



Community Charging Rebates - Round 2 Application Draft

ODOT's Community Charging Rebates (CCR) program offers rebates to public and private entities to reduce the cost of purchasing, installation and maintaining Level 2 charging equipment at publicly accessible parking locations and multi-family housing throughout Oregon. Read more about rebate eligibility and requirements on the program webpage and in the program guidelines. Note: This program is fully subscribed for projects located in non-priority communities.

Application ID

Section 1: Applicant Information

Applicant Type

Select **"Site Owner"** if you are both the EV charging equipment owner and the real property owner.

Select **"Authorized Agent"** if you are the EV charging equipment owner but not the real property owner. (Note: Authorized Agents demonstrate authority from the property owner to install EV charging equipment at the project site through the Site Verification and Recipient Acknowledgement Form).

Select **"Third Party"** if you are neither the real property owner or the EV charging equipment owner. A Third Party applicant applies on behalf of a Site Owner or Authorized Agent and is not the rebate recipient. (Note: Third Party applicants must demonstrate that the equipment owner understands and agrees to the program requirements through the Site Verification and Recipient Acknowledgement Form).

Are you applying for pre-installation or post-installation?

Note: Approved pre-installation applications will have funding reserved for 270 days. Post-installation applications must be submitted within 90 days of the installation and the installation must have occurred after October 6, 2023 (the Round 1 closing date).

Applicant Contact Name:

First

Last

Applicant Contact E-mail:

Confirmation E-mail:

Re-type your Email

Please reenter your e-mail to ensure the correct address.

Applicant Contact Phone:

Applicant Organization Name:

Applicant Organization Type:

Organization Type

Choose the one that best describes your entity. If none apply, write in organization type.

Have you completed the Site Verification and Recipient Acknowledgement Form?

☐ Yes ☒ No

**Required for all projects, [see Site Verification Form here.](#)*

Section 2: Equipment Owner Information

Note: the Equipment Owner is the party incurring project costs and thus the Rebate Recipient.

Is the Applicant also the EV charging equipment owner?

☐ Yes ☒ No

Equipment Owner Contact Name:

First

Last

Equipment Owner Email:

Confirmation Email:

Retype your E-mail

Equipment Owner Contact Phone:

Equipment Owner Organization Name:

Equipment Owner Organization Type:

Choose the one that best describes your entity. If none apply, write in organization type.

Equipment Owner Employer Identification Number (EIN):

#xxxxxxxx

Please enter the EIN without the "-". EIN must match that listed on the W-9 form required for the post-installation portion of the application.

Section 3: Project Site Information

Project Site Type

Project Site Name

Project Site Real Property Owner:

Project Site Street Address

Address Line 1

Address Line 2

City

State

Zip Code

Project site must be located in Oregon.

Project Site Location Type (primary):

If site is a condominium, apartment complex or housing cooperative, please select "multi-family housing". If no selection describes the location type, please fill in.

Total parking spaces in the lot/structure:

Note: for MFH, there must be a minimum of 5 parking spaces on site.

CCR-designated Priority Community:

[Click here to determine the location's priority type.](#)

Is the proposed installation located on Tribal reservation or trust lands?

☐ Yes ☒ No

Rebate Reservation Amount

\$0.00

☐ I understand that the rebate reservation amount is an estimate only, calculated by multiplying the base rebate by the number of ports. Final rebate levels are awarded based on the lesser of the reserved amount or 75% of eligible project costs. This may result in final rebates that are less than the amount of reserved funding.

Electric Utility:

Find your electric utility provider here: [State of Oregon: Energy in Oregon - Find Your Utility](#)

Does your electric utility offer incentives for commercial, workplace or multi-family housing Level 2 charging stations?

☐ Yes ☒ No

Please Upload the Site Verification and Recipient Acknowledgement Form Here

[Site Verification and Recipient Acknowledgment Form](#)

Please note: Only wet signatures or those made with a verifiable e-signature platform (E.g., docusign) will be accepted. Typed signatures will result in an incomplete application.

Please Upload a Project Quote Here

A quote from a qualified charging station manufacturer or installed is required. ODOT highly recommends getting more than one quote where possible, to get a more realistic estimate of project costs.

Please note: quotes must include the number of ports by power level, the project site address and the total estimated project costs. Failure to include this information will result in an incomplete application.

Section 6: Signature

Please read, check all relevant boxes below, and sign.

☐ **I have read and agree to the requirements outlined in the Round 2 Program Guidelines.**

☐ **I have uploaded the following required documents:**

1. A copy of at least one itemized project quote from equipment providers/installers for EV charging station installation **(pre-installation only)**
2. Site Verification and Recipient Acknowledgement Form **(all applications)** [Site Verification and Recipient Acknowledgement Form](#)
3. A copy of paid invoices for the following: equipment, installation, networking agreement, if applicable (up to 3 years), maintenance or service level agreement (required for public projects, encouraged for others; up to five years) **(post-installation only)**
4. A copy of any required permits or a letter from the Authority Having Jurisdiction (AHJ) that no permits are required **(post-installation only)**
5. Equipment Owner W-9, signed and dated in last year **(post-installation only)** [W-9 Form](#)
6. The following photos **(post-installation only)**:
 - Installed site photo, clearly showing both the charging equipment and the required onsite signage.
 - Serial number photo, required for each unit
 - Customer support number photo, clearly showing its location on or near the charging equipment (required for networked projects)
 - Pricing display photo, clearly showing the price per unit of sale and its location on or near the charging equipment (required for projects that collect a fee for charging)

☐ **I certify under penalty of perjury that, to the best of my knowledge, the information provided in this application and supporting documentation is accurate.**

Comments for Application Reviewer:

Please enter any additional information that you would like the CCR program staff to know about the project.

Signature

Date

2/29/2024

By submitting this application, you acknowledge that you have read, understand and agree to the Community Charging Rebates program terms and conditions.