



# OREGON OFFICE OF EMERGENCY MANAGEMENT

## G-Course Descriptions

---

G-Courses and G-Course Instructors are managed by the state in accordance with the criteria and guidance from Federal Emergency Management Agency (FEMA) Emergency Management Institute (EMI). These courses are conducted with Oregon Office of Emergency Management certified instructors using FEMA approved materials. Delivery of a G-Course depends on availability of qualified instructors. There may be a cost associated with the delivery of these courses. For information about, delivering a G-Course or becoming a G-Course instructor contact the Oregon Office of Emergency Management State Training Officer or visit the State Training Program webpage, <https://www.oregon.gov/oem/emresources/Pages/Training.aspx>.

**Questions? Contact:**

Karen Layng, State Training Officer / SAA TPOC  
Oregon Office of Emergency Management  
[karen.layng@state.or.us](mailto:karen.layng@state.or.us) or [oem.training@state.or.us](mailto:oem.training@state.or.us)  
503-378-3231

## Contents

G0108 Community Mass Care and Emergency Assistance .....	3
G0141 Instructional Presentation and Evaluation Skills.....	3
G0191 Emergency Operations Center/Incident Command System Interface .....	3
G0205 Recovery from Disaster: The Local Community Role .....	3
G0251 WEM Amateur Radio Resources .....	3
G0235 Emergency Planning .....	3
G0271 Hazardous Weather and Flooding Preparedness .....	3
G0288 Local Volunteer and Donations Management .....	4
G0290 Basic Public Information Officers Course.....	4
G0291 Joint Information System/Center Planning for Tribal, State, and Local Public Information Officers .....	4
G0300 ICS 300: Intermediate Incident Command System for Expanding Incidents .....	4
G0318 Mitigation Planning for Local Governments .....	4
G0358 Evacuation and Re-Entry Planning Course.....	4
G0364 Multi-Hazard Emergency Planning for Schools.....	4
G0386 Mass Fatalities Incident Response Course.....	5
G0393 Mitigation for Emergency Managers .....	5
G0400 ICS 400: Advanced Incident Command System for Command and General Staff-Complex Incidents .....	5
G0402 Incident Command System Overview for Executives and Senior Officials, ICS 402.....	5
G0418 Mass Care/Emergency Assistance Planning and Operations.....	5
G0427 Community Emergency Response Team Program Manager .....	5
G0428 Community Emergency Response Team Train-the-Trainer .....	6
G0434.a Earthquake Safety for Schools .....	6
G0489 Management of Spontaneous Volunteers in Disasters .....	6
G0548 Continuity of Operations Managers Training Course .....	6
G0556 Local Damage Assessment.....	6
G0557 Rapid Needs Assessment .....	6
G0775 Emergency Operations Center Management and Operations .....	6

### **G0108 Community Mass Care and Emergency Assistance**

This course provides training for local communities to prepare for and manage the Mass Care/Emergency Assistance (MC/EA) functions effectively. The goal is to prepare community agencies, organizations, and businesses to work together in coordination with emergency management and traditional MC providers to plan and provide MC/EA services to those affected by disaster.

### **G0141 Instructional Presentation and Evaluation Skills**

This 3-day course addresses the practicalities of conducting successful interactions, managing the classroom experience, and making presentations. It covers the basics of adult learning and of training evaluation for those wanting more experience in this area.

Participants have several opportunities to practice presentation and instructional skills, first as spokespersons for small groups, then during short duo presentations, 3-minute individual presentations, and, finally, 20-minute individual presentations, using material related to their own programs or functions. Detailed feedback is provided.

### **G0191 Emergency Operations Center/Incident Command System Interface**

This course provides an opportunity for participants to begin developing an ICS/EOC interface for their community. The course reviews ICS and EOC responsibilities and functions and depends heavily on exercises and group discussions to formulate the interface.

### **G0205 Recovery from Disaster: The Local Community Role**

This course is the condensed version of the 4-day E0210 resident course. This is normally a 2-day course; however, in time of disaster, it can be shortened for immediate need in training the basics of recovery based on local need and covers the roles and responsibilities of local recovery team members.

### **G0251 WEM Amateur Radio Resources**

This course will provide state and local elected officials, emergency managers, and other public officials with an understanding of how these volunteer communication groups can help in supplementing telecommunication and warning systems.

### **G0235 Emergency Planning**

This course offers training in the fundamentals of the emergency planning process, including the rationale behind planning. It will develop the capability for effective participation in the all-hazard emergency operations planning process to save lives, protect property and the environment threatened by disaster.

### **G0271 Hazardous Weather and Flooding Preparedness**

This course provides training for local and state emergency managers who respond to hazardous weather events, while promoting partnership and coordination between the National Weather Service (NWS) and emergency managers. The goal of this course is to enhance emergency managers' ability to recognize potentially hazardous weather and flooding situations so they are equipped to plan appropriately and to coordinate effective responses.

### **G0288 Local Volunteer and Donations Management**

This training will support local governments and their emergency management partners in preparing for, responding to, and recovering from disaster events at the local level. The course is designed to strengthen the abilities of local jurisdictions to successfully prepare for and handle volunteer and donations management issues that may arise. The course content and activities may also serve as a template, thereby enhancing uniformity in addressing areas of donated unsolicited goods, unaffiliated volunteers, and undesignated cash. This training also provides information regarding the state's volunteer and donations management responsibilities, which are designed to help build relationships between government and non-governmental organizations.

### **G0290 Basic Public Information Officers Course**

This training will equip participants with many of the skills needed to be full or part-time Public Information Officers (PIOs). These include oral and written communications, understanding and working with the media, and basic tools and techniques needed to perform effectively.

### **G0291 Joint Information System/Center Planning for Tribal, State, and Local Public Information Officers**

This course will build on the solo Public Information Officer (PIO) competencies gained in G0290, Basic Public Information Officers Course, applying those skills in an expanding incident where coordination is enhanced through activation of a Joint Information System (JIS) and establishment of a Joint Information Center (JIC). This training will equip PIOs with the skills needed to establish and operate in a JIS/JIC. Participants will also gain a working knowledge of operational practices for performing PIO duties within the National Incident Management System (NIMS) Multi-Agency Coordination System. The course will demonstrate how JIC concepts are applied in a flexible and scalable manner at the local level.

### **G0300 ICS 300: Intermediate Incident Command System for Expanding Incidents**

This course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS-100 and ICS-200 courses.

### **G0318 Mitigation Planning for Local Governments**

This course provides plan developers with the information necessary to prepare and implement a local Hazard Mitigation Plan.

### **G0358 Evacuation and Re-Entry Planning Course**

This 12-hour course provides participants with the knowledge and skills needed to design and implement an Evacuation and Re-Entry Plan for their jurisdictions. It uses a community's Vulnerability Analysis and Evacuation Plan. It also addresses evacuation behavior and recommends methods to make evacuation and re-entry more efficient. This course does not address the decision to evacuate or re-enter.

### **G0364 Multi-Hazard Emergency Planning for Schools**

This course provides schools with the knowledge, skills, and tools needed to refine or develop an all-hazards school Emergency Operations Plan (EOP) and to identify how to train and exercise the school EOP. The course follows the guidance set forth in the FEMA Comprehensive Preparedness Guide, CPG-101, for developing an EOP and explains how to utilize the National Incident

Management System as the foundation for planning and building partnerships with outside agencies such as law enforcement, fire, and emergency management.

In an optional exercise day, this course provides participants with an opportunity to conduct and design a tabletop exercise using Homeland Security Exercise and Evaluation Program (HSEEP) guidelines.

### **G0386 Mass Fatalities Incident Response Course**

This course prepares state and local response personnel and other responsible agencies and professionals to handle mass fatalities effectively and to work with the survivors in an emergency or disaster.

This course covers incident management; mass fatalities; planning before and operations during an incident; establishing the morgue; family assistance support operations; and assistance from the Federal government. The course concludes with a tabletop exercise.

Participants will learn to identify the characteristics of a mass fatality incident and identify the roles and responsibilities of key personnel in the incident. In addition, the instructor will describe the steps required to respond to a mass fatalities incident, including catastrophic numbers of fatalities and contaminated remains, and help participants determine their jurisdiction's preparedness for a mass fatalities event.

### **G0393 Mitigation for Emergency Managers**

This course is designed to enable the non-technical emergency worker to acquire skills in the use of mitigation. The course provides training in how to perform mitigation activities fundamental to reducing and eliminating long-term risk from hazards. It addresses the important roles of the emergency program manager (or other local government representative) in mitigation: motivator, coordinator, and monitor in local implementation of the National Mitigation Strategy.

### **G0400 ICS 400: Advanced Incident Command System for Command and General Staff-Complex Incidents**

This course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS-100 through ICS-300 courses, which are prerequisites for ICS-400.

### **G0402 Incident Command System Overview for Executives and Senior Officials, ICS 402**

This course provides executives and senior officials (including elected officials, city/county managers, agency administrators, etc.) an orientation to the Incident Command System (ICS).

### **G0418 Mass Care/Emergency Assistance Planning and Operations**

The purpose of this course is to prepare Mass Care/Emergency Assistance (MC/EA) Coordinators and their teams to develop MC/EA plans to support and/or coordinate MC/EA disaster responses.

### **G0427 Community Emergency Response Team Program Manager**

This course prepares Community Emergency Response Team (CERT) Program Managers for the tasks required to establish and sustain an active local CERT Program.

### **G0428 Community Emergency Response Team Train-the-Trainer**

This course produces competent instructors for the Community Emergency Response Team (CERT) Basic Training course.

### **G0434.a Earthquake Safety for Schools**

This course will prepare school staff and administrators for an earthquake at their school location. The course is designed to describe the effects of an earthquake; explain how to mitigate those effects; state the key elements of an earthquake plan for preparedness, response, and recovery; and outline the procedures for training and exercises related to that emergency plan.

### **G0489 Management of Spontaneous Volunteers in Disasters**

This course aims to introduce the keys to success in managing large numbers of spontaneous volunteers in disasters. Its underlying assumption is that much of the volunteer help is indeed needed, and that with basic emergency management coordination skills, the volunteer resources can often be put to effective use, making a positive difference in the affected community. The course will discuss the benefits spontaneous volunteers can bring to relief efforts and the challenges they may bring if not coordinated effectively. In addition, the course will examine planning considerations regarding spontaneous volunteers. Special emphasis is also placed on how to make full use of a Volunteer Reception Center, the backbone of any well-organized spontaneous volunteer management program.

### **G0548 Continuity of Operations Managers Training Course**

This course is designed to acquaint experienced Continuity of Operations (COOP) practitioners and instructors with the COOP Program Managers Course materials. The course will also refresh experienced instructors on instructional methodology and techniques.

### **G0556 Local Damage Assessment**

This course will equip local officials with the knowledge, understanding, and skills they need to be able to conduct rapid and effective needs and damage assessments in order to save lives and protect property.

### **G0557 Rapid Needs Assessment**

This course provides information and resources that will enable participants to plan an effective Damage Assessment Program and conduct rapid and effective damage assessments in order to save lives, protect property and the environment, and begin the process of recovery and mitigation.

### **G0775 Emergency Operations Center Management and Operations**

This course explores the role, design, and functions of Emergency Operations Centers (EOCs) and their relationships as components of a Multi-Agency Coordination System (MACS). The course contains disaster-related examples, activities, and case studies that relate to EOCs and MACS at the Federal, state, and local levels of government.