

Instructions

The [National Exercise Program](#) (NEP) provides opportunities for [Whole Community](#) partners to contribute to the [National Preparedness Goal](#) (Goal) of building a secure and resilient nation. Findings from whole community exercises are used to directly inform national preparedness efforts to include in the [National Preparedness Report](#).

This form provides a means of nominating an exercise to the NEP. Data from this form will be used to determine whether your exercise supports the Goal. To submit your nomination, or if you have questions related to this form, contact the National Exercise Division at NEP@fema.dhs.gov.

1. Sponsor Information

Exercise Sponsor Organization

Spell out the full name of the exercise sponsor organization(s).

Lead Sponsor Information

POC Full Name

POC Phone Number

POC Email Address

Secondary Sponsor Information

POC Full Name

POC Phone Number

POC Email Address

2. Scope

Exercise Name

Exercise Type

Jurisdiction Level

Classification

This exercise is: (Please check all that apply.)

Required by senior official directive, law, or an executive order

Validating existing plans, policies, procedures, or corrective actions

Testing new plans, policies, procedures, or corrective actions

Inclusive of Tribal participation

Included in your [Training and Exercise Plan](#)

Supports your [THIRA/Organizational Risk Assessment](#)

Part of an exercise series
Enter full exercise series name.

Federally funded
List any federal grants or federal funding sources to be used for this exercise.

Synopsis - This should be a brief, high-level description of the exercise. Please include any corrective actions to be validated by its conduct.

3. Supported Principals' Strategic Priorities

Select the Principals' Strategic Priorities (PSPs) supported by this exercise. All NEP exercises **must support at least one** PSP. A description of the PSPs can be found on [page 4](#).



PSP 1: Operational Coordination and Communications



PSP 2: Cybersecurity



PSP 3: Stabilization and Restoration of Critical Lifelines



PSP 4: National Security Emergencies



PSP 5: Public Health Emergencies



PSP 6: Community Recovery and Economic Resilience



PSP 7: Mass Care and Housing



PSP 8: Continuity



PSP 9: School Safety and Security

4. Core Capabilities

Select all of the core capabilities examined by this exercise. More information on core capabilities can be found [here](#).

Prevention	Planning Public Information and Warning Operational Coordination Forensics and Attribution	Intelligence and Information Sharing Interdiction and Disruption Screening, Search and Detection
Protection	Planning Public Information and Warning Operational Coordination Access Control and Identity Verification Cybersecurity Intelligence and Information Sharing	Interdiction and Disruption Physical Protective Measures Risk Management for Protection Programs and Activities Screening, Search, and Detection Supply Chain Integrity and Security
Mitigation	Planning Public Information and Warning Operational Coordination Community Resilience	Long-term Vulnerability Reduction Risk and Disaster Resilience Assessment Threat and Hazard Identification
Response	Planning Public Information and Warning Operational Coordination Critical Transportation Environmental Response/Health and Safety Fatality Management Services Fire Management and Suppression Logistics and Supply Chain Management	Infrastructure Systems Mass Care Services Mass Search and Rescue Operations On-scene Security, Protection and Law Enforcement Operational Communications Public Health and Medical Services Situational Assessment
Recovery	Planning Public Information and Warning Operational Coordination Community Resilience	Long-term Vulnerability Reduction Risk and Disaster Resilience Assessment Threat and Hazard Identification

5. Participation

Expected Participants:

Please list any federal, state, local, tribal, territorial, private sector, non-profit, and non-governmental partners.

Will Senior Elected or Appointed Officials participate in your exercise? If yes, please list any known participants.

6. Exercise Planning Timeline

Milestone (Major planning, conduct and after-action activities)		Location (Indicate City, State)	Date (mm/dd/yy)	
Concept and Objectives Meeting				
Conduct			STARTEX	
			ENDEX	
Other Key Milestones (If known)				

7. Primary Support Requested

Please indicate your top five (5) resources or assistance needs by checking the boxes below. Please note that requesting assistance is not a requirement for participation in the NEP, nor does acceptance into the NEP guarantee that your requested support will be provided.

Design & Development Planning meeting logistics and facilitation MSEL support Scope/objectives development Scenario development Exercise documentation	Conduct Exercise control Venue setup and logistics support Facilitators/presenters
	Evaluation Exercise hot wash(es) Exercise evaluation After-Action Report (AAR) development After-Action Meeting (AAM) planning and support
Additional Support Requested	

8. Evaluation Agreement

This evaluation agreement is a requirement of the exercise nomination process. Evaluation data is used in exercise summary reports to identify trends in national preparedness. All evaluation data is treated with appropriate security and confidentiality to ensure specific participant performance is not attributed to any trends identified. It ensures that the Exercise Sponsor understands and agrees to share evaluation data resulting from their exercise.

If this exercise is selected, the Exercise Sponsor agrees to follow and/or apply all relevant Homeland Security Exercise and Evaluation Program (HSEEP) guidance regarding the development and reporting of evaluation information, including the After-Action Report/Improvement Plan (AAR/IP) [format](#). The Exercise Sponsor also agrees that the AAR/IP will include information regarding the validation of core capabilities that support the Principal Objectives. The Exercise Sponsor agrees to submit the AAR/IP to NEP@fema.dhs.gov within 90 days of the conduct of the exercise.

9. PrepToolkit Agreement

If this exercise is selected, the Exercise Sponsor agrees to utilize applicable PrepToolkit functions and have the exercise published as part of the National Exercise Calendar.

Submit

Principals' Strategic Priorities Descriptions

Use the descriptions below to help you fill out Section 3 of the 2019-2020 NEP Nomination Form.



PSP 1: Operational Coordination and Communications: Examine the ability of law enforcement, fire and medical services, public health, and other emergency management partners to conduct integrated operational planning, establish an incident command structure, ensure interoperable communications, share information, and maintain a common operating picture during an incident.



PSP 2: Cybersecurity: Examine the ability of the whole community to synchronize cyber defense measures, authorities, information sharing, and public messaging—from prevention through response—and to coordinate internal and external cyber response activities including rapid threat notification.



PSP 3: Stabilization and Restoration of Critical Lifelines: Examine the ability of public and private sector partners to mitigate risks to infrastructure systems; leverage mutual assistance and private sector resources; and prioritize, stabilize, and restore critical lifelines such as communications, energy, hazardous waste management, healthcare, food and water, safety and security, and transportation.



PSP 4: National Security Emergencies: Examine the ability of all levels of government to identify appropriate roles and required authorities; proactively share incident information; coordinate decision-making; prioritize and mobilize resources; continue essential functions; protect affected populations; and conduct effective public messaging for any incident that threatens the national security of the United States.



PSP 5: Public Health Emergencies: Examine the ability of the whole community to implement integrated emergency medical services, medical care, and response operations against infectious diseases or other public health incidents by conducting biosurveillance; detecting, categorizing, controlling, and containing threats; implementing medical and nonmedical countermeasures; rapidly communicating with external partners and the public; and addressing the aftereffects of any health emergency.



PSP 6: Community Recovery and Economic Resilience: Examine the ability of the whole community to implement mitigation and recovery plans, strategies, and programs that are federally supported, state managed, and locally executed to achieve long-term recovery objectives, including economic resilience among community businesses, households, and individuals.



PSP 7: Mass Care and Housing: Examine the ability of the whole community to provide disaster survivors with streamlined, coordinated, and inclusive life-sustaining services—such as feeding, reunification, and distribution of emergency supplies—from congregate sheltering through long-term housing.



PSP 8: Continuity: Examine the ability of partners across the whole community, including businesses and government at all levels, to execute continuity plans and continue essential functions and services during an incident where key personnel, facilities, or systems are directly threatened or impacted.



PSP 9: School Safety and Security: Examine the ability of K-12 school and higher education officials and community partners with roles and responsibilities in school safety to identify, prioritize, and plan for potential threats or hazards; establish lines of coordination and communication, share information, execute emergency plans during an incident; and validate training and resources to provide for the well-being of students and staff before, during, and after an incident.