



# OREGON DEPARTMENT OF EMERGENCY MANAGEMENT

## EMPG 2025 Frequently Asked Questions September 9, 2025

- 1. What do you want us to provide for Short bios and resumes: Subapplicants/subrecipients must submit short bios and resumes that include the type of entity, organizational leadership, and board members, along with both the names and addresses of the individuals. Resumes are subject to approval. (Note, this is a new requirement from the FY2025 EMPG Notice of Funding Opportunity. OEM will provide guidance when received.)**

A – OEM is seeking clarification from FEMA. Until OEM receives further guidance, OEM will not be requiring these materials. If OEM does not receive guidance before the September 15, 2025, application deadline, this will not be required as part of the application packet.

- 2. What if my billing department cannot meet the RFR deadline?**

A – Please email OEM in advance of the deadline, with an extension request for any deadline you are unable to meet.

- 3. If I claim the de minimis, will I receive extra funds?**

A – No. The de minimis must be included in the allocation and cannot exceed 15%. It must be included as a line item in the budget to claim it.

- 4. Are job descriptions required for positions funded or for any positions involved in administration/management of the grant?**

A – Only EMPG funded positions need to be included.

**If a reimbursement request includes an activity involving support to aliens or if the subrecipient has any diversity, equity, and inclusion practices, will they automatically be denied funds?**

A – We are seeking clarity from DHS and FEMA on this matter.

**5. Can an emergency manager oversee Search and Rescue, 911, Amateur Radio/ARES, Local Emergency Planning Committee (LEPC) as part of their emergency management duties?**

A – EMPG funds allow recipients to address risks and strengthen core emergency management functions as outlined in the jurisdictional workplan. If a jurisdiction has met all baseline EMPG requirements (up to date Emergency Operations Plan and Hazard Mitigation Plan, etc.), and the workplan shows the core capability gaps to be addressed by the EMPG funds, these are eligible activities.

**6. Can a county include cost for evacuation software, such as Perimeter?**

A – Review the FEMA Authorized Equipment list for any equipment purchases under consideration. Decision making software like evacuation software is allowable under the EMPG Program: <https://www.fema.gov/grants/tools/authorized-equipment-list/04ap-05-cdss>. If the capability of this software, or another software, is provided by OEM or another state agency, OEM will not approve the expense.

**7. If I turn in my Budget Request, am I able to adjust? Actual use will depend on when the state receives signed agreement - the further into the year the less likely I will be able to secure course instructors.**

A - Yes, all budgets will be reviewed to ensure they meet grant requirements. Budgets may be modified until contracts are fully executed. After contracts are fully executed, a budget amendment will be needed to adjust budget categories and amounts.

Please consider working with the OEM training officer to access additional funds for course instructors.