



FY24 SHSP Local Project Selection Guidance For County and Tribal Emergency Managers

It's essential to ensure that your application reflects a strategic approach to addressing key investment justifications within your community. The Oregon Department of Emergency Management partners with County and Tribal Emergency Managers to identify capability gaps and strong projects throughout your geographic area to address those gaps. OEM expects County and Tribal Emergency Managers to coordinate with all stakeholders within their geographic area to identify threats, vulnerabilities, and their capabilities to address them.

The County and Tribal Emergency Manager is responsible for selecting those projects that will be submitted to OEM, but should do so as equitably, and transparently as possible through outreach and consultation with local partners. Here are some guidelines to help you identify stakeholders, prioritize projects, and maximize the impact of your grant:

- 1. *Engage Stakeholders:*** Reach out to stakeholders across your jurisdiction, including county/tribal departments, and local city government departments. (Examples attached) Make sure to include representatives from the organizations responsible for each investment justification you want to address. Also, understand what your community is capable of for each of the following:
 - *Domestic Violent Extremism Prevention*
 - *Community Resilience*
 - *Information and Intelligence Sharing with Federal, State and Local Partners*
 - *Soft Target Hardening*
 - *Elections Security*
 - *Emergency Operations Centers/ NIMIS/ NQS*
 - *Emergency Communications*
- 2. *Prioritize Collaboration:*** Encourage collaborative planning and decision-making to best understand relevant stakeholders' capacity the potential or actual threats they are facing.
- 3. *Allocate Funds Strategically:*** consider the needs of the entire area of the county, not just your own needs.
- 4. *Examples of Effective Collaboration:*** in your application, provide examples of successful collaborations where grant funds could be utilized to serve the broader community effectively. Highlight projects that addressed investment justifications that involve multiple partners working together towards a shared goal.
- 5. *Encourage Transparency and Accountability:*** Emphasize the importance of transparency and accountability in grant funds. Ensure that funds are utilized responsibly and in alignment with the grant's intended purposes, recognizing that diverse perspectives and contributions are essential for effective project implementation. Engage with stakeholders that sever marginalized communities, to ensure their needs and perspectives are considered. Collaboration and clear communication are key to maximizing the impact of the grant and avoiding exclusionary practices.

By following these guidelines, you can ensure that your Homeland Security grant application reflects a comprehensive approach to addressing key investment justifications while promoting collaboration, transparency, and accountability within your community.

Examples of local stakeholders and how to engage:

Schools:

How can we enhance security measures to protect students and staff from potential threats? **Who:** School Administrators Engage principals, security officers, and school counselors to gather insights on security vulnerabilities and potential solutions. **How:** Host roundtable discussions or virtual meetings with school leadership to brainstorm ideas and gather feedback on security measures. To enhance participation, consider offering some incentives for attendance, provide ample notice, and track attendance numbers.

Libraries:

What steps can we take to ensure the safety of patrons and staff in public spaces like libraries? **Who:** Librarians and Community Leaders. Collaborate with librarians, local community leaders, and neighborhood associations to understand the unique safety concerns in these public spaces. **How:** To maximize participation, advertise the events through social media, host input sessions at the library, and involve library employees. Conduct focus groups or community forums to gather input on safety strategies and identify areas for improvement, engaging a wide range of voices in the discussion.

Public Safety Officials:

What are the key vulnerabilities in our community, and how can we address them through targeted security measures? **Who:** Law Enforcement Officers. Connect with local police departments, emergency responders, and sheriff's offices to leverage their expertise in identifying and addressing security threats. **How:** Organize workshops or training sessions where officers can share insights on crime trends and effective response strategies.

Farmers Markets:

What measures can we implement to protect vendors and visitors to farmers markets? **Who:** Market Organizers and Health Officials. Collaborate with farmers market organizers, public health officials, and local law enforcement to identify and address safety concerns specific to these venues, communities, and areas. **How:** Hold joint workshops or safety seminars involving market organizers, health inspectors, and law enforcement to discuss security measures and emergency protocols.

If you need assistance bringing stakeholders to the table or would like OEM to support you in facilitating these discussions, please reach out to your Preparedness and Response Regional Coordinator, or Tribal Liaison.

Kevin Jeffries
Grants Coordinator
Oregon Department of Emergency
Management
Cell (971) 719-0740
Kevin.jeffries@oem.oregon.gov

Carin Sherman
Grant Specialist
Oregon Department of Emergency
Management
Cell (971) 433-7957
Carin.Sherman@oem.oregon.gov