

2025 Veteran Services Grant Q & A (**includes questions from previous grant cycles**)

Question	Answer
Multiple Proposals	
Are multiple proposals allowable? In other words, if I have several ideas on ways to effectively best serve veterans including all of them would put me over budget, should the onus be on me to make the decision as to which is the best path to aid veterans, or should I submit alternative proposals to allow the onus to shift to the committee to determine which projects are best compatible with ODVA's mission of helping veterans?	No, multiple proposals are not appropriate/ Choose what you believe to be the best one(s) and include these in the proposal to a maximum of \$250,000. The proposal must show clear goals and objectives and how they benefit the veterans in your community or Oregon as a whole.
Due to us being government we have many different Departments. Child, Family & Community Connections plans on applying for employment and my Department Clackamas County Social Services Division wanted to apply for separate veterans work Homeless outreach. So we would have to jointly apply or could we apply separately? This is due to separate projects and leadership. What I am seeing we would just have two separate projects?	Only one application will be accepted per Organization. If an organization has multiple departments that want to apply for the grant they must do so jointly on one application. An application may have multiple separate projects that may be implemented by different departments.
Eligibility	
Organization is a 501 c(3) or 501(c) 19 or 501 (c) 23 that is located outside of Oregon, however we provide services to Oregon Veterans. Are we eligible to apply?	Eligible non-profit organizations and entities must be able to: Demonstrate proof of current (active) business registration with Oregon Secretary of State Corporation Division; Demonstrate proof of registration with the Charitable Activities Section of the Oregon Department of Justice; Provide the most recent Oregon Form CT-12 report filed with the Department of Justice; and Demonstrate proof of at least a one-year operational history. If this cannot be demonstrated eligibility criteria will not be met.
Can an organization that was funded last year apply for a second year of support for the same project/program?	Yes, this is a separate funding opportunity.
Is a faith-based 501 (c) 3 eligible to apply?	Yes. Eligible non-profit organizations and entities must be able to: Demonstrate proof of current (active) business registration with Oregon Secretary of State Corporation Division; Demonstrate proof of registration with the Charitable Activities Section of the Oregon Department of Justice; Provide the most recent Oregon Form CT-12 report filed with the Department of Justice; and Demonstrate proof of at least a one-year operational history. If this cannot be demonstrated eligibility criteria will not be met.
Proposal Documents:	
Who may sign the Applicant certification form?	Someone the organization has authorized to bind the organization to the grant contract. CEO, CFO, etc.
Should the proposed budget be annual or 18 month?	The proposal budget must be for the entire performance period (18-months)
I was looking everything over do we have to submit two separate narratives one for budget and one for the programs?	No, Only one document. Both the program narrative and budget narrative are to be in one document. The budget is on a separate ODVA provided Excel worksheet.
I have completed the official ODVA grant Budget Form that was provided with items and corresponding costs. For clarity, however, is this is the SAME form in which you want us to provide the Budget Narrative elements?	The Project Narrative and the Budget Narrative are to be submitted as one complete document. The Budget sheet (EXCEL book) is a stand alone attachment.
1. Do we download and use that exact template, or use it to create a separate narrative Word document for our application submission.	Please download and utilize the current template provided on the webpage. When it comes to adding pages, you can type below the header of each section on the template. As you type, an additional page should automatically start when you reach the bottom of the original page. On the template, you may add additional pages until you reach the page limits for each section.
2. Noting that there aren't enough pages allowed in the online template for certain sections (i.e., the work plan and outcomes), while the sections are set in the document headers, how do we insert more pages into the existing template as needed?	
For the CT-12, I see it asks for the most recent. Is there a limit on how old these can be? For example, I have one from 2021. Would that be too old?	The CT 12 reports should be from 2024 (the most recent filing year), if 2021 is the most recent report, it indicates that registration with Charitable Activities Section of the Oregon Department of Justice (DOJ) is not current. Please utilize the DOJ's File Your Annual Report - Oregon Department of Justice : Charitable Activities https://www.doj.state.or.us/charitable-activities/annual-reporting-for-charities/file-your-annual-report/ to either request the updated report or to file an updated report for 2024.
Use of Funding:	
To be clear: is this grant specifically for projects, pilots, and/or capacity building? Or are operating expenses eligible as well?	
I am also curious if operating expenses are eligible under transportation accessibility and availability. We currently receive HRTG grant funds for medical transportation and have submitted a LOI for RVHT grant funding but we would like to see our transportation services expanded to provide veterans with transportation that is not restricted to medical transportation only.	If operating expenses are directly associated with serving the veteran than they would be eligible for funding. If they are indirect, those expenses may not exceed 10% of the grant award.
I also may have missed the answer to this question but is there a match requirement for this grant?	There is no match requirement.
Supplant Funds; What does it mean that the Grant Funds cannot supplant funds.	When an Organizations' budget includes funding from other government sources, the grant funds cannot be used "instead of" these funds. OR EXAMPLE: If you are serving a veteran client that has medical benefits that will pay for the services, those funds must be used first, If there are other expenses for this client that are not covered, then the grant funds may be used.
Can you reconfirm the period of grant support please?	Tentatively January 1, 2026- June 30, 2027.

Is hiring a program manager allowed with grant funds? Someone to provide the services associated with the grant project is okay?	That depends; If the position is directly working with the veterans them yes, (but only that portion that is directly associated with serving the veteran). IF the position is for administrative, then no.
Can a new position be a contract position vs an employee?	Yes, a contract worker can be paid with grant funds, provided the duties are to directly serve the veteran. A job description and timeline to hire must be included with the grant proposal.
So marketing expenses would be okay and not added to admin costs?	Marketing expenses are typically associated with outreach. The only time marketing expenses would be indirect/administrative is if the marketing material did not exclusively promote the veteran services funded by the grant.
Will this grant cover only Veterans in Oregon ?	Per statute, the grant can only be used to serve veterans residing in Oregon. There are nine federally recognized tribes in Oregon, if a grantee is a Tribe that serves tribal members that do not live in Oregon a waiver on a case by case basis can be considered.
We are considering creating t-shirts with our crisis hotline information and other relevant details about behavioral health and mental health resources for veterans. We would like to know if this is permissible under the grant?	There is nothing in statute that prevents the use of funds in this manner, it would be an eligible proposed activity/expense.
From our reading of the RFP, we understand that grant funds must be used to provide services at no cost to veterans, and that outcomes are reported based on the veterans served. Would aa general youth program for children of veterans to promote family resilience activity be allowable?	When it comes to use of funds for programming, the grant can only pay for programming for the veteran themselves. Programming specifically for children of veterans (and not the veterans themselves) would be beyond the scope of the grant.
We would need a horse trailer to provide therapeutic services to veterans. I saw in the RFP that capital assets are restricted, but wanted to ask if a trailer could be considered allowable equipment since it is directly tied to delivering services, or if the price point would make it ineligible.	When it comes to capital assets, in statute there is not a limit on capital assets unless the project is requesting capital assets for capital improvement (which is unallowable by the grant). The proposed expense does not appear to fall under the "capital improvement" limit. However, since the trailer itself is not an expense that provides a direct benefit to veterans, it may be viewed by evaluators to be an indirect expense which has a limit of 10% of the overall grant award.
Funding:	
If you have two projects can you apply for the max \$250,000 twice for the separate projects? Project #1- \$250,000. Project #2-\$250,000?	The maximum award that can be allocated to any Organization is \$250,000. If an application consists of multiple projects, the total of those projects must not exceed \$250,000.
Should we put the total project amount in the budget, or just the amount that we are requesting?	The budget reflects what the grant would fund only. If the grant will only partially pay for the project, only include the expenses that would be funded by the grant not what expenses might be covered by other funding sources. If you'd like to disclose other funding sources paying for portions of the project, include that information in the matching section of the budget. This is optional, matching is not required for this grant.
How would we provide a VIN for a vehicle yet to be purchased?	At the time of application the VIN/Serial number is not required. If awarded a grant, the budget will become part of your grant agreement. We will add to the budget the VIN/serial number of the product purchased during the grant cycle for retention tracking purposes.
"ODVA shall award..."amount equal to the least..." Does this mean awards could be given for less than what is asked for in the proposal or that proposals will be rejected based on asking for more than ODVA is willing to grant?	The Department may award Grant Funds for all or some of the dollar amounts requested in an individual Proposal.
Is there any consideration given to the total number of grants that will be funded? I.e., more grants at lesser amounts vs. fewer grants at maximum amounts available?	This is something the evaluators will have to consider at they work through their recommendation to the Director of ODVA.
Is there any preference given to smaller non-profits vs. government agencies?	When determining which grant proposals to fund, ODVA shall make funds available statewide and may give priority to: <ul style="list-style-type: none"> •To those proposals that the Department determines are best designed to help veterans in their community or •Concentrate funds and resources in those areas of the state with the greatest need for veteran assistance programs, as determined by the Department.
If we propose a vehicle purchase will that vehicle only be allowed to transport veterans or can it be in the fleet to provide transit services to the public as well?	Gold standard is that the grant funded vehicles are used for veteran transportation only.
Misc.:	
Are the detailed guidelines you are stating that aren't shown in this proposal template, provided in writing on your site, or do we depend on this webinar to following those details?	All guidelines covered during the webinar are included in the Request for Grant Proposal, Statute, or Rule for the grant. All information to include a recording of the webinar, Q&A list, and the PowerPoint will be available on the ODVA Veteran Services Grant Website. Examples provided during the webinar can be accessed by reviewing the webinar recording.
Is the rubric available for us to see	No, section 8 (page 14) discloses the number of points that are allocated to each section. Only the Evaluation Committee will have access to the rubric.