

# New Member Orientation

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OTSC  
Oregon Transportation Safety Committee  
June 2025

# CURRENT MEMBERS

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- Victor Hoffer, Chairperson
  - Matthew Bathke, Vice Chairperson
  - Jane Aiken
  - Roger Kuhlman – New!
  - Danielle ‘Dani’ Schulte – New!
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- Staff: Jenifer Sether & Margaret Inoue, DMV-Transportation Safety Office

# ANNUAL TRAINING REQUIREMENTS

## 2024 Training Links in 'WorkDay' system

DAS - CHRO - Overview of Boards and Commissions (only required for new members)

[https://wd5.myworkday.com/oregon/email-universal/inst/17816\\$3179/rel-task/2998\\$29489.html](https://wd5.myworkday.com/oregon/email-universal/inst/17816$3179/rel-task/2998$29489.html)

DAS – EIS – 2024 Information Security Training: Foundations (required for new and current members if ORS 276A.323 applies to the board or commission)

[https://wd5.myworkday.com/oregon/d/inst/15\\$370559/17816\\$9100.html](https://wd5.myworkday.com/oregon/d/inst/15$370559/17816$9100.html)

- DAS - CHRO - 2024 Preventing Discrimination and Harassment (required for new and current members if ORS 240 applies to the board or commission)

[https://wd5.myworkday.com/oregon/email-universal/inst/17816\\$9413/rel-task/2998\\$29489.html](https://wd5.myworkday.com/oregon/email-universal/inst/17816$9413/rel-task/2998$29489.html)



# OTSC History

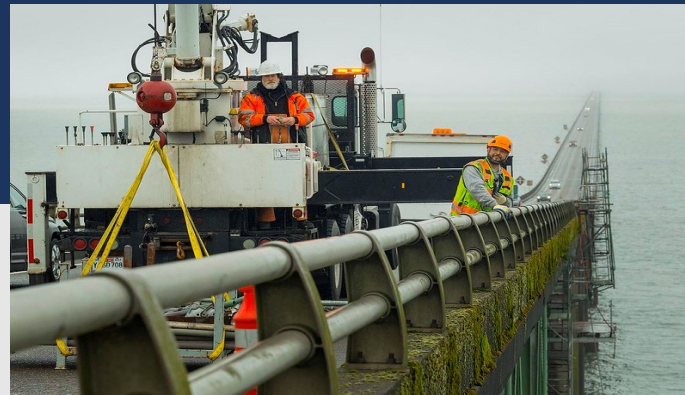
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- Highway Safety Act of 1966: OR Transportation Safety Commission
- 1991: Commission and Representatives moved to ODOT
  - Replaced the commission with a committee
- Commission staff then became employees, forming the TSO
- ORS 802.300: Decision-making responsibilities were determined
- DMV Administrator serves as the Governor's Representative for Highway Safety (GR)



# Purpose:

## Advisory Role to the Oregon Transportation Commission



- Motorcycle Safety
- Pedestrian/Bicyclist Safety
- Ignition Interlock Program
- Teen Driver Education

Facilitates in planning  
and approval of  
Oregon's Triennial  
Highway Safety Plan, or  
3HSP for  
BEHAVIORAL  
COUNTERMEASURES  
(Federal & State funds)

- Hosts planning sessions
- Sponsors annual  
Transportation Safety  
Conference
- Serves on task forces or as  
liaisons to other safety-  
related work groups



## Oregon Revised Statutes (ORS)

- ORS 802.300 – Transportation Safety Committee; members, compensation, expenses, staff
  - ORS 802.310 – Transportation Safety Programs; administrator
  - 802.315 – Department authority to apply for and receive federal highway safety program grants and other funds
  - ORS 802.320 – Motorcycle Safety Program
- (continued)



## Oregon Revised Statutes (ORS)

- ORS 802.325 – Bicycle safety program
- ORS 802.329 – City and county highway safety program participation
- 802.331 – Highway Safety Trust Account
- ORS 802.340 – Transportation Safety Account; uses; Motorcycle Safety Subaccount
- ORS 336.802 – Curriculum for Motorcycle Safety Course
- ORS 802.348 – Membership of advisory committees (2021)

# OTSC BY-LAWS

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- Primary Role
- Presiding Officer
- Committee Protocols
- Quorum Requirements
- Meeting agendas
- Voting
- Public Attendance & Participation
- Subcommittees
- Liaisons



# OTSC BY-LAWS: Committee Responsibilities

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- Regular on-time attendance
- Notify staff if unable to attend
- Prepare for meetings by reviewing minutes and other materials before meeting
- Understand democratic process
- Examine relevant information before making decisions
- Committee serves the public interest
- Testify before Legislature on behalf of committee *when asked to do so*

# ODOT-DMV-TRANSPORTATION SAFETY OFFICE

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- State Highway Safety Office
- Serves as staff to the OTSC
- Administers fed/state grant awards made to partners
- Awarded grant projects:
  - Data-driven
  - Proven countermeasure(s)
  - Address risky driving behaviors, or the 'Behavioral' side of safety (not infrastructure)
  - Goal: Zero fatalities/serious injuries
- Staffing:
  - TSO Manager(s)
  - Program Analysts = SME's
  - Support Staff
  - Grants Assistant

# QUESTIONS?

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