



EDWARD C. ALLWORTH
OREGON VETERANS' HOME
LEBANON ★ THE PLACE WHERE HONOR LIVES

OVHL Volunteer Process

Thank you for your interest in becoming a volunteer at the Oregon Veterans' Home in Lebanon! It is because of selfless people like you that we are able to honor veterans with the quality care and meaningful interactions they deserve.

1. Complete the application form as thoroughly as possible, including ANY type of related experiences. The last page lists optional volunteering assignments, but these are not to limit the options. If you have a specific interest you would like to share feel free to write it in the “other” section.
2. Return completed applications to the front desk at OVHL or mail to:
OVHL Volunteer Coordinator
600 N 5th Street
Lebanon, Oregon 97355
Or fax the application to Volunteer Coordinator to, 541-248-2001
3. Once we have reviewed your applications, you will receive a phone call inviting you to attend an one on one interview with the Volunteer Coordinator. You will have the opportunity to share more specifically your skills and what you would like to help with, as well as, receive a tour of our building if you have not already done so. Due to the high number of volunteer applications, please expect at least two weeks before receiving an initial interview time setup. We appreciate your patience.
4. Volunteer Orientation occurs once a month in the conference room at OVHL. If invited to attend that orientation, you will be given the time and date after the one on one interview meeting. The orientation is designed to inform you how our recreation and volunteer program work at OVHL, expectations of our volunteers, fire safety training, and volunteer agreement paperwork.
5. Once the Volunteer Orientation is completed, a volunteer's first day will be scheduled with the Recreation Coordinator. On this day job duties will be explained and introductions will be made to Staff and veteran whom you will be interacting with.

Thank you again for applying to be a volunteer at the Oregon Veterans Home in Lebanon. We look forward to meeting you and seeing where you will be a good fit in our community.

OVHL Recreation Department.



Volunteer Application

Applicant Contact Information

Name	
Mailing/ Street Address	
City ST ZIP Code	
Home Phone / Mobile/Work	
E-mail Address	
How'd you hear about us?	

Availability

During which hours are you available for volunteer assignments?

- Weekday mornings Weekend mornings
 Weekday afternoons Weekend afternoons
 Weekday evenings Weekend evenings

Interests

Tell us in which areas you are interested in volunteering : (See Attached Volunteer Opportunities List)

Special Skills, Training or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities.

Previous Experience

Summarize your previous work / volunteer experience with seniors, people with disabilities or veterans.



Organizations volunteered/worked for in the last ten years we may contact

Name & Organization	
Title & Phone Number	
E-Mail Address	
Name & Organization	
Title & Phone Number	
E-Mail Address	

References that we may contact

Name & Relationship	
Phone Number	
E-Mail Address	
Name & Relationship	
Phone Number	
E-Mail Address	

Has the US Department of Health and Human Services, Office of the Inspector General, ever excluded you as a Medicaid / Medicare provider? This means that you have been or are currently sanctioned and are not eligible to receive payments by Medicaid / Medicare for services provided by you as a provider in a health care related service paid for by these programs. NO YES

Agreement and Signature

Please sign and complete this form and return the completed packet to the Recreation Director/Volunteer Coordinator. After references have been received, an interview will be held. Volunteering may begin once, a background check is done, the initial orientation has been completed and a level of commitment is determined.

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. I also agree to and understand my volunteer status is dependent on successfully passing a criminal background check.

Thank you for completing this application form and for your interest in volunteering with us.

Name (printed)	
Signature	
Date	

OFFICE USE ONLY

Date Application received:

References Contacted:

Date Interview Scheduled for:

Criminal Background Check:



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VOLUNTEER OPPORTUNITIES

Please check any areas of opportunity that you would be willing to volunteer to do. It is important that our volunteers are involved in opportunities that relate to their own interests and enjoy doing.

- Welcoming new veterans/family members
ie: front desk greeter or new veterans moving in
- Media/Magazine Cart
- Pet/Animal Visits
- Visiting 1:1 with veterans
- Campus patrol with Veterans (ie: pick up litter and clean up birdfeeders)
- Reading to veterans
- Organizing our Library, storage closet or supplies
- Writing cards or letters with veterans
- Helping veterans to write down Life Stories
- Teaching/helping veterans on the computer
- Musical Talent Specify _____
- Artistic Talent/ Craft Interests Specify _____
- Walking with veterans
- Writing volunteer newsletter articles
- Creating Theme baskets or Books from magazines
- Assist with supervising hands on projects with veterans.
(ie: Woodworking, Car repair/maintenance)
- Helping residents decorate for holidays/seasons or wrap gifts
- Assist with raising/lowering flags on state and federal recognized days
- Assisting with Community based outings
- Assisting with Special Events
- Playing cards/games with veterans
Specify types of games _____
- Lead Cooking class/demonstration
- Assist with Religious services/devotional time
- Lead Gardening Group
- Other: _____
- Other: _____