Dealer Calculation Sheet

Clear Form

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IMPORTANT INSTRUCTIONS - PLEASE READ

THREE YEAR RENEWAL

1. Fill in the applicable fields under Quantity. The costs will automatically calculate.
   a. You must renew at least one plate. If you no longer have any plates in your possession, then you must order at least one.
2. If there are any plates no longer in your possession, list them on page 2 of this form and explain what happened to them (e.g. lost, stolen, destroyed, etc.)
3. Submit this sheet with your dealer certificate renewal application to the address shown in the box below.

	QUANTITY	COST
1. Enter the number of plates in your possession you wish to renew.	$42 each _____	$ 0
2. Enter the number of additional plates you want to order of each size.	$55 each _____ (12x6)	$ 0
	_____ (7x4)	$ 0
3. Enter the number of supplemental (additional) locations where you will be operating.	$350 each _____	$ 0
4. Certificate Fee: $1,100 + Compliance Fee: $75		$ 1,175
		TOTAL AMOUNT $ 1,175

If renewing more than 15 days after expiration, add the late renewal fee of $150.00.
Renewals will NOT be accepted 45 days after expiration.

→ **If the total amount is less than $1,217, please read the instructions at the top of this page and recalculate the amount.**

When you have completed the application, bond, certificate of insurance, photo ID, certificate of completed education requirement (or certificate of exemption), and billing list, return them along with the appropriate fee to:

DMV BUSINESS LICENSING UNIT
1905 Lana Avenue NE
Salem, OR 97314

If you have any questions, please call (503) 945-5052.

Report a dealer plate lost, stolen, or destroyed

List all plates no longer in your possession and explain what happened to them. (e.g. lost, stolen, destroyed, etc.)

Full plate number:	Status of Plate: