



Community Charging Rebates - Round 2 Application Draft

ODOT's Community Charging Rebates (CCR) program offers rebates to public and private entities to reduce the cost of purchasing, installation and maintaining Level 2 charging equipment at publicly accessible parking locations and multi-family housing throughout Oregon. Read more about rebate eligibility and requirements on the program webpage and in the program guidelines. Note: This program is fully subscribed for projects located in non-priority communities.

Application ID

Section 1: Applicant Information

Applicant Type

Select **"Site Owner"** if you are both the EV charging equipment owner and the real property owner.

Select **"Authorized Agent"** if you are the EV charging equipment owner but not the real property owner. (Note: Authorized Agents demonstrate authority from the property owner to install EV charging equipment at the project site through the Site Verification and Recipient Acknowledgement Form).

Select **"Third Party"** if you are neither the real property owner or the EV charging equipment owner. A Third Party applicant applies on behalf of a Site Owner or Authorized Agent and is not the rebate recipient. (Note: Third Party applicants must demonstrate that the equipment owner understands and agrees to the program requirements through the Site Verification and Recipient Acknowledgement Form).

Are you applying for pre-installation or post-installation?

Note: Approved pre-installation applications will have funding reserved for 270 days. Post-installation applications must be submitted within 90 days of the installation and the installation must have occurred after October 6, 2023 (the Round 1 closing date).

Applicant Contact Name:

First

Last

Applicant Contact E-mail:

Confirmation E-mail:

Re-type your Email

Please reenter your e-mail to ensure the correct address.

Applicant Contact Phone:

Applicant Organization Name:

Applicant Organization Type:

Organization Type

Choose the one that best describes your entity. If none apply, write in organization type.

Have you completed the Site Verification and Recipient Acknowledgement Form?

☐ Yes ☒ No

**Required for all projects, [see Site Verification Form here.](#)*

Section 2: Equipment Owner Information

Note: the Equipment Owner is the party incurring project costs and thus the Rebate Recipient.

Is the Applicant also the EV charging equipment owner?

☐ Yes ☒ No

Equipment Owner Contact Name:

First

Last

Equipment Owner Email:

Confirmation Email:

Retype your E-mail

Equipment Owner Contact Phone:

Equipment Owner Organization Name:

Equipment Owner Organization Type:

Choose the one that best describes your entity. If none apply, write in organization type.

Equipment Owner Employer Identification Number (EIN):

#xxxxxxxx

Please enter the EIN without the "-". EIN must match that listed on the W-9 form required for the post-installation portion of the application.

Section 3: Project Site Information

Project Site Type

Project Site Name

Project Site Real Property Owner:

Project Site Street Address

Address Line 1

Address Line 2

City

State

Zip Code

Project site must be located in Oregon.

Project Site Location Type (primary):

If site is a condominium, apartment complex or housing cooperative, please select "multi-family housing". If no selection describes the location type, please fill in.

Total parking spaces in the lot/structure:

Note: for MFH, there must be a minimum of 5 parking spaces on site.

CCR-designated Priority Community:

[Click here to determine the location's priority type.](#)

Is the proposed installation located on Tribal reservation or trust lands?

☐ Yes ☒ No

Charging Station(s) Operator:**Electric Utility:**

Find your electric utility provider here: [State of Oregon: Energy in Oregon - Find Your Utility](#)

Does your electric utility offer incentives for commercial, workplace or multi-family housing Level 2 charging stations?

☐ Yes ☒ No

Please Upload the Site Verification and Recipient Acknowledgement Form Here

[Site Verification and Recipient Acknowledgment Form](#)

Please note: Only wet signatures or those made with a verifiable e-signature platform (E.g., docuSign) will be accepted. Typed signatures will result in an incomplete application.

Section 4: Post-Installation Project Information**Installation Date**

Note:

For pre-installation applications, the installation date must be within 270 days of an Applicant's Reservation Date.

For post-installation applications, the installation date must be no more than 90 days prior to submission of this application. Exceptions are provided for projects installed between the Round 1 end date of October 6, 2023 and the Round 2 launch date of March 5th, 2024.

Level 2 Charger Information

Add addition rows as needed.

App ID	Charger Type	Brand	Model	Model Name	Kilowatts (kW)	Ports per Charger	Quantity
	Level 2						

Please identify the L2 networking status:

Networked

Note: public and workplace sites are required to be networked. Networking is recommended at MFH sites with 5 or more ports.

Please identify your network:

AmpUp

Note: networking is required for public and workplace sites and recommended for MFH sites installing 5 or more ports.

How many hours will the Level 2 chargers be available to the public per week?

Note: public chargers must be accessible to the public for a minimum of 60 hours per week.

Will you charge a fee for charging at the ports installed under this program?

Length of warranty (years):

Warranty can be issued by a manufacturer, third party, or contractor and must be for a minimum of 2 years. Extended warranties are encouraged.

Party responsible for maintenance and repair:

Note: public projects must have a maintenance contract or Service Level Agreement (SLA) with a third-party qualified to maintain the equipment.

Is the project site participating in another EV infrastructure incentive program(s)?

☐ Yes ☐ No

Note: This includes utility, state, local and federal grants and rebates.

Has each new charger installed as part of this project been reported to the Alternative Fuels Data Center for inclusion in their Alternative Fueling Station Locator tool?

☐ Yes ☐ No

Note: this is a requirement of the program. [Submit a new station here](#)

Has the EV charging equipment owner registered to be a credit generator in

Has each charger been registered as a fuel supply equipment in Oregon's Clean Fuels

Oregon's Clean Fuels Program?

☐ Yes ☒ No

Note: this is a requirement of the program. [Visit the link here.](#)

Program?

☐ Yes ☒ No

Note: this is a requirement of the program. [Visit the link here.](#) Email this address for additional assistance OregonCleanFuels@deq.oregon.gov

File Uploads

Please identify any permits required for installation:

Contact your county or installer for local permitting requirements. If no permit is required, note that and upload a letter from the Authority Having Jurisdiction stating that no permit is required.

Scan of Required Permits (pdf format):

**Alternatively, please upload a letter from the Authority Having Jurisdiction (AHJ) that no permit was required.*

Required Site Photos (pdf or png format):

Please include:

-Photo of EV charging equipment installed at the site that clearly displays the onsite signage or pavement markings.

-Photos of serial numbers for each station

-Photo of customer support number, showing location on or near charging equipment

-Photo of pricing display, showing pricing per unit of sale and location on or near charging equipment (where applicable)

W-9 Street Address (Equipment Owner Organization):

Address Line 1

Address Line 2

City

State

Zip Code

The rebate will be sent to the address listed on the W-9.

Current W-9 Form (pdf format):

Must be signed and dated within the last year. Please do not include a social security number.

☐ I have double-checked that the information entered on the W-9 form uploaded above is

correct.

Note: errors in the W-9 form will delay payment. Please be sure both the organization and business names (if applicable) are correct.

Employer Identification Number (EIN)

#xx-xxxxxxx

Note: This EIN will be used for the rebate payment.

Section 5: Rebate Calculation Worksheet

Please enter itemized project costs below.

Equipment:

Installation, including labor and materials:

Planning, engineering, design:

Electric service upgrades (incl. stub outs, transformer, electric panels, utility service order, etc):

Project signage:

Site lighting:

Network agreement (up to 3 years, paid in advance):

Maintenance contract (up to 5 years, paid in advance):

ADA compliance costs (e.g. curb cuts, path of travels, striping):

Electric Micromobility Accommodations (e.g. add-ons for device security, 110/120V outlet):

Extended Warranty (up to five years):

Total Eligible Project Costs

\$0.00

Please upload the paid invoice(s) for all eligible costs, including equipment, installation, network agreement and operation & maintenance contract, where applicable.

Note: Invoices may be one or multiple files. (pdf format)

Total Ineligible Project Costs:

Please share details on breakdown of ineligible project costs:

Ineligible costs include: pre-existing equipment, EV charging equipment leasing costs, real estate acquisition costs, construction or general maintenance of buildings and parking facilities, local permit costs, administrative costs, electric supply costs, any project costs offset by other incentive programs, and any costs incurred prior to the

Program Effective Date.

Details provided will help ODOT better understand project costs for future funding rounds.

Total Project Costs

\$0.00

Project Site Type

Additional incentives received:

\$0.00

Total Eligible Project Costs Less Additional Incentives

\$0.00

Base Rebate Calculation

0.00

Eligible Project Costs - 75% Calculation

0.00

Total Rebate:

\$0.00

*Note: this calculation represents the lesser of the base rebate * # plugs or 75% of total eligible project costs.*

Section 6: Signature

Please read, check all relevant boxes below, and sign.

☐ I have read and agree to the requirements outlined in the Round 2 Program Guidelines.

☐ I have uploaded the following required documents:

1. A copy of at least one itemized project quote from equipment providers/installers for EV charging station installation **(pre-installation only)**
2. Site Verification and Recipient Acknowledgement Form (**all applications**) [Site Verification and Recipient Acknowledgement Form](#)
3. A copy of paid invoices for the following: equipment, installation, networking agreement, if applicable (up to 3 years), maintenance or service level agreement (required for public projects, encouraged for others; up to five years) **(post-installation only)**
4. A copy of any required permits or a letter from the Authority Having Jurisdiction (AHJ) that no permits are required **(post-installation only)**
5. Equipment Owner W-9, signed and dated in last year **(post-installation only)** [W-9 Form](#)
6. The following photos **(post-installation only)**:
 - Installed site photo, clearly showing both the charging equipment and the required onsite

signage.

- Serial number photo, required for each unit
- Customer support number photo, clearly showing its location on or near the charging equipment (required for networked projects)
- Pricing display photo, clearly showing the price per unit of sale and its location on or near the charging equipment (required for projects that collect a fee for charging)

☐ I certify under penalty of perjury that, to the best of my knowledge, the information provided in this application and supporting documentation is accurate.

Comments for Application Reviewer:

Please enter any additional information that you would like the CCR program staff to know about the project.

Signature

Date

2/29/2024

By submitting this application, you acknowledge that you have read, understand and agree to the Community Charging Rebates program terms and conditions.