repairs for a vehicle of this age and mileage

11.12 Vehicle Information

Vehicle ALI	Make/Model	Quantity	Cost Each	Total	Length	# of seats / # ADA stations	# of seats with ADA deployed	Fuel System
11.12.15 Vans	Dodge	1	\$60,000.00	\$60,000.00	16 feet	4/1 <small>eg 20/2</small>	2	Gas

\$60,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. Do not select more than eight fund sources.

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$60,000.00			\$60,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$0.00			\$0.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$0.00

\$60,000.00

\$0.00

\$0.00

\$60,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Vehicle Deliveries Accepted

Number of Units:

1.0

Task 5

Task Description

Local match funds 5339 Bus Barn Facility Construction Project Grant application with match requirement 80/20. STIF discretionary grant for the planning phase. Facility includes bus parking, wash station, storage area, security, energy efficient design

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

Limit 250 Characters

Category

- Vehicle Purchase 111-00
- Equipment Purchase
- Facility Purchase
- Signs/Shelters Purchase
- Operations 30.09.01 (Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Project Administration 11.79.00

- Mobility Management 11.7L.00
- Communications 44.26.14
- Program Reserve 11.73.00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Facility Purchase

Stations/Terminals/Equipment Information

Description	Quantity	Unit Cost	Total Cost
Bus Barn Facility Construction	1	\$2,858,000.00	\$2,858,000.00
			\$2,858,000.00

6.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure. **Do not select more than eight fund sources.**

Fund Type	FY 2022	FY 2023	FY 2024	FY 2025	Total
STIF	\$0.00	\$504,966.00			\$504,966.00
Federal	\$0.00	\$2,286,400.00			\$2,286,400.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
FY19-21 Unspent STIF Funds	\$0.00	\$66,634.00			\$66,634.00
FY19-21 STIF Interest Accrued	\$0.00	\$0.00			\$0.00

FY19-21
Program
Reserve

\$0.00

\$0.00

\$0.00

\$0.00

\$2,858,000.00

\$0.00

\$0.00

\$2,858,000.00

By checking this box, I confirm that this project task is only funded by STIF.

6.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one optional outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Capital Improvements Completed

Number of Units:

1

6.2 Allocation of STIF funds by project

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between Public Transportation Service Providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

FY 2022 STIF Total
\$298,000.00

FY 2023 STIF Total
\$950,600.00

Fund Allocation (Must not exceed 100% per criterion per fiscal

year)

If some criteria don't apply, fill in with zeros. Do not add or remove additional criterion.

Criterion	FY 2022	FY 2023	FY 2024	FY 2025
Criterion 1	20.0%	20.0%		
Criterion 2	20.0%	20.0%		
Criterion 3	15.0%	15.0%		
Criterion 4	0.0%	0.0%		
Criterion 5	20.0%	20.0%		
Criterion 6	20.0%	20.0%		
Criterion 7	5.0%	5.0%		
	100.00%	100.00%	0.00%	0.00%

6.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

6.4 Project Summary

Project Name

Let'er Bus Deviated Fixed Route

STIF Project Grand Total

\$1,248,600.00

*Includes FY 19-21 Unspent
Funds, Interest Accrued, Program
Reserve*

**FY 2022 STIF Project
Total**

\$298,000.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

**FY 2023 STIF Project
Total**

\$950,600.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

**FY 2022 percent of STIF
Funds supporting
student transportation
5%**

**FY 2023 percent of
STIF Funds supporting
student transportation
5%**

**FY 2023 STIF Funds
From Previous Cycle**

\$66,634.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

7. STIF Plan Summary

STIF Plan Total

\$3,130,184.00

**FY 2022 Total STIF
Funds**

\$1,515,500.00

**FY 2023 Total STIF
Funds**

\$1,614,684.00

**FY 2022 Student STIF
Funds**

\$84,275.00

**FY 2023 Student STIF
Funds**

\$89,484.20

**FY 2022 Percent of STIF
Funds supporting
student transportation
5.56%**

**FY 2023 Percent of
STIF Funds supporting
student transportation
5.54%**

**FY 2022 Total STIF
Funds From Previous
Cycle**

\$675,000.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

**FY 2023 Total STIF
From Previous Cycle**

\$166,634.00

*Includes FY 19-21
Unspent Funds, Interest
Accrued, Program
Reserve*

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here [STIF Plan signature page](#).

Upload signature page here.
Signed Cert of Agreement Umatilla County.pdf

Limit 100 MB