



DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES  
1905 LANA AVE NE, SALEM OREGON 97314

# TRIP PERMIT STATEMENT CAPTURE

## FOR USE ONLY WITH ELECTRONICALLY-ISSUED TRIP PERMITS

(INSTRUCTIONS ON BACK)

VEHICLE DESCRIPTION		
VEHICLE IDENTIFICATION NUMBER	YEAR	MAKE
TRIP PERMIT NUMBER ASSIGNED		

**Light Vehicle Trip Permit:** I certify the motor vehicle described above is covered by an insurance policy that meets the requirements of ORS 806.080 and will continue to be covered for as long as the trip permit is valid.

SIGNATURE OF CUSTOMER CERTIFYING ABOVE STATEMENT

DATE

X

**10-Day Recreational Vehicle Trip Permit:** I certify:

- I am the owner of the motor vehicle described above;
- I have not been granted trip permits for this vehicle that together, and including this permit, total more than 10 days in the last 12 months; and
- If the vehicle is a motorhome, the vehicle is covered by an insurance policy that meets the requirements of ORS 806.080 and will continue to be covered as long as the trip permit is valid.

SIGNATURE OF CUSTOMER CERTIFYING ABOVE STATEMENT

DATE

X

**30-Day Recreational Vehicle Trip Permit:** I certify:

- I am the owner of the motor vehicle described above;
- I do not reside in Oregon;
- I intend to title the vehicle in a state other than Oregon; and
- If the vehicle is a motorhome, the vehicle is covered by an insurance policy that meets the requirements of ORS 806.080 and will continue to be covered as long as the trip permit is valid.

SIGNATURE OF CUSTOMER CERTIFYING ABOVE STATEMENT

DATE

X

# Trip Permit Statement Instructions & Upload Directions

## Instructions

**Issuer:** Enter vehicle description and check the box next to the appropriate statement. Have the customer read the checked statement and sign. Attach an image of the signed form with the transaction. Refer to directions below. Upload the form into DMV2U or keep it in your dealer or towing business records. If you do not upload the form, you must retain the completed hard copy for at least 12 months in a manner readily accessible for inspection.

**Customer:** Read the checked statement and certify by signing in the signature box. An applicant for a light vehicle trip permit purchased from a vehicle dealer or towing business must submit a statement to DMV that the vehicle to be operated on public rights of way is covered by an insurance policy. See ORS 803.602 and 806.080.

## Directions to attach image of statement

**Issuer:** After the customer signs the required statement, an image of the document must be uploaded to the transaction. Upload only the front of this form, showing the customer's signature. Ensure the image you upload is legible and complete.

## How to prepare your document so it can be uploaded

You will need an electronic version of the document you want to upload. There are two ways to attach an electronic version:

**Option 1:** Scan the paper document as an electronic file.

**Option 2:** Take a clear photograph of the document and save the photograph to your computer.

## How to upload a document during a Trip Permit purchase

1. On the Attachments screen, click on the "You may upload one signed trip permit certification" hyperlink.
2. Click the "Choose File" button.
3. Find and select the file(s) on your computer.
4. Click the "Open" button to start the upload process.
5. When your upload is complete, the files you uploaded will be listed on the screen.
6. If you uploaded an incorrect document, click the red X in the Delete column to delete that file.