



OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

G0427: Community Emergency Response Team (CERT) Program Manager Course

Date(s): December 16 – 18, 2025

Time: 8:00am – 5:00pm PST

Location: Oregon Department of Emergency Management, 3930 Fairview Industrial Dr SE
Salem OR 97302

Course Description:

This three-day course prepares participants to establish and sustain an active local CERT program. The responsibilities of a local CERT Program Manager are various. This course defines the core components of a local CERT program and focuses on effective practices for managing a CERT program.

Course Objectives

- Define the purpose and core components of a local CERT program.
- Use strategic planning to define the mission and goals for a local CERT program.
- Describe the purposes and strategies for promoting a local CERT program.
- Establish a process for working with volunteers.
- Establish a process for working with instructors.
- Establish a process for acquiring and managing program resources.
- Build a plan for delivering and managing safe training and exercises.
- Describe the role of policies and procedures in operating a local CERT program.
- Develop a process for evaluating a local CERT program.

Prerequisites

- Letter of recommendation from your sponsoring organization
- CERT Basic Training
- [IS-100: Introduction to the Incident Command System, ICS 100](#)
- [IS-200: Basic Incident Command System for Initial Response, ICS 200](#)
- [IS-700: An Introduction to the National Incident Management System](#)
- [IS-800: National Response Framework \(NRF\), An Introduction](#)

All prerequisite documents must be emailed to the State CERT Coordinator, Kayla Thompson, at kayla.thompson@oem.oregon.gov by **Dec. 11, 2025**. Preference will be given to Oregon CERT volunteers.

Click Here to Register: <https://www.eventbrite.com/e/1963566728944>

Attendance:

Per FEMA standards, no more than 10% absenteeism is allowed to receive a certificate of completion.

Accessibility Requests and Questions:

If you have any questions, or to request any reasonable accommodations that will facilitate your full participation in this training, please contact the OEM Training Program (oem.training@oem.oregon.gov). Please reach out at least two weeks in advance to request any accommodations.