

STIP Related OTC Matrix

Type	OTC Action	Director Action	Delivery & Operations Administrator Action	ODOT Staff Action
1. Adding/Cancelling project or construction phase	\$5,000,000 or greater	\$1,000,000 to \$5,000,000	under \$1,000,000	N/A
2. Cost change	\$5,000,000 or greater	\$2,000,000 to \$5,000,000	\$1,000,000 to \$2,000,000	under \$1,000,000
3. Construction authorization increase, unless a settlement claim	\$5,000,000 or greater	\$2,000,000 to \$5,000,000	\$1,000,000 to \$2,000,000	under \$1,000,000
4. Immediate Opportunity Fund project approval	N/A	All	NA	N/A

1. Adding/Cancelling a project or construction phase:

OTC authorization is for any program in which ODOT is in charge of the selection process. The following types of projects would **require** OTC, Director or Delivery & Operations Administrator action:

- Fix-it (Pres, IM, Bridge, Culvert, Fish Passage, Operations, etc)
- All Roads Transportation Safety
- Enhance
- Transit
- Rail
- Federal discretionary grants (FAST Act, TIGER, etc)

The following types of projects would be **exempt** from OTC action; unless ODOT shares more than the minimum match requirements:

- Federal Lands Access Program
- Federal Emergency Relief
- MPO Selected projects
- AOC/LOC agreement projects through fund exchange and Local Bridge Program

Projects not presented to the OTC will follow the administrative process and follow the public involvement procedures for STIP amendments.

For new projects or new construction phases the approval matrix is as follows:

OTC Action:

- For new projects \$5,000,000 or more
- For new construction phases \$5,000,000 or more

Director Action:

- For new projects between \$1,000,000 and \$5,000,00
- For new construction phases between \$1,000,000 and \$5,000,00

Delivery and Operations Administrator Action:

- For new projects under \$1,000,000
- For new construction phases under \$1,000,000

ODOT Delegation:

- Not applicable

2. Cost Change

For project total cost changes, the approval matrix is as follows:

OTC Action:

- Total project cost change that is above \$5,000,000

Director Action:

- Total project cost change between \$2,000,000 and \$5,000,000

Delivery and Operations Administrator Action:

- Total project cost change \$1,000,000 and \$2,000,000

ODOT Delegation:

- Total project cost change less than \$1,000,000

3. Construction Authorization Increase

For construction authorization increases, the approval matrix is as follows:

OTC Action:

- Construction authorization increase \$5,000,000 or more

Director Action:

- Construction authorization between \$2,000,000 and \$5,000,000

Delivery and Operations Administrator Action:

- Construction authorization increase between \$1,000,000 and \$2,000,000

ODOT Delegation:

- Total project cost change less than \$1,000,000

4. Immediate Opportunity Fund (IOF) Project Approval

Direct Action for all IOF projects.

5. Exceptions to OTC Action

The following items are exceptions to OTC approval, as these actions are required based on legal requirements

- Claims – when claims are filed during active projects, the legal cost and the associated claim settlement/award are unavoidable.
- Eminent Domain – the cost of expropriating private property for public use and the legal costs associated to it.