

ODOT/DMV – Transportation Safety Office Emergency Medical Services (EMS) Grant Program

Summer 2022 Guidelines

Purpose

To provide funding to rural/frontier community hospitals and/or their rural/frontier EMS providers for EMS training that will positively affect the treatment and outcome of **traffic-related injuries**.

Eligibility Requirements

Applicants must be rural/frontier community hospitals and/or their EMS providers, and must be a non-profit agency, 501(c)3), or a public agency that responds to motor vehicle crashes and/or treats those patients involved in the crash. Training can be in-person or on-line, but must meet Oregon Guidelines and Requirements in order to earn continuing education credits for EMS licensure.

Size of Grants

Up to \$5,000 each. Total funding available for all grants is \$40,000.

Ineligible/Eligible Uses

NHTSA is the final authority as to what is eligible and what is not. There is not a clear list of what is eligible, such as tuition, instructor fees, student tuition, books, etc. and what is not. 2 CFR Part 200 has a section called General Provisions for Selected Items of Cost <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#subject-group-ECFRred1f39f9b3d4e72> that lists various costs and parameters of eligibility. For example travel is allowable if it meets the requirements of provision 200.475 travel costs <https://www.ecfr.gov/current/title-2/section-200.475>. Each application will be reviewed for eligibility by TSO's EMS Program Manager.

Timeline

Submissions of proposals must be postmarked or emailed by May 25, 2022. Awarded grant projects **must be completed by September 30, 2022**.

How to Apply

Rural/frontier community hospitals and/or their EMS providers must submit a completed application and budget form and meet the following criteria:

- ✓ Applications must be legible.
- ✓ All questions must be answered completely (or 'N/A,' as applicable).
- ✓ Applicants must attach a resolution or letter of support for the application signed by the governing body or its authorized representative.
- ✓ Attach letters of support from other agencies participating in or benefiting from the project.

It is important that budget information be complete and includes a 20% local matching share amount. There is no requirement for hard cash match, where applicants can also include local support, and either in-kind (soft match) or financial assistance. In-kind support is anything (staff, volunteers, materials) that is required to do the project but which is paid for with other funds or is donated,

such as volunteers, use of equipment, free media/press, etc.

Selection Criteria

The selection criteria is as follows:

- Traffic safety value to the community (20%)
- Anticipated impact on traffic safety (30%)
- Project benefit or significance to the work of the hospital or provider (20%)
- Supporting data justifying need for the project activities (30%)

Managing Your Grant

Grantees will enter into grant agreements with the Transportation Safety Office of ODOT/DMV. The Transportation Safety Office will administer and monitor these grant projects with the awarded agency(ies).

Payment of project costs will be on a *reimbursement basis*. **Grantees will be reimbursed after submittal of paid invoices with their claims for reimbursement to TSO.** Applicants should identify the person (grant project director) who will manage the project and have the authority to sign monthly progress and financial reports, and their contact information. One person can serve as both the project director and financial role as long as the individual is not receiving grant funds for work on the project (i.e., is not paid thru the grant, or reimbursed for travel, etc., through the grant project; if this is unavoidable, another person with authority to sign contracts and make purchases on behalf of the agency will need to be identified).

TSO Contact Information

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ODOT TSO EMS: <http://www.oregon.gov/ODOT/TS/EMS.shtml>