

How to access TSO's 2026 Grantee Orientation

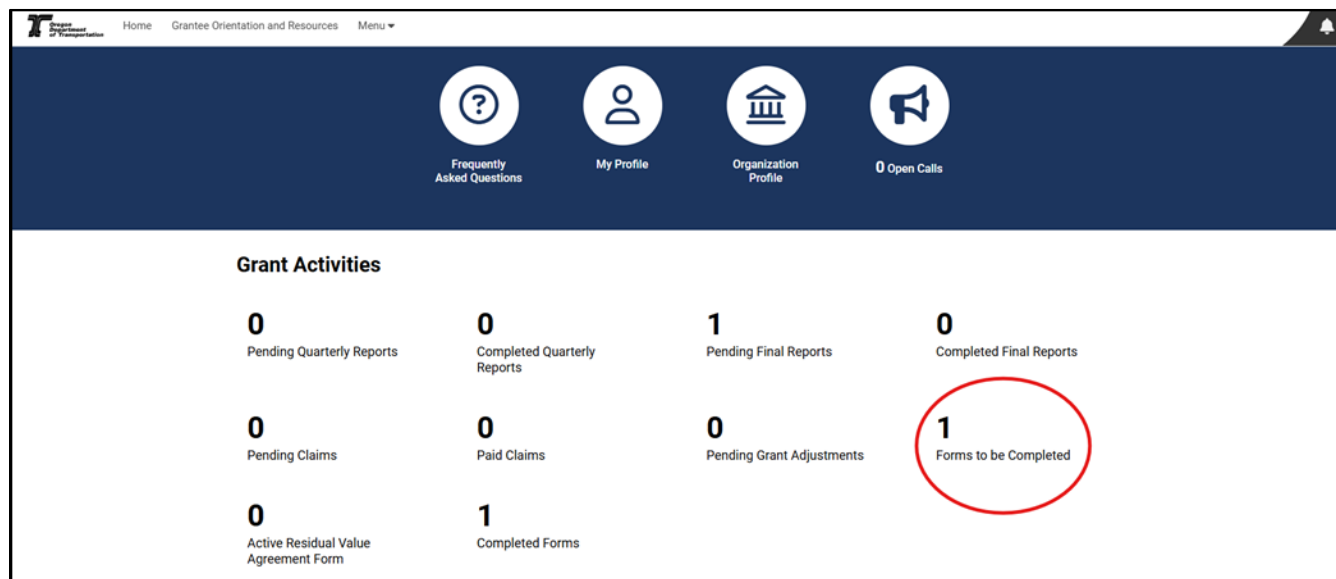
1. Log into your account here: https://odot.smartsimple.com/s_Login.jsp
2. Select the “Grantee Orientation and Resources” tab located at the top of your homepage



3. Select and view Grantee Orientation



4. Once you have viewed the Orientation, go back to your homepage, select “Forms to be Completed”



5. Open the Grantee Orientation Acknowledgement form

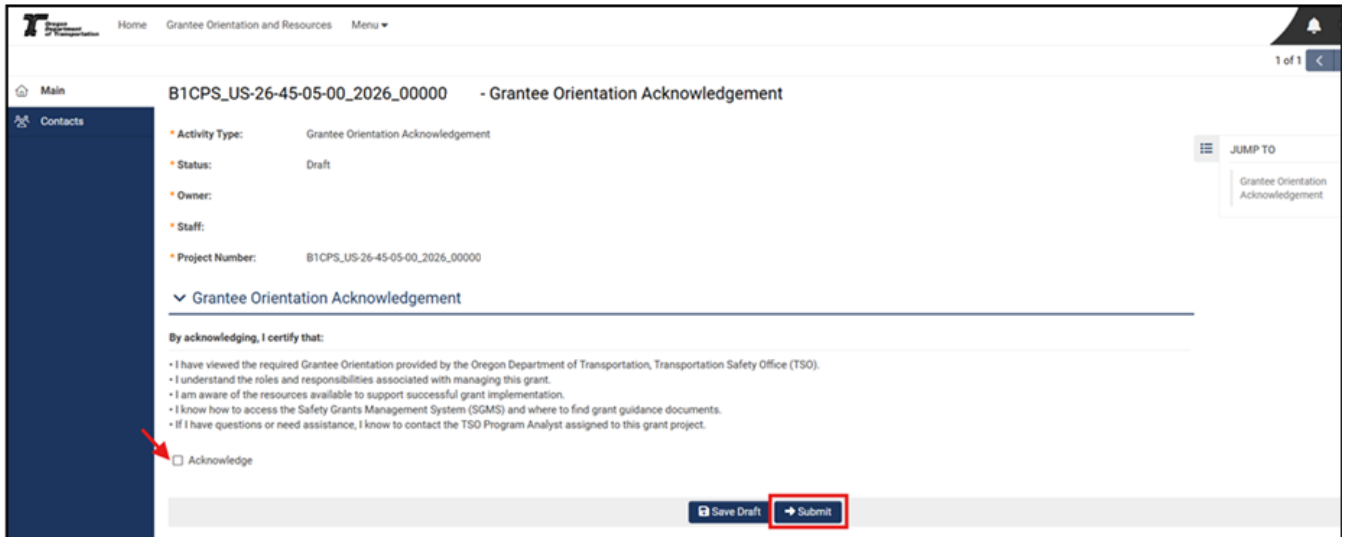


The screenshot shows a web interface for the Oregon Department of Transportation. At the top, there is a navigation bar with 'Home', 'Grantee Orientation and Resources', and a 'Menu' dropdown. Below this is a section titled 'Forms to be Completed' with a search bar and a '1-1 of 1' indicator. A table lists the forms to be completed:

#	Application ID	Project Name	Status	Activity Type	Scheduled Date	Report Due Date
1	B1CPS_US-26-45-05-00_2026_00000670	Jefferson County Public Health CPS	Draft	Grantee Orientation Acknowledgement	12/18/2025	

A red arrow points to the 'Open' button located to the left of the first row in the table.

6. Select the acknowledge and then submit



The screenshot shows the 'Grantee Orientation Acknowledgement' form. The form title is 'B1CPS_US-26-45-05-00_2026_00000 - Grantee Orientation Acknowledgement'. The form contains several fields for user information:

- Activity Type: Grantee Orientation Acknowledgement
- Status: Draft
- Owner:
- Staff:
- Project Number: B1CPS_US-26-45-05-00_2026_00000

Below these fields is a section titled 'Grantee Orientation Acknowledgement' with a sub-header 'By acknowledging, I certify that:'. This section contains a list of statements that the user must agree to:

- I have viewed the required Grantee Orientation provided by the Oregon Department of Transportation, Transportation Safety Office (TSO).
- I understand the roles and responsibilities associated with managing this grant.
- I am aware of the resources available to support successful grant implementation.
- I know how to access the Safety Grants Management System (SGMS) and where to find grant guidance documents.
- If I have questions or need assistance, I know to contact the TSO Program Analyst assigned to this grant project.

At the bottom of the form, there is a checkbox labeled 'Acknowledge' with a red arrow pointing to it. To the right of the checkbox is a 'JUMP TO' section with a link to 'Grantee Orientation Acknowledgement'. At the bottom right of the form, there are two buttons: 'Save Draft' and 'Submit'. The 'Submit' button is highlighted with a red box.